

Town of Clear Lake - Plan Commission Meeting Minutes – February 4, 2013

Plan Commission Vice President Chris Folland called the meeting to order at 7:00 PM. The following members of the Plan Commission were present.

Bonnie Brown
Emma Brown
Roger Dammeier
Chris Folland
Mike Long

It was determined that a quorum was present. Mr. Folland informed the Plan Commission that Neal Blythe was no longer the Town Attorney. The Town has hired Dave Hawk, a practicing municipal attorney, to be the new Town Attorney. Mr. Hawk will only be attending Plan Commission meetings when there is a hearing and/or it is deemed necessary for him to be there.

Vice President Folland stated the minutes of the last meeting had been sent out. He took a few minutes to review the minutes before asking for questions or comments from the Plan Commission. Hearing no questions or comments on the minutes, Folland entertained a motion to approve the minutes of the August 6, 2012 meeting. Mr. Dammeier made a motion to approve the minutes of the August 6, 2012 meeting of the Plan Commission as presented. Mrs. Emma Brown seconded the motion. Ms. Bonnie Brown abstained from the vote. Motion carried with four (4) votes in favor and zero (0) votes against.

Mr. Folland reported the following Administrative Subdivisions have been completed since the last Plan Commission meeting:

- Spangler @ 299 East Clear Lake Drive
- Felger @ 536 East Clear Lake Drive
- Parke @ 532 East Clear Lake Drive
- Daniel McArdle @ 686 South Clear Lake Drive
- Bob Adams @ 276 Lakeview Drive is nearly complete

Vice President Folland introduced The 2013 Comprehensive Plan Update. He told the Commission that a small group of folks had been appointed and been part of the process to review and update the existing Comprehensive Plan. Folland stated the Executive Committee met and took a quick look at the proposed Comprehensive Plan Update. Mr. Folland also told the Commission that a “Next Steps” timeline had been prepared as well. There was little discussion on the Comprehensive Plan Update or the 2013 Update.

Vice President Folland reported that there had been one meeting of the Plan Commission Executive Committee where they discussed the 2013 Comprehensive Plan Update and amendments to the Unified Development Ordinance for 2013. Folland stated that a few changes were being discussed, but the main change dealt with making sure the zoning regulations apply to the water or actual lake (not just the land around Clear Lake). Folland reported that he would be meeting with Brad Johnson of Ground Rules, Inc. and Amy to discuss the details of those proposed amendments.

There being no other Old Business, Mr. Folland stated the Plan Commission needed to elect officers under New Business. Mr. Folland stated the first office would for President of the Plan Commission, and Folland opened the nominations by nominating Mike Long for President. Mrs. Emma Brown seconded

the nomination. There being no other nominations for President, Mr. Folland closed the nominations. Mr. Long received five (5) votes for President.

Mr. Folland asked for nominations for Vice President. Mr. Long nominated Mr. Dammeier for Vice President. Mrs. Emma Brown nominated Mr. Folland for Vice President. Mr. Dammeier seconded the nomination of Mr. Folland while Ms. Bonnie Brown seconded the nomination for Mr. Dammeier. After a ballot vote, Mr. Folland was elected to the Vice Presidency of the Plan Commission.

Mr. Folland stated the Plan Commission needed to appoint one of its members to sit on the Board of Zoning Appeals. Mr. Folland nominated Roger Dammeier to fulfill that position. Mr. Long seconded the nomination. Motion carried with all voting in favor of Mr. Dammeier serving as the Plan Commission representative to the Board of Zoning Appeals for four (4) years.

Vice President Folland stated the Commission needed to establish meeting dates for 2013 and February 2014. Those dates will be May 6, August 5, and November 4 and February 3, 2014. Mr. Dammeier made a motion to accept the meeting dates as presented. Ms. Bonnie Brown seconded the motion. Motion carried with five (5) votes in favor, and zero (0) votes against.

Folland asked for other business or questions. Ms. Bonnie Brown asked about getting a copy of the list of things in the UDO that are being discussed for amendments. After some discussion, it was determined that Ms. Brown needed to meet with Amy Schweitzer, Zoning Administrator to get brought up to speed on these items.

There being no additional business, Mr. Folland entertained a motion to adjourn. Mrs. Emma Brown made a motion to adjourn. Mr. Roger Dammeier seconded the motion. Motion carried with all voting in favor. Meeting adjourned at 7:35 PM.

Amy Schweitzer, Secretary