

MINUTES OF JULY 8TH, 2013 TOWN COUNCIL MEETING

The regular meeting of the Town Council of Clear Lake, Indiana was held at the Town Hall on Monday, July 8th, 2013. Present were Council Members Robert Lewis, George Schenkel, Alan Korte and Barry Worl. Also present were Town Superintendent, Bob Hull and Casey Irvin from DLZ Engineers in Fort Wayne. There were nine citizens who signed the guest register.

Council President, Robert Lewis called the meeting to order at 7:00 p.m. by asking those in attendance to stand and recite the Pledge of Allegiance.

Due to a lack of a quorum from the March 8th, 2013 meeting, there was no approval by the Council of those minutes.

Due to time constraints and resignation of the Billing Clerk as of May 31st, the Clerk-Treasurer was unable to present the Council Minutes from the June 10th, 2013 meeting.

The Clerk/Treasurer gave the Treasurer's Report as of June 30th, 2013 and presented the Voucher Register with Warrants for approval. Robert Lewis asked for a motion to approve the Treasurer's Report and the Voucher Register with Warrants as presented. Alan Korte made the motion to accept the Treasurer's Report for June 30th, 2013 and the Voucher Register with Warrants. The motion was seconded by George Schenkel. All council members present were in favor and the motion passed.

Total disbursements on the Voucher Register are as follows:

Operating Funds	\$42,304.04
Sewer Funds	<u>27,126.67</u>
Total Amount of Vouchers	\$69,430.71

REPORTS –

MARSHAL'S REPORT – submitted by John Gonya

The Marshal reported that there are still issues in the lakes area with vehicle thefts with some arrests helping to reduce the numbers. He advised property owners to secure all vehicles when not in use, do not leave personal property in plain site and to advise visitors of the same.

Sheriff Troyer has requested the use of the Town Hall for gun safety classes that he will be giving to the public in the near future. The shooting range that he will be using is close to Clear Lake and the Town Hall would be the most convenient location. Marshal Gonya would be responsible for securing the building for all scheduled classes. The Council agreed to this request.

FIRE DEPARTMENT – Barry Worl

Barry reported that the Fremont Fire Department made 53 calls in the month of June. There were three medic assists and one lift assist to the Town of Clear Lake and one vehicle accident w/injury in Clear Lake Township.

ZONING ADMINISTRATOR – Bob Hull reported for Amy Schweitzer – June 2013

There were two Improvement Location Permits for the month of June.

TOWN SUPERINTENDENT – Bob Hull

SEWER DEPARTMENT – report submitted by Town Superintendent for an average daily flow of 43,727 gallons per day. There were no problems with the system for the month of June.

All air relief valves have been inspected and repaired.

Sewer Manager has requested uniforms to be worn while working on grinder replacement and Town business. The cost would be \$25 per week, which includes the rental and laundry of the uniforms plus walk-off mats, which is their minimum charge to deliver to Clear Lake.

STREET DEPARTMENT – submitted by Town Superintendent

M & C Trenching has cleaned all of the 78 catch basins around the lake for the year. The storm drain at 688 South Clear Lake Drive was plugged, has been augured and is now running again.

SEWER – No new liens were filed in June.

UNFINISHED BUSINESS

Bids for the 2013 Street Improvement project were received in the office of the Town Hall on July 2nd and Casey Erwin from DLZ reported on the bids.

<u>Contractors</u>	<u>Total Base Bid – All Parts</u>
1. Brooks Construction Co., Inc.	\$141,056.75
2. API Construction Corp.	\$152,178.00
3. E & B Paving, Inc.	\$187,910.00

After a comparison of all bids it was the recommendation of Casey Erwin from DLZ Engineers that the contract for all work should be awarded to Brooks Construction Co., Inc.

A motion was made by Alan Korte to award the 2013 Street Improvement Project to Brooks Construction for a contract total of \$141,056.75. The motion was seconded by George Schenkel. All members present were in agreement and the motion was passed.

With further discussion between the Town Manager, Town Council and Casey Erwin, it was determined that the 2013 Street Budget would allow for the resurfacing of Terrace and Chapel Drives in lieu of resurfacing Buck Point due to legal delays. Casey Erwin was asked to prepare the Bid Advertisement for the additional two streets for 2013. Bids will be accepted and awarded at the August 8th Council meeting.

LITIGATION UPDATE – No Report

NEW BUSINESS –

1. RESOLUTION 05-2013: A RESOLUTION ADOPTING THE MAILBOX WAIVER OF LIABILITY

President, Robert Lewis read Resolution 05-2013 in its entirety and asked for a motion to accept the resolution. A motion was made by George Schenkel to accept Resolution 05-2013. The motion was seconded by Alan Korte. All members present were in agreement and the motion passed.

There being no further business Robert Lewis asked for a motion to adjourn the meeting at 7:45 p.m. George Lewis made the motion to adjourn and the motion was seconded by Barry Worl. The meeting was adjourned.

Robert E. Lewis, Vice-President

Attest: Kay A. Kummer, Clerk/Treasurer

**TOWN OF CLEAR LAKE
CASH & INVESTMENT BALANCES
JUNE 30, 2013**

OPERATING FUNDS BEGINNING CASH BAL – JUNE 1, 2013	
GENERAL FUND	\$21,525
MOTOR VEHICLES & HIGHWAY	-15,335
MAJOR MOVES	1,088
LOCAL ROADS & STREETS	5,979
ECONOMIC DEVELOPMENT INCOME TAX	21,214
PUBLIC SAFETY INCOME TAX	49,751
RAINY DAY	83,603
MISCELLANEOUS FUNDS	4,158
CUMULATIVE CAPITAL IMPROVEMENT (CIG TAX)	2,160
CUMULATIVE CAPITAL DEVELOPMENT	<u>281,013</u>
	\$455,156
<u>CASH RECEIPTS FOR JUNE</u>	
GENERAL FUND	\$80,304
MOTOR VEHICLES & HIGHWAY	44,330
MAJOR MOVES	112
LOCAL ROADS & STREETS	401
ECONOMIC DEVELOPMENT INCOME TAX	1,379
PUBLIC SAFETY INCOME TAX	2,617
CLEAR LAKE ASSOCIATION	1,000
CUMULATIVE CAPITAL IMPROVEMENTS (CIG TAX)	433
CUMULATIVE CAPITAL DEVELOPMENT	<u>58,974</u>
	\$189,550
<u>CASH DISBURSEMENTS FOR JUNE</u>	
GENERAL FUND	\$32,262
MOTOR VEHICLES HIGHWAY	10,394
PUBLIC SAFETY INCOME TAX	<u>12,661</u>
	\$55,317
OPERATING FUNDS CASH ENDING BAL – JUNE 30, 2013	<u>\$589,389</u>
Major Moves – \$127,000 @ .35% matures 12/01/2013	127,000
Cum Cap Development – \$150,000 @ .35% matures 12/01/2013	<u>150,000</u>
	\$277,000
<u>TOTAL CASH AND INVEST OPERATING FUNDS JUNE 30, 2013</u>	<u>\$866,389</u>
SANITATION FUND CASH BEGINNING BAL – JUNE 1, 2013	\$74,012
CASH RECEIPTS FOR JUNE	1,960
CASH DISBURSEMENTS FOR JUNE	<u>10,152</u>
SANITATION FUND CASH ENDING BAL – JUNE 30, 2013	\$65,820
SANITATION FUND CD'S AS OF JUNE 30, 2013	
First Federal Savings CD \$100,000 @ .35% matures 12/05/2013	100,000

<u>TOTAL CASH AND INVEST SANITATION FUND JUNE 30, 2013</u>	<u>\$165,820</u>
SEWER FUND CASH BEGINNING BALANCE – JUNE 1, 2013	\$693,240
CASH RECEIPTS FOR JUNE	47,646
CASH DISBURSEMENTS FOR JUNE	<u>190,444</u>
SEWER FUND CASH ENDING BALANCE – JUNE 30, 2013	*\$550,442
<u>TOTAL CASH AND INVESTMENTS JUNE 30, 2013</u>	<u>\$550,442</u>

*Includes Sinking Fund for Bond & Interest of \$36,349, the Depreciation Fund balance is \$311,620 for replacement of sewer capital assets and Debt Service Reserve Cash of \$155,000, for final bond payment, leaving \$47,473 for operating as of JUNE 30, 2013.

Bond Indebtedness as of JUNE 30, 2013 is \$1,405,000 – Final payment December 31, 2019