



TOWN OF CLEAR LAKE, INDIANA
REGULAR TOWN COUNCIL MEETING
March 11, 2019

The regular meeting of the Town Council of Clear Lake, Indiana was held at the Town Hall on Monday March 11, 2019 at 7:00 p.m. Present were Council President Darin Thorp and members Bruce Spangler, Roger Dammeier, and Bonnie Brown. Absent was member Molly Wehrenberg. Also present were Clerk/Treasurer - Jessica Swander, Town Marshal - Chris Emerick, and Town Superintendent - Bob Hull. There were three property owners who signed the guest register.

Council President, Darin Thorp called the meeting to order at 7:00 p.m. and Darin Thorp led the sighting of the Pledge of Allegiance.

COUNCIL ACTIONS:

1. Approval of minutes from the Regular Town Council meeting held on Monday, February 11, 2019 at 7:00 p.m. Darin Thorp presented the minutes to the Council and asked for any additions or correction. None were given.

Bruce Spangler made a motion to accept the Regular Town Council minutes as presented. Seconded by Roger Dammeier. Motion passed.

2. Approval of Voucher Register with Warrants – Jessica Swander presented the Voucher Register with Warrants details. There were no questions regarding the Voucher Register with Warrants.

Disbursements on the Voucher Register are as follows:

Operating Funds:	\$39,961.44
Sewer Funds:	<u>\$30,833.12</u>
Total Disbursements	\$70,794.56

Roger Dammeier made a motion to approve the Voucher Register as presented. Seconded by Bonnie Brown. Motion passed.

UNFINISHED BUSINESS:

1. IT Evaluation – Three quotes were presented by Darin Thorp. The total cost being \$25,000-\$30,000 to bring the Town Hall up to date with Technology.
 - a. Further information will be needed from Bid three as it was missing information.
2. TOCL Website – Three quotes were presented by Bonnie Brown.

Bruce Spangler made a motion to accept the first bid from Greg Griffis for the TOCL website. Seconded by Bonnie Brown. Motion passed.

3. Employee Hand Book – Darin Thorp has asked all Council members to read through the hand book up to page 20 before the next Council meeting. Darin Thorp also asked that employees read through and highlight any areas of concern. Darin Thorp added that discussion will resume at the next council meeting.

NEW BUSINESS:

1. Region Representative from Town Council – Representative needed for Region 3A.

A motion was made by Roger Dammeier to appoint Bruce Spangler as Region 3A Director. Seconded by Bonnie Brown. Motion passed.

2. Sewer Lift Station Assessment – Darin Thorp informed the Council that Bob Hull and he would be meeting with DLZ to discuss the status of the Town's lift station and potential rebuilding of the station in the near future.

REPORTS:

1. Clerk/Treasurer Report – Jessica Swander gave an update on Cheq processing being switched to Farmers State Bank as they could no longer provide service to us. Also discussed was switching Internet providers as there are several days a month that the current provider, Frontier, is down. A quote from Mediacom was presented. Other options were discussed and Council requested quotes from other providers be presented at the next Council meeting. Report is on file.
2. Financial Report – Jessica Swander presented the financial report showing financials through February 28th, 2019. Darin Thorp ask for any questions or concerns with none given. Report is on file.
3. Marshal's Report – Chris Emerick gave an update on the activities at and around Clear Lake over the last month. AED battery was replaced in the Tahoe and the Town now has a spare AED battery. Radar Sign was ordered and should be in soon. Locations for the signs have already been picked out. Report is on file.
 - a. The Council discussed where to keep the police boat this coming summer. Chris Emerick will get with Judy Troll regarding parking the boat at her residence.
4. Fire Department – Bonnie Brown gave an update on the fire department runs. Report is on file.

5. Zoning Administrator – Bonnie Brown gave an update on the number of cases and what has transpired in the PC/ZA office. PC meeting was moved up to April 8th at 5:30 p.m. for those who were caught up in the Towns transition of finding a new Zoning Administration. No report on file.
 - a. Bonnie Brown discussed the Property of Jerry Hewes and the fines that were accumulating as of December 4th 2018.

Bruce Spangler made a motion to put a lien on the property located at 760118000007040002 IN NW1/4 SE1/4 SEC 18 .52A /Owner Jerry Hewes in the amount of \$50.00 per day in fines for Article 5.47 OS-01 adding up since December 4th 2018. Seconded by Bonnie Brown. Motion passed.

6. Superintendent – Bob Hull updated the Council on the sewer/street department activities over the last month.
 - a. Bob reviewed the time allocations for himself and Guy.
 - b. Sewer Statistics – Bob gave a rundown of the number of locates, alarms, grinder pump data and lift station numbers. Report is on file.
 - c. Bob discussed the number of pumps in stock and the need to order additional pumps for the upcoming season. A discussion ensued as to the appropriate number of pumps to order.

Roger Dammeier made a motion for Bob Hull to order 10 to 12 pumps for inventory when he deemed necessary. Seconded by Bonnie Brown. Motion passed.

- d. Bob discussed having a problem with a grinder continually flooding. Grinder will have to be replaced in the next few weeks and will need to order a new one once this one is replaced.
- e. Street Department – Bob went over Salt supply and believes he has enough for the remainder of the season.
- f. Bob had called Dinkmar to discuss the Town's leaf vacuum. The company has started to working on it.
- g. Lift station rehab. Concerns about the age and failing parts were discussed and pricing from Engineering Resources were presented. A presentation of recommendations will be conducted at the next meeting.
- h. Bob Hull brought up Comp time issue with payroll. Bob requested a decision be made on how Comp time is used and paid out when used. Discussion was made by Council, and they will research Comp time as a whole and a decision will be made once Council is given more information.

7. Lease Agreement – Darin Thorp gave an update on the lease for the Conservancy office. The current lease is expired in 2017 but was never renewed. Bridget Harrison from the Conservancy also discussed the expired lease and wanting to get a new lease. Along with a new lease Bridget also wants to add a staff member and the use of addition space. Darin will draft a new lease and send it to our Legal counsel for approval and present it to the board once approved by Attorney.

GENERAL DISCUSSION:

There being no further business or discussions President Thorp Adjourned the meeting at 8:42 p.m.



Darin Thorp, Council President



Attest: Jessica Swander, Clerk/Treasurer