



TOWN OF CLEAR LAKE, INDIANA
REGULAR TOWN COUNCIL MEETING
January 18th, 2021

The regular meeting of the Town Council of Clear Lake, Indiana was held at the Town Hall on Monday January 18, 2021 at 7:00 p.m. Present were Town Council President Darin Thorp, and Council members Bonnie Brown, Dan Rippe, Present Via Teleconference were Brent Schlosser, and Tyson Johnson. Also present were Clerk/Treasurer - Jessica Swander, Town Marshal - Chris Emerick, and Superintendent- Guy Rodgers and Zoning Administrator Travis Holcomb. There were seven property owners signed the guest register.

Darin Thorp called the meeting to order at 7:00 p.m. and led the sighting of the Pledge of Allegiance.

1. Darin Thorp opened nominations for President.

Bonnie Brown nominated Darin Thorp for President of Town Council for the year 2021. Seconded by. Seconded by Dan Rippe. No other nomination was given.

Darin Thorp asked Clerk-Treasurer Jessica Swander to do a roll call vote for nominations.

Jessica Swander did a roll call vote for President of Town Council for the year 2021.

Roll call Vote.

Darin Thorp Vote- Abstain, Bonnie Brown Vote-Yes, Brent Schlosser Vote- Yes, Tyson Johnston Vote- yes, Dan Rippe Vote- Yes. Motion Passed.

Darin Thorp was declared President of Town Council for the year 2021.

2. Darin Thorp opened nominations for Vice President of Town Council.

Brent Schlosser nominated Bonnie Brown for Vice President of Town Council. No other nominations were given.

Jessica Swander did a roll call vote for Vice President of Town Council for the year 2021.

Roll Call Vote.

Darin Thorp Vote- Yes, Bonnie Brown Vote- Abstain, Brent Schlosser Vote- Yes, Tyson Johnston Vote- Yes, Dan Rippe Vote- Yes.

Bonnie Brown was declared the Vice President of Town Council for the year 2021.

3. Darin Thorp opened nominations for Secretary of Town Council.

Bonnie Brown nominated Jessica Swander for Secretary of Town Council. A roll call vote was taken. All were in favor. Motion passed.

COUNCIL ACTIONS:

1. Approval of minutes from the Special Session Town Council meeting held on Friday, December 11, 2020 at 7:00 p.m. Darin Thorp presented the minutes to the Council. Darin Thorp then asked for any additions or correction. None were given.

Bonnie Brown made a motion to accept the Special Session Town Council minutes as presented. Seconded by Dan Rippe. Roll Call Vote was given. All were in favor. Motion passed.

2. Approval of minutes from the Regular Town Council meeting held Monday, December 21, 2020 at 7:00 p.m. Darin Thorp presented the minutes to the Council. Darin Thorp then asked for any additions or corrections. None were given.

Bonnie Brown made a motion to accept the Regular Town Council meeting minutes as presented. Seconded by Dan Rippe. Roll Call Vote was given. All were in Favor. Motion passed.

3. Approval of Voucher Register with Warrants – Jessica Swander presented the Voucher Register with Warrant details.

Disbursements on the Voucher Register are as follows:

Operating Funds:	\$45,930.75
Sewer Funds:	<u>\$60,046.15</u>
Total Disbursements	\$105,976.88

Tyson Johnston made a motion to approve the Voucher Register with Warrants. Seconded by Bonnie Brown. Roll Call Vote was given. All were in favor. Motion passed.

UNFINISHED BUSINESS:

Brent Schlosser made a motion to amend the Agenda and add a vote to participate in the Fremont Fire Territory. Seconded by Tyson Johnston. Roll Call Vote was taken. All were in favor. Motion Passed.

1. Notice to Proceed Grinder Installations with API was presented by Dan Rippe. A brief background was given on the steps that preceded for us to move forward with the Notice to Proceed. Dan Rippe stated that the property owner gave some insight and feedback regarding possibility of private utilities. I would ask that we make some updates with ERIs agreement to do some nondestructive vacuum jet to discover any potential private utilities at 5,1060.00.

Dan Rippe made a motion to approve the Notice to Proceed Grinder Installations with API and to include the addition of the vacuum Jet at 5,1060.00. Seconded by Bonnie Brown. Roll Call Vote was given. All were in favor. Motion passed.

2. Fire Territory with the Town of Fremont was discussed by Brent Schlosser. Fremont Fire Department needed to know if the Town of Clear lake would like to participate or not.

Brent Schlosser made a motion to vote on delaying any further action until at least 2022 to participate in the Fire Territory with the Town of Fremont. Seconded by Bonnie Brown. Roll Call Vote was taken. All were in favor. Motion Passed.

NEW BUSINESS:

1. Plan Commission Appointment was discussed by Bonnie Brown and Darin Thorp. Darin Thorp appointed Jim McClain as an executive appointment for the Term 01/06/2025.
2. BZA Appointments were discussed by Bonnie Brown and Darin Thorp. Scott Lazur resigned from the Plan Commission for the term ending 01/03/2022 effective 01/17/2021. Appointing Scott Lazur to the BZA for the term ending 01/06/2025. He will be the BZA representative to the Plan Commission. Darin Thorp then asked Don Lupke was asked if he would like to participate but was unsure of the terms available as he only wanted to serve for another year. Bonnie Brown and Darin Throp both thanked him for his service. Darin Throp appointed Mike Long as a BZA alternate.
3. Billing Clerk job description and pay was discussed by Darin Thorp, the amount of pay along with the handbook description for Full Time from 40 hours per week to 32.

Bonnie Brown made a motion approve the new job description for the clerk and raise Brenda Eby's pay \$20.00 per hour. Seconded by Tyson Johnston. Brent Schlosser asked to add line item any other duties that are assigned. Roll Call Vote was taken. All were in favor. Motion passed.

Bonnie Brown made a motion to amend the last motion to add "Any other duties as assigned." to the job description for the Clerk. Seconded by Brent Schlosser. Roll Call Vote was taken. All were in favor. Motion passed.

1. Tyson Johnston made a motion to change the description of Full Time from 40 hours per week to 32 in the Employee Handbook. Seconded by Bonnie Brown. Roll Call Vote was taken. All were in favor. Motion passed.

Tyson Johnston discussed amending the Resolution for Covid-19 Sick Pay. Jessica Swander would present at the next council meeting and would back date the resolution to December 21,2020.

REPORTS:

01.18.2021 Town Council Min

1. Financial Report – Jessica Swander presented the financial report showing financials through December 31, 2020. Report is on file.
2. Marshal’s Report – Chris Emerick gave an update on the activities at and around Clear Lake over the last month. Report is on file.
3. Fire Department – Brent Schlosser gave an update on the fire department runs. Report is on file.
4. Zoning Administrator – Bonnie Brown gave an update on the number of cases and what has transpired in the PC/ZA office.
5. Superintendent – Guy Rodgers updated the Council on the sewer/street department activities over the last month. Report on file.

COUNCIL REPORT:


GENERAL DISCUSSION:

Brent Schlosser notified Council he was attending the first meeting of the year for the Steuben Economic Development board.

There being no further business or discussions President Darin Thorp adjourned the meeting at 7:42p.m.



Darin Thorp, Council President



Attest: Jessica Swander, Clerk/Treasurer