

Town of Clear Lake - Plan Commission Meeting Minutes – February 5, 2018

Plan Commission President Mike Long called the meeting to order at 7:00 PM. The following members of the Plan Commission were present.

Roger Dammeier
Chris Folland
Jim Hauguel
Jaclyn Howarth
Jill Powers

President Long announced that a quorum was present.

President Long announced that it was time for the election of officers and to make appointments.

Mr. Folland moved to re-elect Michael Long as President. Mr. Dammeier seconded the motion. The motion carried with all members present voting in favor of the motion.

President Long moved to nominate Chris Folland as Vice-President. Mr. Dammeier seconded the motion. The motion carried with all members present voting in favor of the motion.

Mr. Folland moved to appoint Jaclyn Howarth to the At-Large position on the Executive Committee. Mr. Dammeier seconded the motion. President Long moved to appoint James Hauguel to the At-Large position on the Executive Committee. Ms. Powers seconded the motion. A discuss followed with Ms. Howarth declining the position. The members then moved to appoint James Hauguel to the position. The motion carried with all members present voting in favor of the motion.

Old Business

The Executive Committee at this time is acting as the Zoning Administrator and reviewing and approving ILPs. Therefore there is no Executive Committee report at this time.

Zoning Administrator's Report:

Since the last meeting, Kenneth Hughes approved 8 ILPs and issued 2 Stop Work Orders. There were no Administrative Sub-Divisions issued.

New Business

Kenneth Hughes resigned as Zoning Administrator effective December 21, 2017. Mr. Folland made a motion to follow past practice and form a Search Committee consisting of the Executive Committee and the President of the Town Council. Mr. Dammeier seconded the motion. The motion carried with all members present voting in favor of the motion. The position will be posted on the Town's website.

Mr. Folland made a motion to appoint President Long as acting Zoning Administrator and a temporary employee of the Town with the approval of the Town Council. Ms. Powers seconded the motion. The motion carried with all members present voting in favor of the motion. All new ILPs will continue to be approved by the Executive Committee.

Mr. Hauguel suggested that if the Zoning Administrator's position were absent for a period of 30 days or longer we would follow this practice. It was decided to have the Executive Committee review this as a change to our rules.

There are currently no proposed 2018 UDO Amendments.

Proposed 2018 meeting Dates:

May 9, 2018 (Weds)

August 6, 2018

November 7, 2018(Weds)

February 4, 2019.

Mr. Hauguel made a motion to adopt the proposed meeting dates. Mr. Dammeier seconded the motion. The motion carried with all the members present voting in favor of the motion.

Mr. Folland made a motion to adjourn. Ms. Powers seconded the motion. Motion carried with all voting in favor. Meeting adjourned at approximately 7:20 PM.

Michael J Long, President