

MINUTES OF JANUARY 13TH, 2014 TOWN COUNCIL MEETING

The regular meeting of the Town Council of Clear Lake, Indiana was held at the Town Hall on Monday, January 13th, 2014. Present were Council Members Robert E. Lewis, Chris Folland and Jill Powers. Also present were Town Superintendent, Bob Hull, and Phil Hibbert, engineer from DLZ in Fort Wayne. There were six citizens who signed the guest register.

Council President, Robert Lewis called the meeting to order at 7:00 p.m. by asking those in attendance to stand and recite the Pledge of Allegiance.

The first order of business was to elect a President and Vice-President for 2014. A motion was made by Chris Folland to elect Robert Lewis as President for 2014. The motion was seconded by Jill Powers and Robert will serve as President of the Town Council for 2014. A motion was made by Robert Lewis to elect Chris Folland as Vice-President for 2014. The motion was seconded by Jill Powers and Chris will serve as Vice-President for 2014.

Robert Lewis asked for any additions or corrections to the December 9th, 2013 minutes. There being no additions or corrections a motion was made by Chris Folland to approve the Council minutes of December 9th, 2013 as presented. The motion was seconded by Jill Powers. All members present were in favor and the motion passed.

Due to year-end time constraints the Clerk/Treasurer did not present the Financial Report for December 31, 2013. The Voucher Register with Warrants for the period December 10th thru January 13th, 2014 was presented for approval. Robert Lewis asked for a motion to approve the Voucher Register with Warrants as presented. Jill Powers made the motion to accept the Voucher Register with Warrants. The motion was seconded by Chris Folland. All council members present were in favor and the motion passed.

Total disbursements on the Voucher Register are as follows:

Operating Funds	\$58,827.00
Sewer Funds	<u>139,827.19*</u>
Total Amount of Vouchers	\$198,654.19

Sewer disbursements includes the semi-annual Bond & Interest payment of \$119,046.25

REPORTS –

MARSHAL’S REPORT – submitted by Marshal, John Gonya, given by Jill Powers

Marshal Gonya reported that there were a total of 31 incidents reported in 2013, the lowest number in the past 5 years. There were three thefts for the year. Two of them being autos with keys left in the vehicles. One burglary reported.

FIRE DEPARTMENT – given by Chris Folland

Jill reported that there were 30 calls made by the Fremont Fire Department in the month of December with one medic assists and one carbon dioxide in the Town of Clear Lake and one fire alarm in Clear Lake Township.

ZONING ADMINISTRATOR – Bob Hull reported for Amy Schweitzer – December 2013
There were five Improvement Location Permits for the month of December, with two being new homes. Amy worked a total of 40 hours in the month of December.

TOWN SUPERINTENDENT – Bob Hull

SEWER DEPARTMENT –

There was an average daily flow of 20,138 gallons per day, 3 alarms and 2 pumps replaced and no pumps repaired in December. There were no major problems with the sewer system during the recent cold weather.

STREET DEPARTMENT –

Shetler Builders have been delayed beginning the addition to the Street Barn due to a death in their family and now the in climate weather.

The snow storms have kept the Street Superintendent busy keeping the streets open and the equipment repaired. Deputy, Rich McCarty has helped with snow removal during his time on duty and M & C Trenching has helped as needed.

NEW BUSINESS

1. Region III A Economic Development District & Regional Planning Commission asked that a representative from the Town of Clear Lake be appointed to their Board of Directors for the coming year. Jill Powers volunteered to serve in this position and Robert Lewis signed the Certification for Jill's appointment.
2. The representative position on the Board of Directors of the Steuben County Economic Development Corporation was also in need of a replacement, due to Bernie Kaufman's resignation. Chris Folland volunteered to represent the Town of Clear Lake and Robert Lewis signed the Certificate for Chris's appointment.
3. Phil Hibbert from DLZ Engineers reviewed the 2014 Street Improvement Plan and will be moving forward as soon as the weather permits getting ready for this year's projects.

4. President, Lewis reviewed events from 2013:

With the Town's multi-year Street Improvement Plan repaving was completed on Chapel Avenue, Terrace Drive, South Clear Lake Drive, Paradise Point and John and Joan Courts.

With financial assistance from the Clear Lake Association a new sound system was finished in the Conference Room.

With the carpenter skills of George McCracken, the volunteered services of Mike Stuckey and crew and the Clear Lake Association, a "Little Free Library" is available for residents of Clear Lake to use and enjoy.

New appointments were made to the Plan Commission and the Board of Zoning Appeals along with a new Town Council member and Billing Clerk. When you see the following citizens of Clear Lake, please be sure to thank them for their service along with the returning members.

1. Bonnie Brown: BZA and Plan Commission
2. Roger Dammeier: Plan Commission
3. Ron Walters: BZA
4. Ken Wertz: BZA
5. Jill Powers: Town Council
6. Brenda Eby: Billing Clerk

Looking forward to 2014 the Town will continue working with property owners on the improvements to the streets as funds are available.

Continue working with the Clear Lake Association and the Conservancy to develop a plan to present to the County Commissioners regarding the Public Beach.

Continue to support the Water Quality program and work with the Conservancy regarding issues on Kasota Island.

The leaf pick-up program continues to be a success and we hope that all residents continue to use the service while helping to keep the waters of Clear Lake CLEAR.

There being no further business Robert Lewis asked for a motion to adjourn the meeting at 7:25 p.m. Chris Folland made the motion to adjourn and it was seconded by Jill Powers. All were in favor and the meeting was adjourned.

Robert E. Lewis, President

Attest: Kay A. Kummer
Clerk/Treasurer

**TOWN OF CLEAR LAKE
CASH & INVESTMENT BALANCES
DECEMBER 31, 2013**

OPERATING FUNDS BEGINNING CASH BAL – DECEMBER 1, 2013

GENERAL FUND	\$44,155
MOTOR VEHICLES & HIGHWAY	-14,645
MAJOR MOVES	1,312
LOCAL ROADS & STREETS	8,052
ECONOMIC DEVELOPMENT INCOME TAX	28,630
PUBLIC SAFETY INCOME TAX	52,434
RAINY DAY	83,603
MISCELLANEOUS FUNDS	2,216
CUMULATIVE CAPITAL IMPROVEMENT (CIG TAX)	2,593
CUMULATIVE CAPITAL DEVELOPMENT	<u>188,351</u>
	\$396,701

CASH RECEIPTS FOR DECEMBER

GENERAL FUND	\$64,982*
MOTOR VEHICLES & HIGHWAY	33,588*
MAJOR MOVES	111
LOCAL ROADS & STREETS	415
ECONOMIC DEVELOPMENT INCOME TAX	1,379
PUBLIC SAFETY INCOME TAX	2,617
CUMULATIVE CAPITAL IMPROVEMENT (CIG TAX)	477
CUMULATIVE CAPITAL DEVELOPMENT	<u>44,234*</u>
	\$147,803

* INCLUDES PROPERTY TAX DISTRIBUTION FOR 2ND HALF OF 2013

CASH DISBURSEMENTS FOR DECEMBER

GENERAL FUND	\$39,388
MOTOR VEHICLES HIGHWAY	644
MAJOR MOVES	1,000
LOCAL ROADS & STREETS – STREET REPAIRS	6,000
ECONOMIC DEVELOPMENT INCOME TAX – STREET REPAIRS	12,500
CUM CAPITAL DEVELOPMENT – STREET REPAIRS	31,354
CUM CAPITAL DEVELOPMENT – PURCHASE CD	150,000
PUBLIC SAFETY – 2 ND HALF, FIRE PROTECTION CONTRACT	<u>12,077</u>
	\$252,963

OPERATING FUNDS CASH ENDING BAL – DECEMBER 31, 2013

Major Moves – \$128,000 @ .40% matures 12/05/2014	128,000
Cum Cap Development – \$150,000 @ .40% matures 12/05/2014	150,000
Cum Cap Development – \$150,000 @ .40% matures 12/05/2014	<u>150,000</u>
	\$428,000

TOTAL CASH AND INVEST OPERATING FUNDS DECEMBER 31, 2013 **\$719,541**

SANITATION FUND CASH BEGINNING BAL – DECEMBER 1, 2013	\$32,925
CASH RECEIPTS FOR DECEMBER	5,972
CASH DISBURSEMENTS FOR DECEMBER	7,230
CASH DISBURSEMENT – STREET REPAIRS	<u>12,500</u>

SANITATION FUND CASH ENDING BAL – DECEMBER 31, 2013	\$19,167
SANITATION FUND CD'S AS OF NOVEMBER 30, 2013	

First Federal Savings CD \$100,000 @ .40% matures 12/05/2014	100,000
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<u>TOTAL CASH AND INVEST SANITATION FUND DECEMBER 31, 2013</u>	<u>\$119,167</u>
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SEWER FUND CASH BEGINNING BALANCE – DECEMBER 1, 2013	\$617,060
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CASH RECEIPTS FOR DECEMBER	72,451
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CASH DISBURSEMENTS FOR DECEMBER	23,402
2 ND HALF PRINCIPAL & INTEREST PAYMENT	119,046
PURCHASED CD FOR DEBT RESERVE FUND	<u>155,000</u>

SEWER FUND CASH ENDING BALANCE – DECEMBER 31, 2013	*\$392,063
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SEWER FUND CD'S AS OF DECEMBER 31, 2013

First Federal Savings CD \$155,000 @ .40% matures 12/05/2014	155,000
Reserve requirement of 10% of Bond issue by the Bond Ordinance	

<u>TOTAL CASH AND INVESTMENTS DECEMBER 31, 2013</u>	<u>\$547,063</u>
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*Includes the Depreciation Fund balance is \$356,332 for replacement of sewer capital assets, leaving \$35,731 for operating as of DECEMBER 31, 2013.

Bond Indebtedness as of DECEMBER 31, 2013 is \$1,295,000 – Final payment December 31, 2019