

## **Town of Clear Lake - Plan Commission Meeting Minutes – October 24, 2016**

Plan Commission President Mike Long called the meeting to order at 7:00 PM. Members introduced themselves, and the following members of the Plan Commission were present.

Bonnie Brown  
Emma Brown  
Roger Dammeier  
Chris Folland  
Mike Long

Plan Commission Attorney Michael Hawk was present for the meeting along with Zoning Administrator Kenneth J. Hughes. President Long announced that a quorum was present.

President Long asked the Plan Commission if they had the opportunity to review the minutes from the August 1, 2016 regular meeting. Ms. E Brown made a motion to approve the minutes from the August 1, 2016 regular meeting of the Plan Commission as presented. Ms. B Brown seconded the motion. Motion carried with all members in favor, none opposed.

President Long asked the Plan Commission if they had the opportunity to review the minutes from the August 18, 2016 special meeting. Mr. Dammeier made a motion to approve the minutes from the August 18, 2016 special meeting of the Plan Commission as presented. Mr. Folland seconded the motion. Motion carried with all members in favor, none opposed.

### *Old Business*

#### **Certification of UDO Amendments for 2016**

President Long introduced the UDO amendments for 2016. A Public Hearing was held on August 1, 2016 for the consideration of the amendments. President Long then asked for a motion concerning a recommendation on the UDO amendments.

Mr. Folland moved to send to the Town Council a favorable recommendation for the UDO amendments for 2016. Mr. Dammier seconded the motion. The motion carried with all members in favor, none opposed.

### *Other Old Business*

President Long presented the Executive Committee report. He said that the only action the Committee has completed has been the interviewing of Zoning Administrator candidates.

Zoning Administrator Hughes presented his report and indicated the following (1) 15 Improvement Location Permits have been issued since August 18; (2) three zoning violations were filed and have since been closed; (3) the BZA heard three cases last week at its regular October meeting; and (4) the BZA will hold a special meeting on November 28, 2016 in consideration of a variance application.

### *New Business*

#### **Zoning Map Amendment – Clear Lake Township Conservancy**

Executive Director Bridget Harrison of the Clear Lake Township Conservancy presented the rezoning case for a property the conservancy has recently acquired off of 700 E. The conservancy wishes to rezone the property to CO from the A district.

Mr. Folland moved to close the regular meeting and open the public hearing. Mr. Dammier seconded the motion. The motion carried with all members in favor, none opposing.

No interested parties appeared before the Plan Commission.

Mr. Dammier moved to close the public hearing. Ms. E Brown seconded the motion. The motion carried with all members in favor, none opposing.

Ms. E Brown moved to send to the Town Council a favorable recommendation for the zoning map amendment presented by the Clear Lake Township Conservancy. Ms. B Brown seconded the motion. The motion carried with all members in favor, none opposed.

Ms. E Brown moved to appoint the Zoning Administrator as the secretary for the Plan Commission. Ms. B Brown seconded the motion. The motion carried with all members in favor, none opposing.

President Long asked for any other new business. Hearing none, Mr. Folland made a motion to adjourn. Ms. E Brown seconded the motion. Motion carried with all voting in favor. Meeting adjourned at approximately 7:15 PM.

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Kenneth J. Hughes, Secretary