

## MINUTES OF OCTOBER 14<sup>TH</sup>, 2013 TOWN COUNCIL MEETING

The regular meeting of the Town Council of Clear Lake, Indiana was held at the Town Hall on Monday, October 14<sup>th</sup>, 2013. Present were Council Members Robert E. Lewis, George Schenkel, Chris Folland, Alan Korte and Barry Worl. Also present were Town Superintendent, Bob Hull, and Deputy, Rich McCarty. There were nine citizens who signed the guest register.

Council President, Robert Lewis called the meeting to order at 7:00 p.m. by asking those in attendance to stand and recite the Pledge of Allegiance.

The first order of business was to adopt the 2014 Budget for the Town of Clear Lake.

Robert Lewis asked for a motion to adopt Ordinance 2013-07, an ordinance for the appropriations and tax rate for the 2014 Budget as presented. Alan Korte made the motion to adopt Ordinance 2013-07 for the 2014 Budget, it was seconded by Chris Folland, all members present were in favor and the motion passed.

One copy of the Ordinance was signed by those members present for the record and will be scanned and sent electronically to the Department of Local Government & Finance in Indianapolis.

Robert Lewis continued the meeting by asking for any additions or corrections to the September 9<sup>th</sup>, 2013 minutes. There being no additions or corrections a motion was made by Barry Worl to approve the Council minutes of September 9<sup>th</sup>, 2013 as presented. The motion was seconded by Alan Korte. All members present were in favor and the motion passed.

The Clerk/Treasurer gave the Treasurer's Report as of September 30th, 2013 and the Voucher Register with Warrants. Robert Lewis asked for a motion to approve the Treasurer's Report and the Voucher Register with Warrants as presented. Alan Korte made the motion to accept the Treasurer's Report and the Voucher Register with Warrants. The motion was seconded by Chris Folland. All council members present were in favor and the motion passed.

Total disbursements on the Voucher Register are as follows:

Operating Funds	\$155,566.17
Sewer Funds	<u>72,762.26</u>
Total Amount of Vouchers	\$228,328.43

### REPORTS –

#### MARSHAL'S REPORT – submitted by Deputy, Rich McCarty

Deputy McCarty reported that activities are beginning to slow down with summer coming to a close. The police boat is out of the water and stored in the Street Barn.

#### FIRE DEPARTMENT – Barry Worl

Barry reported that the Fremont Fire Department made 49 calls in the month of September. There were two Medic assist calls to the Town of Clear Lake and two calls to Clear Lake Township.

ZONING ADMINISTRATOR – Bob Hull reported for Amy Schweitzer – September 2013  
There were three Improvement Location Permits for the month of September.

TOWN SUPERINTENDENT – Bob Hull

SEWER DEPARTMENT – report submitted by Town Superintendent for an average daily flow of 42,759 gallons per day. There were 5 alarms and 5 pumps replaced in September.

STREET DEPARTMENT – submitted by Town Superintendent  
Brooks Construction has finished phase #1 of 2013 Street Improvements. API has the paving finished in phase #2 and will be back to finish restoration and seeding.

Quotes were received for a storage structure on the Town Hall property in which to store the leaf-vac in the future. Shetler Builders quoted the 16' x 30' x 14' lean-to structure with a 14' x 12' overhead door at \$8,540 and Property Management Solutions had a quote for \$10,810 with out the overhead door. A motion was made by Alan Korte to accept the bid for \$8,540 from Shetler Builders. Chris Folland seconded the motion. Council members Robert Lewis, Barry Worl, Alan Korte and Chris Folland were in agreement and the motion passed. George Schenkel abstained. Bob will be in touch with Shetler to see when they can begin the work.

Leaf pick-up began today and will continue as needed before the snow arrives.

A bid of \$4,000 was received from M & C Trenching to replace the storm drain between #494 & 496 East Clear Lake Drive. This drain was originally installed by the Town and has been maintained by the Town since it was installed. It is no longer adequate to remove storm water during heavy rains. The drain would replace the existing drain that is in the road right-of-way. A motion was made by Chris Folland to replace the drain between #494 & #496 ECLD for the proposed \$4,000. The motion was seconded by Alan Korte. Council members Robert Lewis, Barry Worl, Alan Korte and Chris Folland were in agreement and the motion passed. George Schenkel abstained.

## UNFINISHED BUSINESS

### NEW BUSINESS

#### 1. RESOLUTION 08-2013: A RESOLUTION TO REDUCE APPROPRIATIONS IN THE 2013 BUDGET

President, Robert Lewis read the resolution to reduce appropriations in the Rainy Day, Major Moves and CCD Funds in the 2013 Budget in order to fund the appropriations in the 2014 Budget then asked for a motion to accept Resolution 08-2013. The motion was made by Chris Folland to accept Resolution 08-2013 as presented. The motion was seconded by Alan Korte. Council members Robert Lewis, Barry Worl, Alan Korte and Chris Folland were in agreement. George Schenkel abstained.

#### 2. ORDINANCE 2013-06: AN ORDINANCE SETTING SALARIES AND WAGES OF THE OFFICERS AND EMPLOYEES FOR THE TOWN OF CLEAR LAKE, INDIANA FOR THE YEAR 2014

President, Robert Lewis asked for a motion to introduce Ordinance 2013-06. The motion was made by Barry Worl, and seconded by Alan Korte. Robert read Ordinance 2013-06 and then asked for a motion to accept the ordinance on the first reading. The motion was made by Alan Korte, seconded by Barry Worl. Council members Robert Lewis, Barry Worl, Alan Korte and Chris Folland were in agreement and the motion passed. George Schenkel abstained.

### 3. 2014 FIRE PROTECTION AGREEMENT

The Town's fire protection agreement with the Town of Fremont was presented for 2014 for \$24,400 to be paid one-half before June 30<sup>th</sup> and again before December 31<sup>st</sup>.

President, Robert Lewis asked for a motion to accept the 2014 Fire Protection Agreement with the Town of Fremont. The motion was made by Alan Korte and seconded by Chris Folland to accept the 2014 Fire Protection Agreement. Council members Robert Lewis, Barry Worl, Alan Korte and Chris Folland were in agreement and the motion passed. George Schenkel abstained.

The last order of business was to accept the resignation of George Schenkel from the Town Council. George has served as an at-large member of the council since being appointed in December 2007. He was presented with a small donation to show our appreciation for the time he has given to Town government. Jill Powers has been appointed by the Steuben County Republican Party to fill the remainder of George's term. George, we thank you for your service.

There being no further business Robert Lewis asked for a motion to adjourn the meeting at 7:50 p.m. Alan Korte made the motion to adjourn and the motion was seconded by Barry Worl. All were in favor and the meeting was adjourned.

Robert E. Lewis, President

Attest: Kay A. Kummer  
Clerk/Treasurer

**TOWN OF CLEAR LAKE  
CASH & INVESTMENT BALANCES  
SEPTEMBER 30, 2013**

OPERATING FUNDS BEGINNING CASH BAL – SEPTEMBER 1, 2013	
GENERAL FUND	\$63,245
MOTOR VEHICLES & HIGHWAY	-8,468
MAJOR MOVES	1,200
LOCAL ROADS & STREETS	6,898
ECONOMIC DEVELOPMENT INCOME TAX	24,493
PUBLIC SAFETY INCOME TAX	44,756
RAINY DAY	83,603
MISCELLANEOUS FUNDS	4,158
CUMULATIVE CAPITAL IMPROVEMENT (CIG TAX)	2,162
CUMULATIVE CAPITAL DEVELOPMENT	<u>330,021</u>
	<b>\$552,068</b>
<u>CASH RECEIPTS FOR SEPTEMBER</u>	
GENERAL FUND	\$10,361
MOTOR VEHICLES & HIGHWAY	926
MAJOR MOVES	112
LOCAL ROADS & STREETS	347
LAW ENFORCEMENT CONTINUING EDUCATION	54
ECONOMIC DEVELOPMENT INCOME TAX	1,379
PUBLIC SAFETY INCOME TAX	2,617
CUMULATIVE CAPITAL DEVELOPMENT	<u>132</u>
	<b>\$15,928</b>
<u>CASH DISBURSEMENTS FOR SEPTEMBER</u>	
GENERAL FUND	\$18,558
MOTOR VEHICLES HIGHWAY	6,893
CUMULATIVE CAPITAL DEVELOPMENT	<u>10,586</u>
	<b>\$36,037</b>
OPERATING FUNDS CASH ENDING BAL – SEPTEMBER 30, 2013	<b><u>\$531,959</u></b>
Major Moves – \$127,000 @ .35% matures 12/01/2013	127,000
Cum Cap Development – \$150,000 @ .35% matures 12/01/2013	<u>150,000</u>
	<b>\$277,000</b>
<b><u>TOTAL CASH AND INVEST OPERATING FUNDS SEPTEMBER 30, 2013</u></b>	<b><u>\$808,959</u></b>
SANITATION FUND CASH BEGINNING BAL – SEPTEMBER 1, 2013	<b>\$53,409</b>
CASH RECEIPTS FOR SEPTEMBER	237
CASH DISBUSEMENTS FOR SEPTEMBER	6,898
SANITATION FUND CASH ENDING BAL – SEPTEMBER 31, 2013	<b><u>\$46,748</u></b>
SANITATION FUND CD’S AS OF SEPTEMBER 30, 2013	
First Federal Savings CD \$100,000 @ .35% matures 12/05/2013	100,000
<b><u>TOTAL CASH AND INVEST SANITATION FUND SEPTEMBER 30, 2013</u></b>	<b><u>\$146,748</u></b>

SEWER FUND CASH BEGINNING BALANCE – SEPTEMBER 1, 2013	<b>\$596,230</b>
CASH RECEIPTS FOR SEPTEMBER	44,640
CASH DISBURSEMENTS FOR SEPTEMBER	<u>24,617</u>
<b>SEWER FUND CASH ENDING BALANCE – SEPTEMBER 30, 2013</b>	<b>*\$616,253</b>
<b><u>TOTAL CASH AND INVESTMENTS SEPTEMBER 30, 2013</u></b>	<b><u>\$616,253</u></b>

\*Includes Sinking Fund for Bond & Interest of \$130,027, the Depreciation Fund balance is \$311,621 for replacement of sewer capital assets and Debt Service Reserve Cash of \$155,000, for final bond payment, leaving \$19,605 for operating as of SEPTEMBER 30, 2013.

**Bond Indebtedness as of SEPTEMBER 30, 2013 is \$1,405,000 – Final payment December 31, 2019**