

## MINUTES OF AUGUST 12<sup>TH</sup>, 2013 TOWN COUNCIL MEETING

The regular meeting of the Town Council of Clear Lake, Indiana was held at the Town Hall on Monday, August 12<sup>th</sup>, 2013. Present were Council Members Robert Lewis, George Schenkel, Chris Folland, Alan Korte and Barry Worl. Also present were Town Superintendent, Bob Hull and Casey Irvin from DLZ Engineers in Fort Wayne. There were seven citizens who signed the guest register.

Council President, Robert Lewis called the meeting to order at 7:00 p.m. by asking those in attendance to stand and recite the Pledge of Allegiance.

Robert Lewis asked for a motion to approve the Council minutes of March 8<sup>th</sup>, 2013 as presented. Chris Folland made the motion to accept the March 8<sup>th</sup>, 2013 Council minutes as presented. The motion was seconded by Alan Korte. Robert Lewis, Chris Folland and Alan Korte voted in favor and the motion passed. George Schenkel and Barry Worl abstained due to their absence at the March 8<sup>th</sup> meeting.

Robert Lewis asked for a motion to approve the Council minutes of June 10<sup>th</sup>, 2013 as presented. George Schenkel made the motion to accept the June 10<sup>th</sup>, 2013 Council minutes as presented. The motion was seconded by Alan Korte. George Schenkel, Alan Korte, Barry Worl and Chris Folland voted in favor and the motion passed. Robert Lewis abstained due to his absence at the June 10<sup>th</sup> meeting.

Robert Lewis asked for a motion to approve the Council minutes of July 8<sup>th</sup>, 2013 as presented. George Schenkel made the motion to accept the July 8<sup>th</sup>, 2013 Council minutes as presented. The motion was seconded by Alan Korte. Robert Lewis, George Schenkel, Alan Korte and Barry Worl voted in favor and the motion passed. Chris Folland abstained due to his absence at the July 8<sup>th</sup> meeting.

The Clerk/Treasurer gave the Treasurer's Report as of July 31<sup>st</sup>, 2013. Robert Lewis asked for a motion to approve the Treasurer's Report as presented. Barry Worl made the motion to accept the Treasurer's Report for July 31<sup>st</sup>, 2013. The motion was seconded by Chris Folland. All council members present were in favor and the motion passed.

The Clerk/Treasurer presented the Voucher Register with Warrants for approval. Robert Lewis asked for a motion to approve the Voucher Register with Warrants. Alan Korte made the motion to approve the Voucher Register with Warrants. The motion was seconded by George Schenkel. All members present were in favor and the motion passed.

Total disbursements on the Voucher Register are as follows:

Operating Funds	\$51,139.61
Sewer Funds	<u>27,828.54</u>
Total Amount of Vouchers	\$78,968.15

### REPORTS –

MARSHAL'S REPORT – submitted by John Gonya

Marshal, John Gonya reported that Deputy Rich McCarty, who works part-time for the Town of Clear Lake was selected as Deputy of the Year by the Indiana Sheriff's Association. Rich was presented with the award in Indianapolis on July 27<sup>th</sup>, 2013 for his professional response during a pursuit in June 2012 of a murder suspect that led to a murder conviction in April 2013. We are proud to have Rich working for the Town of Clear Lake.

FIRE DEPARTMENT – Barry Worl

Barry reported that the Fremont Fire Department made 78 calls in the month of July. There were eight calls to the Town of Clear Lake and five in Clear Lake Township.

ZONING ADMINISTRATOR – Bob Hull reported for Amy Schweitzer – July 2013

There were two Improvement Location Permits for the month of July.

TOWN SUPERINTENDENT – Bob Hull

SEWER DEPARTMENT – report submitted by Town Superintendent for an average daily flow of 72,214 gallons per day. There were no problems with the system for the month of July.

STREET DEPARTMENT – submitted by Town Superintendent

10 new swim buoys were ordered and received.

SEWER – Four liens were released and six new liens were filed in July.

UNFINISHED BUSINESS

Bids for Phase II of the 2013 Street Improvement – Chapel Avenue and Terrace Drive were received in the office of the Town Hall on August 12<sup>th</sup> and Casey Erwin from DLZ reported on the bids.

	<u>Contractors</u>	<u>Total Base Bid – All Parts</u>
1.	Brooks Construction Co., Inc.	\$ 63,381.69
2.	API Construction Corp.	\$ 60,784.50
3.	E & B Paving, Inc.	\$109,865.00

After a comparison of all bids it was the recommendation of Casey Erwin from DLZ Engineers that the contract for all work should be awarded to API Construction Corp. The Notice of Award was signed by all Council members present. It was recommended by Casey Erwin that authority be given to President, Robert Lewis to sign the Agreement Form as soon as it is available to shorten the start date. The motion was made by Chris Folland giving President, Robert Lewis the authority to sign the Agreement Form and Notice to Proceed prepared by DLZ as soon as available. George Schenkel seconded the motion. All council members present were in agreement and the motion passed.

LITIGATION UPDATE – No Report

NEW BUSINESS –

1. FIRST READING: ORDINANCE 2013-05: AN ORDINANCE AMENDING Chapter 91.18 OF THE CLEAR LAKE CODE OF ORDINANCES

President, Robert Lewis asked for a motion to introduce Ordinance 2013-05. A motion was made by Alan Korte to accept Ordinance 2013-05 on the first reading. The motion was seconded by Barry Worl. All members present were in agreement and the motion passed.

2. RESOLUTION 06-2013: A RESOLUTION TO TRANSFER FUNDS IN THE MOTOR VEHICLE HIGHWAY FUND

President, Robert Lewis asked for a motion to approve Resolution 06-2013 for the transfer of funds in the Motor Vehicle Highway Fund. The motion was made by George Schenkel to approve Resolution 06-2013. The motion was seconded by Barry Worl. All members present were in agreement and the motion passed.

There being no further business Robert Lewis asked for a motion to adjourn the meeting at 7:55 p.m. Chris Folland made the motion to adjourn and the motion was seconded by George Schenkel. All were in favor and the meeting was adjourned.

Robert E. Lewis, President

Attest: Kay A. Kummer, Clerk/Treasurer

**TOWN OF CLEAR LAKE  
CASH & INVESTMENT BALANCES  
JULY 31, 2013**

OPERATING FUNDS BEGINNING CASH BAL – JULY 1, 2013

GENERAL FUND	\$70,567
MOTOR VEHICLES & HIGHWAY	27,866
MAJOR MOVES	1,200
LOCAL ROADS & STREETS	6,380
ECONOMIC DEVELOPMENT INCOME TAX	22,593
PUBLIC SAFETY INCOME TAX	29,707
RAINY DAY	83,603
MISCELLANEOUS FUNDS	4,158
CUMULATIVE CAPITAL IMPROVEMENT (CIG TAX)	2,593
CUMULATIVE CAPITAL DEVELOPMENT	<u>330,721</u>
	<b>\$579,388</b>

CASH RECEIPTS FOR JULY

GENERAL FUND	\$9,946
MOTOR VEHICLES & HIGHWAY	689
LOCAL ROADS & STREETS	418
ECONOMIC DEVELOPMENT INCOME TAX	1,379
PUBLIC SAFETY INCOME TAX	<u>2,617</u>
	<b>\$15,049</b>

CASH DISBURSEMENTS FOR JULY

GENERAL FUND	\$14,014
MOTOR VEHICLES HIGHWAY	13,690
PUBLIC SAFETY INCOME TAX	858
CUMULATIVE CAPITAL DEVELOPMENT	<u>700</u>
	<b>\$29,262</b>

OPERATING FUNDS CASH ENDING BAL – JULY 31, 2013

**\$565,175**

Major Moves – \$127,000 @ .35% matures 12/01/2013

127,000

Cum Cap Development – \$150,000 @ .35% matures 12/01/2013

150,000

**\$277,000**

**TOTAL CASH AND INVEST OPERATING FUNDS JULY 31, 2013**

**\$842,175**

SANITATION FUND CASH BEGINNING BAL – JULY 1, 2013

**\$65,820**

CASH RECEIPTS FOR JULY

798

CASH DISBURSEMENTS FOR JULY

6,753

SANITATION FUND CASH ENDING BAL – JULY 31, 2013

**\$59,865**

SANITATION FUND CD'S AS OF JULY 31, 2013

First Federal Savings CD \$100,000 @ .35% matures 12/05/2013

100,000

**TOTAL CASH AND INVEST SANITATION FUND JULY 31, 2013** **\$159,865**

SEWER FUND CASH BEGINNING BALANCE – JULY 1, 2013 **\$550,442**

CASH RECEIPTS FOR JULY 52,960

CASH DISBURSEMENTS FOR JULY 26,699

**SEWER FUND CASH ENDING BALANCE – JULY 31, 2013** **\*\$576,703**

SEWER FUND CD'S AS OF JULY 31, 2013

**TOTAL CASH AND INVESTMENTS JULY 31, 2013** **\$576,703**

\*Includes Sinking Fund for Bond & Interest of \$79,465, the Depreciation Fund balance is \$311,621 for replacement of sewer capital assets and Debt Service Reserve Cash of \$155,000, for final bond payment, leaving \$30,617 for operating as of JULY 31, 2013.

**Bond Indebtedness as of JULY 31, 2013 is \$1,405,000 – Final payment December 31, 2019**