

## MINUTES OF NOVEMBER 11<sup>TH</sup>, 2013 TOWN COUNCIL MEETING

The regular meeting of the Town Council of Clear Lake, Indiana was held at the Town Hall on Monday, November 11<sup>th</sup>, 2013. Present were Council Members Robert E. Lewis, Barry Worl, Chris Folland and Jill Powers. Also present were Town Superintendent, Bob Hull, and Marshal, John Gonya. There were four citizens who signed the guest register.

Council President, Robert Lewis called the meeting to order at 7:00 p.m. by asking those in attendance to stand and recite the Pledge of Allegiance.

The first order of business was to introduce Jill Powers as the new at-large Council member. Jill was appointed by the Steuben County Republican Chairman to fill the at-large position when George Schenkel resigned in October.

Robert Lewis continued the meeting by asking for any additions or corrections to the October 14<sup>th</sup>, 2013 minutes. There being no additions or corrections a motion was made by Chris Folland to approve the Council minutes of October 14<sup>th</sup>, 2013 as presented. The motion was seconded by Barry Worl. All members present were in favor and the motion passed.

The Clerk/Treasurer gave the Treasurer's Report as of October 31<sup>st</sup>, 2013 and the Voucher Register with Warrants for the period October 15<sup>th</sup> thru November 11<sup>th</sup>, 2014. Robert Lewis asked for a motion to approve the Treasurer's Report and the Voucher Register with Warrants as presented. Chris Folland made the motion to accept the Treasurer's Report and the Voucher Register with Warrants. The motion was seconded by Jill Powers. All council members present were in favor and the motion passed.

Total disbursements on the Voucher Register are as follows:

Operating Funds	\$34,350.79
Sewer Funds	<u>21,908.62</u>
Total Amount of Vouchers	\$56,259.41

### REPORTS –

MARSHAL'S REPORT – submitted by Marshal, John Gonya

Marshal Gonya reported that the tornado siren test for the past 2 months has been conducted by Angola because the equipment at Steuben County dispatch center has failed. Clear Lake will continue to use Angola dispatch center until the County equipment is working without errors.

FIRE DEPARTMENT – Barry Worl – report arrived after the meeting on November 14<sup>th</sup>.

ZONING ADMINISTRATOR – Bob Hull reported for Amy Schweitzer – October 2013  
There was one Improvement Location Permit for the month of October. Amy worked a total of 40 hours in the month of October.

TOWN SUPERINTENDENT – Bob Hull

SEWER DEPARTMENT – report submitted by Town Superintendent for an average daily flow of 25,903 gallons per day. There were 8 alarms and 8 pumps replaced in October.

A breaker panel and surge protector to accommodate the grinder at 450 & 452 Point Park has been installed.

STREET DEPARTMENT – submitted by Town Superintendent

API Construction has finished phase #2 of 2013 Street Improvements, Chapel Avenue and Terrace Drive, \$1,581.18 under the bid amount.

The street drain at 494 East Clear Lake Drive has been replaced and hopefully the new system will be able to handle the rain and run-off water in the spring.

Leaf pick-up has been ongoing since October 8<sup>th</sup> and will continue thru November, weather permitting. Repairs have been made to the main hydraulic hose and the leaf-vac is back in working condition.

Shetler Builders are scheduled to begin the Lean-to addition on the Street Barn the first week in December.

UNFINISHED BUSINESS

1. ORDINANCE 2013-06: SECOND READING: AN ORDINANCE SETTING SALARIES AND WAGES OF THE OFFICERS AND EMPLOYEES FOR THE TOWN OF CLEAR LAKE, INDIANA FOR THE YEAR 2014.

President, Robert Lewis asked for a motion to read the Ordinance by title only. Chris Folland made a motion to read Ordinance 2013-06 by title only. The motion was seconded by Barry Worl and the motion passed. Robert read the Ordinance by title only and asked for a motion to consider the ordinance. Barry Worl made the motion to consider the ordinance. The motion was seconded by Chris Folland. All members present were in favor and the motion passed.

2. ORDINANCE 2013-06: THIRD READING: AN ORDINANCE SETTING SALARIES AND WAGES OF THE OFFICERS AND EMPLOYEES FOR THE TOWN OF CLEAR LAKE, INDIANA FOR THE YEAR 2014.

Having read Ordinance 2013-06 by summary only, President Robert Lewis asked for a motion to adopt the ordinance on the third reading. The motion was made by Chris Folland to adopt Ordinance 2013-06. Jill Powers seconded the motion. All members present were in favor and the motion passed.

NEW BUSINESS

1. ORDINANCE 2013-08: AN ORDINANCE AMENDING THE CLEAR LAKE UNIFIED DEVELOPMENT ORDINANCE AND REPEALING CHAPTER 152 OF THE CLEAR LAKE CODE OF ORDINANCES.

After proper notice and hearing as required by statute the Clear Lake Plan Commission has certified the text changes for the local flood hazard regulations to the Unified Development Ordinance with a favorable recommendation to the Town Council.

President, Robert Lewis asked for a motion to adopt Ordinance 2013-08 amending the Clear Lake Unified Development Ordinance and Repealing Chapter 152 of the Clear Lake Code of

Ordinances. The motion was made by Chris Folland to adopt Ordinance 2013-08. The motion was seconded by Barry Worl. All members present were in agreement and the motion passed.

2. RESOLUTION 09-2013: RESOLUTION TO TRANSFER 2013 APPROPRIATIONS IN THE MVH FUND

President, Robert Lewis read Resolution 09-2013 and asked for a motion to adopt the resolution as presented. The motion was made by Barry Worl to adopt Resolution 09-2013. The motion was seconded by Jill Powers. All members present were in favor and the motion passed.

3. RESOLUTION 10-2013: A RESOLUTION TO REDUCE APPROPRIATIONS IN THE 2013 GENERAL FUND BUDGET

President, Robert Lewis read the resolution to reduce appropriations in the General Fund in the 2013 Budget in order to fund appropriations in the 2014 General Fund Budget then asked for a motion to accept Resolution 10-2013. The motion was made by Jill Powers to accept Resolution 08-2013 as presented. The motion was seconded by Barry Worl. All members present were in agreement and the motion passed.

There being no further business Robert Lewis asked for a motion to adjourn the meeting at 7:55 p.m. Chris Folland made the motion to adjourn and the motion was seconded by Barry Worl. All were in favor and the meeting was adjourned.

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Robert E. Lewis, President

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Attest: Kay A. Kummer  
Clerk/Treasurer

**TOWN OF CLEAR LAKE  
CASH & INVESTMENT BALANCES  
NOVEMBER 30, 2013**

OPERATING FUNDS BEGINNING CASH BAL – NOVEMBER 1, 2013	
GENERAL FUND	\$51,795
MOTOR VEHICLES & HIGHWAY	-16,944
MAJOR MOVES	1,312
LOCAL ROADS & STREETS	7,657
ECONOMIC DEVELOPMENT INCOME TAX	27,251
PUBLIC SAFETY INCOME TAX	49,817
RAINY DAY	83,603
MISCELLANEOUS FUNDS	3,216
CUMULATIVE CAPITAL IMPROVEMENT (CIG TAX)	2,593
CUMULATIVE CAPITAL DEVELOPMENT	<u>319,567</u>
	<b>\$529,867</b>
<u>CASH RECEIPTS FOR NOVEMBER</u>	
GENERAL FUND	\$18,106
MOTOR VEHICLES & HIGHWAY	891
LOCAL ROADS & STREETS	395
ECONOMIC DEVELOPMENT INCOME TAX	1,379
PUBLIC SAFETY INCOME TAX	<u>2,617</u>
	<b>\$23,388</b>
<u>CASH DISBURSEMENTS FOR NOVEMBER</u>	
GENERAL FUND	\$25,746
MOTOR VEHICLES HIGHWAY	-1,407
CONTRACTORS BOND	1,000
CUMULATIVE CAPITAL DEVELOPMENT	<u>10,443</u>
	<b>\$35,782</b>
OPERATING FUNDS CASH ENDING BAL – NOVEMBER 30, 2013	<b><u>\$396,701</u></b>
Major Moves – \$127,000 @ .35% matures 12/05/2013	127,000
Cum Cap Development – \$150,000 @ .35% matures 12/05/2013	<u>150,000</u>
	<b>\$277,000</b>
<b><u>TOTAL CASH AND INVEST OPERATING FUNDS NOVEMBER 30, 2013</u></b>	<b><u>\$673,701</u></b>
SANITATION FUND CASH BEGINNING BAL – NOVEMBER 1, 2013	<b>\$36,678</b>
CASH RECEIPTS FOR NOVEMBER	0
CASH DISBUSEMENTS FOR NOVEMBER	<u>6,753</u>
SANITATION FUND CASH ENDING BAL – NOVEMBER 30, 2013	<b><u>\$32,925</u></b>
SANITATION FUND CD'S AS OF NOVEMBER 30, 2013	
First Federal Savings CD \$100,000 @ .35% matures 12/05/2013	100,000
<b><u>TOTAL CASH AND INVEST SANITATION FUND NOVEMBER 30, 2013</u></b>	<b><u>\$132,925</u></b>
SEWER FUND CASH BEGINNING BALANCE – NOVEMBER 1, 2013	<b>\$596,300</b>

CASH RECEIPTS FOR NOVEMBER	42,399
CASH DISBURSEMENTS FOR NOVEMBER	<u>21,639</u>
<b>SEWER FUND CASH ENDING BALANCE – NOVEMBER 30, 2013</b>	<b>*\$617,060</b>
SEWER FUND CD'S AS OF NOVEMBER 30, 2013	
<b><u>TOTAL CASH AND INVESTMENTS NOVEMBER 30, 2013</u></b>	<b><u>\$617,060</u></b>

\*Includes Sinking Fund for Bond & Interest of \$182,185, the Depreciation Fund balance is \$256,855 for replacement of sewer capital assets and Debt Service Reserve Cash of \$155,000, for final bond payment, leaving \$23,020 for operating as of NOVEMBER 30, 2013.

**Bond Indebtedness as of NOVEMBER 30, 2013 is \$1,405,000 – Final payment December 31, 2019**