

MINUTES OF APRIL 8TH, 2013 TOWN COUNCIL MEETING

The regular meeting of the Town Council of Clear Lake, Indiana was held at the Town Hall on Monday, April 8th, 2013. Present were Council Members George Schenkel, Barry Worl and Chris Folland. Also present were Town Superintendent, Bob Hull and Phil Hibbert from DLZ Indiana. There were two citizens who signed the guest register.

Council Vice-President, George Schenkel called the meeting to order at 7:00 p.m. by asking those in attendance to stand and recite the Pledge of Allegiance.

Due to lack of a quorum from the March 8th, 2013 meeting, there was no approval of the council minutes.

The Clerk/Treasurer gave the Treasurer's Report as of March 31st, 2013 and presented the Voucher Register for approval. George Schenkel asked for a motion to approve the Treasurer's Report and the Voucher Register with Warrants as presented. Barry Worl made a motion to accept the Treasurer's Report for March 31st, 2013 and the Voucher Register with Warrants as presented, it was seconded by Chris Folland. All council members present were in favor and the motion passed.

Total disbursements on the Voucher Register are as follows:

Operating Funds	\$32,970.41
Sewer Funds	<u>20,240.22</u>
Total Amount of Vouchers	\$53,210.63

REPORTS –

MARSHAL'S REPORT – John Gonya, given by Barry Worl

- 2 background investigation
- 1 agency assists for Fremont Police Department
- 1 agency assist for Steuben County Probation
- 1 fraud complaint
- 4 VIN checks
- 2 HIN checks
- 2 handgun permits

There were no reported thefts or burglaries for the month of March. One burglary reported by a caretaker the first part of April.

The Marshal continues to pursue information about the Nixle, no-cost alert system.

FIRE DEPARTMENT – No Report for March

ZONING ADMINISTRATOR – Bob Hull reported for Amy Schweitzer – March 2013

There was one Improvement Location Permits issued in March.

- Beck Construction/Trey & Devon McArdle @ 20 Penny Court – residential remodel

PLAN COMMISSION –

- Publish Comprehensive Plan Update to Town website & CL Association newsletter
- Discuss w/Ground Rules upcoming UDO Amendments
- PC Executive Committee meeting

OTHER –

- Research, site visits, discussion and correspondence about permits, projects and violations:
 - Ordinance for trash collection date change, requested by Clerk-Treasurer
 - ADA Compliance Plan, requested by Clerk-Treasurer
 - Kenyon @ 140 Chapel Avenue
 - Krebs appraisal for Hazenhurst Condos
 - Burlage/Buescher for 578 ECLD
 - Frey @ 111 Billings Court
 - Buehrer/Pam, appraisals for 782 SCLD
 - Matasick @ 834 SCLD
 - Schwartz @ 772 SCLD
- Floodplain:
 - Correspondence regarding map
 - Drafting/formatting Ordinance for Flood Hazard Areas

Total hours worked – 38

TOWN SUPERINTENDENT – Bob Hull

SEWER DEPARTMENT

There were 7 sewer locates, 1 alarm call, no pumps replaced, and an average daily flow of 22,458 gallons per day. There were no problems with the system for the month of March.

STREET DEPARTMENT

The snow plow and sander are off of the dump truck and cold patch has been purchased to begin filling the worst of the winter pot holes, weather permitting. There will be a spring leaf pick-up with dates to be announced.

Phil Hibbert from DLZ Engineers will be reporting on the 2013 Street Projects.

BILLING DEPARTMENT – Bob Hull

SOLID WASTE – The invoices for trash collection have been mailed and will be due by May 1st. If payments are not received by May 15th outstanding accounts will be accessed a 10% last fee on May 16th, 2013. For those customers signed up for auto-draw, your designated accounts will be drafted on May 15th 2013.

SEWER – No new liens were filed in March.

UNFINISHED BUSINESS –

1. 2013 STREET PROJECT UPDATE: DLZ INDIANA ENGINEERS

Phil Hibbert from DLZ Indiana reviewed the progress on the 2013 Street Projects.

NEW BUSINESS –

1. ORDINANCE 2013-02: FIRST READING – AN ORDINANCE AMENDING
CHAPTER 150.41 OF THE TOWN OF CLEAR LAKE CODE OF ORDINANCES

Vice-President, George Schenkel asked for a motion to entertain Ordinance 2013-02. A motion was made by Chris Folland to read by summary only, seconded by Barry Worl. George Schenkel read Ordinance 2013-02 by summary only and asked for it to be accepted on the first reading. The motion was made by Barry Worl to accept the ordinance on the first reading. Chris Folland seconded the motion, all members present were in agreement and the motion passed.

2. ORDINANCE 2013-03: FIRST READING – AN ORDINANCE AUTHORIZING
THE OPERATION OF OFF-ROAD VEHICLES ON THE TRAVELED PORTION OF
PUBLIC STREETS IN THE TOWN OF CLEAR LAKE

Vice-President, George Schenkel asked for a motion to entertain Ordinance 2013-03. A motion was made by Chris Folland to read by summary only, seconded by Barry Worl. George Schenkel read Ordinance 2013-03 by summary only and asked for it to be accepted on the first reading. The motion was made by Barry Worl to accept the ordinance on the first reading. Chris Folland seconded the motion, all members present were in agreement and the motion passed.

There being no further business to discuss a motion was made by Chris Folland at 7:35 p.m. to adjourn the meeting. The motion was seconded by Barry Worl and the meeting was adjourned.

George A. Schenkel, Vice-President

Attest: Kay A. Kummer, Clerk/Treasurer

**TOWN OF CLEAR LAKE
CASH & INVESTMENT BALANCES
MARCH 31, 2013**

OPERATING FUNDS BEGINNING CASH BAL – MARCH 1, 2013	
GENERAL FUND	\$50,701
MOTOR VEHICLES & HIGHWAY	7,383
MAJOR MOVES	978
LOCAL ROADS & STREETS	4,711
ECONOMIC DEVELOPMENT INCOME TAX	17,076
PUBLIC SAFETY INCOME TAX	43,778
RAINY DAY	83,603
MISCELLANEOUS FUNDS	7,168
CUMULATIVE CAPITAL DEVELOPMENT	<u>289,006</u>
	\$504,404
<u>CASH RECEIPTS FOR MARCH</u>	
GENERAL FUND	\$10,568
MOTOR VEHICLES & HIGHWAY	916
MAJOR MOVES	110
LOCAL ROADS & STREETS	446
ECONOMIC DEVELOPMENT INCOME TAX	1,379
PUBLIC SAFETY INCOME TAX	2,617
MISCELLANEOUS FUNDS	150
CUMULATIVE CAPITAL DEVELOPMENT	<u>130</u>
	\$16,316
<u>CASH DISBURSEMENTS FOR MARCH</u>	
GENERAL FUND	\$18,602
MOTOR VEHICLES HIGHWAY	8,204
CUMULATIVE CAPITAL DEVELOPMENT	<u>8,061</u>
	\$34,867
OPERATING FUNDS CASH ENDING BAL – MARCH 31, 2013	<u>\$485,853</u>
Major Moves – \$127,000 @ .35% matures 12/01/2013	127,000
Cum Cap Development – \$150,000 @ .35% matures 12/01/2013	<u>150,000</u>
	\$277,000
<u>TOTAL CASH AND INVEST OPERATING FUNDS MARCH 31, 2013</u>	<u>\$781,404</u>
SANITATION FUND CASH BEGINNING BAL – MARCH 1, 2013	\$20,875
CASH RECEIPTS FOR MARCH	221
CASH DISBUSEMENTS FOR MARCH	<u>7,238</u>
SANITATION FUND CASH ENDING BAL – MARCH 31, 2013	\$13,858
SANITATION FUND CD'S AS OF MARCH 31, 2013	
First Federal Savings CD \$100,000 @ .35% matures 12/05/2013	100,000

<u>TOTAL CASH AND INVEST SANITATION FUND MARCH 31, 2013</u>	<u>\$113,858</u>
SEWER FUND CASH BEGINNING BALANCE – MARCH 1, 2013	\$598,380
CASH RECEIPTS FOR MARCH	47,123
CASH DISBURSEMENTS FOR MARCH	<u>11,250</u>
SEWER FUND CASH ENDING BALANCE – MARCH 31, 2013	*\$634,253
<u>TOTAL CASH AND INVESTMENTS MARCH 31, 2013</u>	<u>\$634,253</u>

*Includes Sinking Fund for Bond & Interest of \$86,239, the Depreciation Fund balance is \$368,219 for replacement of sewer capital assets and Debt Service Reserve Cash of \$155,000, for final bond payment, leaving \$24,794 for operating as of MARCH 31, 2013.

Bond Indebtedness as of MARCH 31, 2013 is \$1,510,000 – Final payment Dec. 31, 2019