

MINUTES OF APRIL 9TH, 2012 TOWN COUNCIL MEETING

The regular meeting of the Town Council of Clear Lake, Indiana was held at the Town Hall on Monday, April 9th, 2012 at 7:00 p.m. Present were Council Members George Schenkel, Barry Worl, Alan Korte and Chris Folland. Also present were Town Superintendent, Bob Hull, Town Deputy, Rich McCarty and Town Attorney, Neal Blythe. There were 14 citizens who signed the guest register.

Council Vice-President, George Schenkel called the meeting to order at 7:00 p.m. by asking those in attendance to stand and recite the Pledge of Allegiance.

The approval of the Town Council and Executive Council meetings from February 13th and March 12th, 2012 were not approved, due to the lack of a quorum for those meetings.

The Clerk/Treasurer gave the Treasurer's Report for March 2012 and it will be attached to the minutes.

Bob Lewis asked for a motion to approve the Treasurer's Reports. Chris Folland made a motion to accept the Treasurer's Reports for March 2012, it was seconded by George Schenkel, all were in favor and the motion passed.

Total disbursements from the checking accounts are as follows:

General Checking	\$47,191.72
Sewer Checking	<u>10,792.37</u>
Total Amount of Vouchers	\$57,984.09

Warrants to be approved were included in the Voucher Register. George Schenkel asked for a motion to accept the Voucher Register with Warrants. A motion was made by Alan Korte to accept the Voucher Register with Warrants as presented, seconded by Barry Worl, all were in favor and the motion passed.

REPORTS – Barry Worl gave the Marshal's report

MARSHAL'S REPORT – Marshal Gonya reported the following for March 2012:

- 2 background investigations
- 1 agency assist for Fremont
- 2 golf cart checks
- 1 grass fire discovered – Fremont Fire Department called to put it out

The improved weather has an increase in activity. Deputy McCarty has been doing more traffic enforcement to ensure that drivers are aware of the speed limit on the north and east side of the town. There have not been any new reports of break-ins in the past few weeks and patrols have increased at night.

FIRE DEPARTMENT – Chris Folland reported that the Fremont Fire Department made 54 calls for the month of March. There were two medical assists in the Town of Clear Lake, one boat fire and one leaf fire.

ZONING ADMINISTRATOR – Bob Hull reported for Amy Schweitzer – March 2012

There were two Improvement Location Permits issued in March.

- Kenneth Walter @ 1224 Quiet Harbor, flatwork
- Sherry Phillips @ 645 Lake Drive/109 Lakeside Court, residential remodel & flatwork

BZA –

- Minutes from February 20 meeting
- Clear Lake Yacht Club staff variance follow-up
- Developed Standards Variance Form
- Riedeman @ 126 Chapel Drive, research, legal notice, findings, correspondence
- Correspondence with Rules Committee on proposed new rules and form

PLAN COMMISSION –

- Draft & distribute UDO Amendment #7 to PC executive committee
- Riedeman @ 126 Chapel Lane Admin. Subdivision completed

OTHER –

1. Research, site visits, discussion and correspondence about permits, projects and violations:
 1. Levenson @ 296 Lake Drive/296 Prospect Street
 2. Delagrance/Troll/Hauguel @ 156 Lake Drive/154 West Clear Lake Drive
 3. Erosion Control reminder
 4. Lillmars on Round Lake
 5. Connett @ 700 South Clear Lake Drive
 6. Delagrance for Merle @ 916 South Clear Lake Drive

Total hours worked – 40.00

TOWN SUPERINTENDENT – Robert Hull

SEWER DEPARTMENT – There were no major problems in the month of March

There were 8 locates, 7 alarm calls, 9 pumps replaced or repaired, one pump scrapped and an average daily flow of 21,833 gallons per day.

STREET DEPARTMENT

1. Almost all street signs have been replaced except for a couple on backorder along with directional arrow signs. Paradise Point has not been changed as yet. Sign posts will be replaced as time allows with new galvanized posts.

2. Survey work is complete for 2012 resurface projects, but the drawings are not ready as of today. Bids should be ready for advertising before the next scheduled Council meeting.
3. Road Projects for 2012 are:
 - Lakeside Court and South Clear Lake Drive at the Public Launch
 - Buck Point Road – needs to be raised and culvert installed
 - Sandpoint Road – resurface
 - East Clear Lake Drive @ 620 – cut-out and replace small section

Bob reported that he has two quotes for a leaf machine: one new at \$33,401 and one used for \$16,500. He would like to inspect both at the shop in Ohio where they are manufactured. The Council agreed to have Bob make a site visit.

TORNADO SIRENS – The Steuben County Emergency Management Officer – Bill Brown has enough grant money available to purchase a total of three sirens for Clear Lake. They will be replacing the one at the Public Beach and the one at the end of Prospect Street. We are still looking for a location for the third siren on the west side of the lake between Round Lake and Clear Lake to get the maximum coverage. Bob will continue to work with Bill Brown and Chad Hoover to find an appropriate location.

BILLING DEPARTMENT

DIRECTORY – Laura continues to work on the directory changes with estimated delivery sometime in late June.

SEWER – The total number of property owners on auto-draw is now 294. The numbers of liens filed are seven.

SOLID WASTE – The final small claims case for 2011 trash collection fee will go to court on May 1st.

LITIGATION UPDATE – Town attorney, Neal Blythe

The Hoagland Limited Family Partnership deck case has been moved from LaGrange County to DeKalb County and Judge Wallace has accepted the case.

There was nothing new to report on the Hoagland Limited Family Partnership properties connecting to the Town's sewer system.

NEW BUSINESS – Executive appointment to the Town of Clear Lake Plan Commission

Due to the vacancy on the Town Council by Sue Williams leaving Clear Lake it also caused a vacancy on the Plan Commission. Following State Statute the legislative body is required to appoint a member who is a resident of the corporation. As a permanent resident of the Town of Clear Lake, Roger Dammeier has agreed to be appointed to the vacant position on the Plan Commission which expires on January 4th, 2013. The motion was made by Chris Folland to appoint Roger to the Plan Commission and was seconded by Alan Korte, all were in favor and the motion passed.

There being no further business at 7:15 p.m. George Schenkel asked for a motion to adjourn. Chris Folland made the motion to adjourn it was seconded by Alan Korte, all were in favor and the motion passed.

George A. Schenkel, Vice-President

Attest: Kay A. Kummer, Clerk/Treasurer

**TOWN OF CLEAR LAKE
CASH & INVESTMENT BALANCES
MARCH 31, 2012**

BEGINNING CASH BAL – MARCH 1, 2012

GENERAL FUND	\$55,196
MOTOR VEHICLES & HIGHWAY	36,032
MAJOR MOVES	336
LOCAL ROADS & STREETS	9,242
ECONOMIC DEVELOPMENT INCOME TAX	21,596
PUBLIC SAFETY INCOME TAX	23,231
RAINY DAY	70,103
MISCELLANEOUS FUNDS	10,306
CUMULATIVE CAPITAL DEVELOPMENT	<u>222,285</u>
	\$448,327

CASH RECEIPTS FOR MARCH

GENERAL FUND	\$7,934
MOTOR VEHICLES & HIGHWAY	669
MAJOR MOVES	163
LOCAL ROADS & STREETS	431
ECONOMIC DEVELOPMENT INCOME TAX	1,104
PUBLIC SAFETY INCOME TAX	2,211
CUMULATIVE CAPITAL DEVELOPMENT	<u>187</u>
	12,699

CASH DISBURSEMENTS FOR MARCH

GENERAL FUND	\$22,689
MOTOR VEHICLES HIGHWAY	88
PUBLIC SAFETY INCOME TAX	438
CLEAR LAKE CONSERVANCY & ASSOCIATION	7,238
CUMULATIVE CAPITAL DEVELOPMENT	<u>5,291</u>
	35,744

GENERAL FUND CASH ENDING BAL – MARCH 31, 2012 **\$425,282**

Major Moves – \$127,000 @ .50% matures 12/01/2012	127,000
Cum Cap Development – \$150,000 @ .50% matures 12/01/2012	<u>150,000</u>
	\$277,000

TOTAL CASH AND INVEST GEN FUND MAR 31, 2012	<u>\$702,282</u>
SANITATION FUND CASH BEGINNING BAL – MAR, 2012	<u>\$34,785</u>
CASH RECEIPTS FOR MARCH	125
CASH DISBURSEMENTS FOR MARCH	<u>6,962</u>
SANITATION FUND CASH ENDING BAL – MAR 31, 2012	<u>\$27,948</u>
SANITATION FUND CD'S AS OF MARCH 31, 2012	
First Federal Savings CD \$100,000 @ .50% matures 12/05/2012	100,000
TOTAL CASH AND INVEST SANI FUND MAR 31, 2012	<u>\$127,948</u>
SEWER FUND CASH BEGINNING BAL – MAR 1, 2012	<u>\$431,007</u>
CASH RECEIPTS FOR MARCH	45,918
CASH DISBURSEMENTS FOR MARCH	<u>11,812</u>
SEWER FUND CASH ENDING BALANCE – MAR 31, 2012	*<u>465,113</u>
SEWER FUND CD'S AS OF MARCH 31, 2012	
First Federal Savings CD \$250,000 @ .50% matures 12/05/2012	250,000
First Federal Savings CD \$250,000 @ .50% matures 12/05/2012	250,000
Flagstar Bank CD \$200,000 @ .95% matures 02/04/2013	200,000
Flagstar Bank CD \$150,000 @ .95% matures 02/04/2013	<u>150,000</u>
	<u>850,000</u>
TOTAL CASH AND INVESTMENTS MARCH 31, 2012	<u>\$1,315,113</u>

*Includes Sinking Fund for Bond & Interest of \$ 65,340 (\$21,780 is set aside monthly for semi-annual payments), \$77,241 for replacement of sewer capital assets and Debt Service Reserve Cash of \$261,827, for final bond payment, leaving \$60,705 for operating as of April 30, 2012.

Bond Indebtedness as of March 31, 2012 is \$2,277,000