

## MINUTES OF MARCH 3<sup>RD</sup>, 2014 TOWN COUNCIL MEETING

The regular meeting of the Town Council of Clear Lake, Indiana was held at the Town Hall on Monday, March 3<sup>rd</sup>, 2014 at 7:00 p.m. Present were Council Members Robert Lewis, Chris Folland and Jill Powers. Also present were Town Superintendent, Bob Hull, Phil Hibbert and Casey Erwin from DLZ Engineering in Fort Wayne. There were eight citizens who signed the guest register.

Council President, Robert Lewis called the meeting to order with the Pledge of Allegiance.

### COUNCIL ACTIONS:

1. Approval of minutes: Councilmember Chris Folland moved to approve the minutes from the February 13<sup>th</sup>, 2014 meeting, seconded by Jill Powers, all in favor.
2. Approval of Voucher Register & Warrants: Councilmember Chris Folland moved to approve the total disbursements on the Voucher Register for March 3<sup>rd</sup>, 2014, seconded by Jill Powers, all in favor.

Disbursements on the Voucher Register are as follows:

Operating Funds:	\$39,867.74
Sewer Funds:	<u>23,270.69</u>
Total Disbursements	\$63,138.43

3. A motion was made by Council member Chris Folland for Casey Erwin to work with the County Drainage Board and Commissioners regarding the repairs needed to the Cyrus/Brouse culvert on behalf of the Town. The motion was seconded by Jill Powers, all in favor.

### REPORTS:

1. Finance Report: Clerk/Treasurer, due to changing meeting date, there was no report.
2. Marshal's Report: submitted by Marshal Gonya. February was extremely slow due to the heavy snowfall.
3. Fire Department: submitted by Fremont Fire Department, after Council Meeting
4. Zoning Administrator: submitted by Amy Schweitzer, given by Robert Hull. ILP #01-2014 was issued for a new single-family residence @ 10 Powhattan Court
5. Superintendent: submitted by Bob Hull
  - a. Sewer Department: 18,181 gallons per day, system working well. John Deere utility vehicle has been delivered and will be used mutually with the street department.
  - b. Street Department: New John Deere tractor w/cab and loader, has been used extensively in January and February due to the excessive amount of snow.
  - c. Buck Point: Street Improvement for 2014 has been put on hold.

\* See Comments from Jim Skinner, Clear Lake Township Land Conservancy.

### COUNCIL MEMBERS & OTHER REPORTS:

1. Casey Erwin from DLZ Engineering in Fort Wayne reported that the 2014 Street Improvement Project should be ready to advertise for bids on March 14<sup>th</sup> and 21<sup>st</sup>. Sections to be bid will be Parts 7, 8 & 9 from 572 - 616 East Clear Lake Drive as needed. Section 14 from Rieke Road to 180 West Clear Lake Drive and section 15 from 10 to 82 West Clear Lake Drive. Improvements will include mill work and resurfacing. Bids will be opened the first Monday in April and awarded at the April Town Council meeting.

The double culvert under the road, between 930 & 934 South Clear Lake Drive, where the Cyrus Brouse ditch enters the lake was discussed. Section I would involve repairs to culverts and road reconstruction only. Section II would involve drains from north side of the road to the sea wall. Casey Erwin will continue to work on this project with the County Surveyor and Drainage Board.

2. Councilmember, Jill Powers attended the Region III-A district meeting on February 20, 2014 representing the Town.

#### NEW BUSINESS

1. ORDINANCE 2014-01: AN ORDINANCE REPEALING AND REPLACING THE CLEAR LAKE SOLID WASTE AND RECYCLING ORDINANCES

Councilmember Chris Folland made a motion to read Ordinance 2014-01 by title only, seconded by Councilmember Jill Powers, all in favor. After reading the Ordinance by title only and discussion of the need to amend Chapter 52 and repeal ordinances numbered 9, 143, 251, 2009-03, 2011-08 and 2013-01, Chris Folland made a motion to accept the Ordinance on the first reading as presented. Jill Powers seconded the motion, all in favor.

#### PUBLIC COMMENT:

1. \*Jim Skinner, 416 Point Park Drive, President of the Clear Lake Township Land Conservancy requested time to make a presentation to the Council regarding Buck Point Drive. His concern is the request from the Town for a Road Right of Way to the Conservancy's land on Buck Point. This issue will be discussed further this summer at the annual public meeting of the Conservancy in July. Please watch the Conservancy's website through the Town's website at [www.townofclearlake.org](http://www.townofclearlake.org). and the Town's calendar.

Councilmember Chris Folland moved to adjourn the meeting. Councilmember Jill Powers seconded the motion, all in favor.

Meeting adjourned at 8:20 p.m.

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Robert E. Lewis, President

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Attest: Kay A. Kummer  
Clerk/Treasurer

**TOWN OF CLEAR LAKE  
CASH & INVESTMENT BALANCES  
FEBRUARY 28, 2014**

OPERATING FUNDS BEGINNING CASH BAL – FEBRUARY 1, 2014	
GENERAL FUND	\$60,845
MOTOR VEHICLES & HIGHWAY	11,293
MAJOR MOVES	422
LOCAL ROADS & STREETS	2,861
ECONOMIC DEVELOPMENT INCOME TAX	18,124
PUBLIC SAFETY INCOME TAX	45,695
RAINY DAY	83,603
MISCELLANEOUS FUNDS	2,216
CUMULATIVE CAPITAL IMPROVEMENT (CIG TAX)	3,070
CUMULATIVE CAPITAL DEVELOPMENT	<u>48,122</u>
	<b>\$276,251</b>
<u>CASH RECEIPTS FOR FEBRUARY</u>	
GENERAL FUND	\$24,686
MOTOR VEHICLES & HIGHWAY	910
LOCAL ROADS & STREETS	410
ECONOMIC DEVELOPMENT INCOME TAX	1,472
PUBLIC SAFETY INCOME TAX	<u>2,721</u>
	<b>\$30,199</b>
<u>CASH DISBURSEMENTS FOR FEBRUARY</u>	
GENERAL FUND	\$32,721
MOTOR VEHICLES HIGHWAY	15,879
LOCAL OPTION INCOME TAX	5,005
RAINY DAY	3,000
CUMULATIVE CAPITAL DEVELOPMENT	<u>9,124</u>
	<b>\$65,729</b>
OPERATING FUNDS CASH ENDING BAL – FEBRUARY 28, 2014	<b><u>\$240,721</u></b>
Major Moves – \$128,000 @ .40% matures 12/05/2014	128,000
Cum Cap Development – \$150,000 @ .40% matures 12/05/2014	150,000
Cum Cap Development – \$150,000 @ .40% matures 12/05/2014	<u>150,000</u>
	<b>\$428,000</b>
<b><u>TOTAL CASH AND INVEST OPERATING FUNDS FEBRUARY 28, 2014</u></b>	<b><u>\$668,721</u></b>
SANITATION FUND CASH BEGINNING BAL – FEBRUARY 1, 2014	<b>\$19,772</b>
CASH RECEIPTS FOR FEBRUARY	6,461
CASH DISBUSEMENTS FOR FEBRUARY	7,673
SANITATION FUND CASH ENDING BAL – FEBRUARY 28, 2014	<b>\$18,560</b>
SANITATION FUND CD’S AS OF FEBRUARY 28, 2014	
First Federal Savings CD \$100,000 @ .40% matures 12/05/2014	100,000
<b><u>TOTAL CASH AND INVEST SANITATION FUND FEBRUARY 28, 2014</u></b>	<b><u>\$118,560</u></b>

SEWER FUND CASH BEGINNING BALANCE – FEBRUARY 1, 2014	<b>\$433,020</b>
CASH RECEIPTS FOR FEBRUARY	56,888
CASH DISBURSEMENTS FOR FEBRUARY	<u>34,212</u>
<b>SEWER FUND CASH ENDING BALANCE – FEBRUARY 28, 2014</b>	<b>*\$455,696</b>
SEWER FUND CD'S AS OF FEBRUARY 28, 2014	
First Federal Savings CD \$155,000 @ .40% matures 12/05/2014 10% Reserve requirement of the Bonding Company	155,000
<b><u>TOTAL CASH AND INVESTMENTS FEBRUARY 28, 2014</u></b>	<b><u>\$610,696</u></b>

\*Includes the Depreciation Fund balance of \$354,393 for replacement of sewer capital assets, \$59,765 for June 30<sup>th</sup> Bond & Interest payment, leaving \$41,538 for operating as of FEBRUARY 28, 2014.

**Bond Indebtedness as of FEBRUARY 28, 2014 is \$1,295,000**  
**Final payment December 31, 2019**