



TOWN OF CLEAR LAKE, INDIANA
REGULAR TOWN COUNCIL MEETING
April 8, 2019

The regular meeting of the Town Council of Clear Lake, Indiana was held at the Town Hall on Monday April 8, 2019 at 7:00 p.m. Present were Council President Darin Thorp and members Bruce Spangler, Molly Wehrenberg, and Bonnie Brown. Absent was member Roger Dammeier. Also present were Clerk/Treasurer - Jessica Swander, Town Marshal - Chris Emerick, and Town Superintendent - Bob Hull. There were seven property owners and 2 employees who signed the guest register.

Council President, Darin Thorp called the meeting to order at 7:00 p.m. and Darin Thorp led the sighting of the Pledge of Allegiance.

COUNCIL ACTIONS:

1. Approval of minutes from the Regular Town Council meeting held on Monday, March 11, 2019 at 7:00 p.m. Darin Thorp presented the minutes to the Council and asked for any additions or correction. None were given.

Bonnie Brown made a motion to accept the Regular Town Council minutes as presented. Seconded by Bruce Spangler. Motion passed.

2. Approval of Voucher Register with Warrants – Jessica Swander presented the Voucher Register with Warrants details. There were no questions regarding the Voucher Register with Warrants.

Disbursements on the Voucher Register are as follows:

Operating Funds:	\$44,217.09
Sewer Funds:	<u>\$17,603.19</u>
Total Disbursements	\$61,820.28

Bruce Spangler made a motion to approve the Voucher Register as presented. Seconded by Molly Wehrenberg. Motion passed.

UNFINISHED BUSINESS:

1. IT Evaluation – Three quotes were presented by Darin Thorp. The total cost being \$15,000-\$30,000 to bring the Town Hall up to date with Technology.
 - a. Mid Solve bid came in at the lowest bid of \$15,000 for the technology and \$380 per month for IT.

- b. Upward Computing came in second at \$27,000 for technology and \$400 per month for IT.

A motion was made by Bruce Spangler to award Mid Solve the winning bid. Seconded by Molly Wehrenberg. Motion Passed.

2. Employee Hand Book – Darin Thorp responded to employee concerns and questions regarding Overtime/Comp, PTO time, Holidays, and Vacations. Molly Wehrenberg also requested a few changes in the areas of Non-Disclosure, Job Postings, Jury Duty, Exit Interviews, also a change to the description of retirement from PERF to INPERS. Bonnie Brown followed with questions regarding Safety. Darin Thorp and Bob Hull discussed all the safety measures that must be in effect immediately. Council will continue with the remainder of the handbook at the next council meeting.
3. TOCL Website – Molly Wehrenberg gave an update on the Town website. News letters will be kept on a 12 month annual bases. Different department information can be put on each department’s site.
1. Lease Agreement for the Conservancy – Kelty Tappy Inc. did an evaluation to make sure we are in compliance with having the Conservancy in the basement office. We are in compliance. At the next Council Meeting a new lease agreement will be presented.

NEW BUSINESS:

1. 51.59 Grinder Pump Stations - Darin Thorp presented Council with documentation which included the following: Changes to Grinder Pump Stations Ordinance, signed November 13, 2017.
 - a. Sewer Ordinance 51.59 Grinder Pump Station discussed. Under this Ordinance there is a section (B) shared connection; item number (1) and item number (2). In the UDO there appears to be a third item that was never signed by this council or the previous council. Item number (3) states: A building or house which is reconstructed, or is remolded to create additional square footage, which had previously been served by a shared grinder pump station, shall require a new connection to the wastewater system, at owner’s expense. Darin Thorp investigated with the Towns Legal Council and item number (3) was added after the fact. Darin Thorp stated the UDO is not correct and item number (3) should be removed and updated to what was signed by Council November 13, 2017.

2. Yard Waste - Molly Wehrenberg wanted to discuss options for sticks and pine needles and other yard waste outside of leaf pick up.
 - a. Current options for Town residents are transporting them to Fremont if limbs are chipped up, lawn service companies, or burning sticks such as a camp fire. The Town is still looking into purchasing property local for a site for Town composting. Also discussed, teaming up with the Conservancy to rent a chipper and the Conservancy could use the chips.
3. Garbage Residual - Molly Wehrenberg wanted to discuss the liquids and glass left on the roads by Washler.
 - a. The garbage truck drains liquids on the roads making it smell and dangerous. There also seems to be glass and other garbage coming from the drainage.
 - b. Darin Thorp agreed to call Washler to discuss options to decrease the liquid draining and garbage coming from their trucks.

REPORTS:

1. Clerk/Treasurer Report – Jessica Swander. Report is on file.
 - a. Proposal to change office hours from 12 p.m. -4 p.m. to 9 a.m. - 2 p.m. Discussion was made about current and previous hours. Changes give the public an extra hour per day and five hours per week.

Molly Wehrenberg made a motion to change the office hours from 12 p.m. – 4 p.m. to 9 a.m. – 2 p.m. Seconded by Bruce Spangler. Motion passed

- b. Jessica Swander presented Council proposal to add five more Holidays to the Towns current recognized Holidays.

Molly Wehrenberg made a motion to add the 5 Holidays to the current scheduled Holidays. Columbus Day, Veterans Day, Christmas Eve, Martin Luther King, and Presidents Day. Seconded by Bonnie Brown. Motion passed.

Financial Report – Jessica Swander presented the financial report showing financials through March 31st, 2019. Darin Thorp ask for any questions or concerns with none given. Report is on file.

2. Marshal's Report – Chris Emerick gave an update on the activities at and around Clear Lake over the last month. Report is on file.

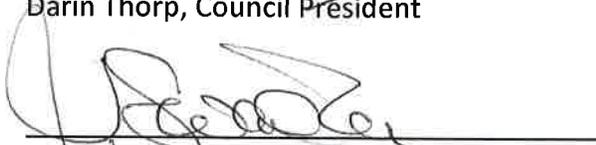
- a. New Radars signs are up and running.
3. Fire Department – Molly Wehrenberg gave an update on the fire department runs. Report is on file.
4. Zoning Administrator – Gary Johnston gave an update on the number of cases and what has transpired in the PC/ZA office. No report on file.
5. Superintendent – Bob Hull updated the Council on the sewer/street department activities over the last month. Report on file.
- a. Leaf Vac is back, picking up as needed. The bill was 1,000.00 less then estimated.
- b. DLZ sent first draft of upcoming work. It should be ready for review soon.

GENERAL DISCUSSION:

There being no further business or discussions President Thorp Adjourned the meeting at 8:34 p.m.



Darin Thorp, Council President



Attest: Jessica Swander, Clerk/Treasurer