

MINUTES OF
June 13th, 2016 TOWN COUNCIL MEETING

The regular meeting of the Town Council of Clear Lake, Indiana was held at the Town Hall on Monday, June 13th, 2016 at 7:00 p.m. Present were Council President Chris Folland and members Roger Dammeier, Bruce Spangler, Jill Powers and Anita Thiel. Also present were Town Manager, Robert Hull and Deputy Kevin Kane. There were four citizens who signed the guest register.

Council President, Chris Folland called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

COUNCIL ACTIONS:

1. Approval of minutes from the May 9th, 2016 regular Town Council meeting: Roger Dammeier moved to approve the minutes as presented. Seconded by Bruce Spangler. All were in favor.
2. Approval of Minutes from the May 31st, 2016 Special Session: Bruce Spangler moved to approve the minutes as presented. Seconded by Jill Powers. All were in favor.
3. Approval of Minutes from the May 13th, 2016 Executive Session: Jill Powers moved to approve the minutes as presented. Seconded by Anita Thiel. All were in favor.
4. Approval of Voucher Register: Roger Dammeier made a motion to approve the Voucher Register as submitted. Seconded by Bruce Spangler. All were in favor.

Disbursements on the Voucher Register are as follows:

Operating Funds:	\$44,064.85
Sewer Funds:	<u>138,231.53</u>
Total Disbursements	\$182,296.38

UNFINISHED BUSINESS:

1. 2016 Road Projects: DLZ Engineers will have bids ready to advertise on July 15 and July 21st for sections 1 & 2, South Clear Lake Drive from CR 700 to Gecowets Drive and section 11, from 394 East Clear Lake Drive to Sand Point Road. Bids will be opened at the August Town Council meeting and awarded after the engineers have reviewed all bids submitted. Work to begin after Labor Day.
2. Dry Well at 1128 SCLD: Boring has been completed at 1128 South Clear Lake Drive. It was determined that the dry well will not be feasible at this site. Engineers will continue to rework the existing catch basin at 1120 South Clear Lake Drive.
3. Internal Controls: Anita Thiel continues to work on this requirement by the State Board of Accounts.
4. Police Vehicle Lettering: Bruce Spangler presented two choices for the lettering of the police vehicle. The majority of council members chose the gold coloring which the marshals preferred. ACS Graphics will do the lettering for a cost of \$450.

NEW BUSINESS:

1. ORDINANCE 2016-02: AN ORDINANCE ESTABLISHING A MATERIALITY THRESHOLD FOR VARIANCES AND LOSSES AND ADOPTING AN INTERNAL CONTROL POLICY

1st READING: Chris Folland read the ordinance and asked for a motion to introduce the ordinance. Jill Powers made the motion to introduce. The motion was seconded by Bruce Spangler. All were in favor.

Chris Folland asked for a motion to suspend the rules and read the ordinance by summary only. The motion was made by Roger Dammeier, seconded by Bruce Spangler. All were in favor.

2nd READING: Chris Folland read the ordinance by summary only and asked for a motion to adopt the ordinance on the 2nd reading. Roger Dammeier made the motion to adopt the ordinance, seconded by Bruce Spangler. All were in favor.

2. ORDINANCE 2016-03: AN ORDINANCE EXERCISING THE HOME RULE POWERS OF THE TOWN OF CLEAR LAKE, INDIANA AND TO PERMIT THE USE OF FUNDS FOR PROMOTION OF TOWN BUSINESSES

1st READING: Anita Thiel read the ordinance. Chris Folland asked for a motion to introduce the ordinance. The motion was made by Bruce Spangler to introduce, seconded by Jill Powers. All were in favor. Second reading to be at the July Council meeting.

3. ORDINANCE 2016-04: AN ORDINANCE DESIGNATING PURCHASING AGENCY AND PURCHASING AGENTS FOR THE TOWN OF CLEAR LAKE, INDIANA

1st READING: Jill Powers read the ordinance. Chris Folland asked for a motion to introduce the ordinance. The motion was made by Bruce Spangler to introduce, seconded by Jill Powers. All were in favor.

Chris Folland asked for a motion to suspend the rules and read the ordinance by summary only. The motion was made by Anita Thiel, seconded by Roger Dammeier. All were in favor.

2nd READING: Chris Folland read the ordinance by summary only and asked for a motion to adopt the ordinance on the 2nd reading. Bruce Spangler made the motion to adopt the ordinance, seconded by Roger Dammeier. All were in favor.

4. STREET DEPT – TRUCK REPLACEMENT: Roger Dammeier and Bob Hull presented an itemized list with prices for a new street truck w/stainless steel dump bed, snow plow mounts, poly salt spreader and heavy duty hitch to handle the leaf-vac totaling \$75,444. Roger Dammeier made a motion to continue the search for a new truck and attachments not to exceed \$75,444 it was seconded by Bruce Spangler. All were in favor.

5. CHANGE CREDIT CARD PROVIDER: At the annual Clerk/Treasurer School in May the Clerk/Treasurer was introduced to a new credit card provider that will issue a card in the name of the Town and it pays a cash rebate once a year. Bruce Spangler made a motion to apply for the new card for the Town. The motion was seconded by Roger Dammeier. All were in favor.

6. PARKING LOT MAINTENANCE: Bob Hull presented a quote from Eagle Asphalt to seal cracks, coat the asphalt with sealer and strip the Town Hall parking lot. A motion was made by Roger Dammeier to proceed with scheduling the work. The motion was seconded by Bruce Spangler. All were in favor.

7. NEW HIRE FOR POLICE DEPARTMENT: A motion was made by Roger Dammeier to hire County Deputy, Rex Snider to serve as a part-time deputy on the Clear Lake Police force as soon as all paper work has been completed with the County. The motion was seconded by Bruce Spangler. All were in favor.

REPORTS:

1. Financial Report: May 31, 2016 given by Clerk/Treasurer, on file
2. Marshals Report: given by Deputy Kane, on file
3. Fremont Fire Department: Given by Jill Powers, on file
4. Zoning Administrator – No report
5. Superintendent:
 - Sewer Department:
 - Locates – 36
 - Alarm calls – 7
 - Pumps replaced – 0
 - Set-up – 3 pumps
 - Average flow – 35,552 gallons per day
 - Street Department:
 - M & C Trenching has completed cleaning the drains and catch basins around the lake.
 - Working with Bruce Spangler to determine placement of new “Welcome to Clear Lake signs at the Corporate Limits.
 - Working with Roger Dammeier on quotes for the possible updating of the Town’s work trucks.

Balance of time was spent mowing roadsides, issuing road-cut permits, maintaining equipment, delivering swim buoys and updating grinder records.

Report on file.

A motion was made by Jill Powers to adjourn the meeting, seconded by Roger Dammeier, all in favor. Meeting adjourned at 8:25 p.m.

Christopher D. Folland, President

Attest: Kay A. Kummer
Clerk/Treasurer