

## MINUTES OF JULY 13<sup>TH</sup>, 2015 TOWN COUNCIL MEETING

The regular meeting of the Town Council of Clear Lake, Indiana was held at the Town Hall on Monday, July 13<sup>th</sup>, 2015 at 7:00 p.m. Present were Council members Robert Lewis, Alan Korte, Roger Dammeier, Chris Folland and Jill Powers. Also present were Town Street/Sewer Superintendent, Robert Hull and DLZ Engineer Casey Erwin. There were eight citizens and one guest who signed the guest register.

Council President, Robert Lewis called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

### COUNCIL ACTIONS:

1. Approval of minutes June 8<sup>th</sup>, 2015 regular meeting: Jill Powers moved to approve the minutes from the June 8<sup>th</sup> meeting, seconded by Alan Korte. Robert Lewis, Alan Korte, Roger Dammeier and Jill Powers were all in favor. Chris Folland was not present at the July 13<sup>th</sup> meeting and abstained from the vote.
2. Approval of Financial Report for June 30<sup>th</sup>, 2015: Roger Dammeier moved to approve the financial reports as presented for June 30<sup>th</sup>, seconded by Alan Korte, all were in favor.
3. Approval of Voucher Register: Jill Powers moved to approve the Voucher Register as submitted, seconded by Roger Dammeier, all were in favor.

Disbursements on the Voucher Register are as follows:

|                     |                  |
|---------------------|------------------|
| Operating Funds:    | \$ 35,790.00     |
| Sewer Funds:        | <u>23,370.48</u> |
| Total Disbursements | \$59,160.48      |

### REPORTS:

1. Marshal's Report: given by Marshal Gonya
2. Fremont Fire Department – June 2015 was given by Jill Powers.  
There were a total of 49 calls for the month of June: one medic assist to the Town of Clear Lake.
3. Zoning Administrator – submitted by Amy Schweitzer given by Robert Hull
  - Four ILP's issued for the month of June
  - Plan Commission:
    - Complete administrative subdivision for B. Worl @787 SCLD
    - Complete administrative subdivision for R. Gartner @253 WCLD
    - Complete minutes of May 4<sup>th</sup> Plan Commission meeting
    - Prepare for Special Meeting on July 6<sup>th</sup> – UDO Amendment
  - Board of Zoning Appeals:
    - Variance 2015-04: C. Johnson @180 WCLD; complete findings of facts and post-meeting follow-up with applicant.
    - Variance 2015-05: B. Worl @787 SCLD; complete findings of fact and post-meeting follow-up with applicant.
    - June 15 meeting prep/correspondence and prepare BZA binders and attend the BZA meeting.

- Other:  
Meetings with property owners to discuss projects and correspondence  
Sewer Use Ordinance meeting and continue to re-draft ordinance.

Report on file for review.

Total hours worked in June – 50

4. Superintendent:

- Sewer Department:  
Locates – 22  
Alarm calls – 16  
Pumps replaced – 12  
Average flow – 44,133 gallons per day

As the Town replaces the old E-1 pumps with the new Liberty pumps there is a need to replace the breakers because the Liberty pumps draw more amps. This will be an ongoing process.

- Street Department:

A large tree at 506 ECLD split during a storm the last week-end in June and Sevit's Tree Service was called to clear the tree from the street. As the tree is in the Town's right of way Sevit's will be returning to remove the rest of the tree as their schedule permits.

The property at 124 Penner Drive has had numerous complaints about the grass/weeds along with the general condition of the property. Solutions to the problems continue to be explored. As of today Property Management Solutions has been hired to mow the grass. The Town will bill the property owner.

A solution for the roadside brush is still being pursued.

COUNCIL MEMBERS & OTHER REPORTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- 2015 Road Improvement Bids – Open & Review

Bids were received from the following contractors for Parts 1 & 2:

- |                        |              |
|------------------------|--------------|
| 1. API Construction    | \$138,458.95 |
| 2. Brooks Construction | \$195,959.00 |
| 3. E & B Paving, Inc.  | \$174,794.00 |

A motion was made by Chris Folland to accept the API Construction bid of \$138,458.95 for the Part 1 Base Bid for Buck Point of \$92,088.95 and Part 2 West Clear Lake Drive of \$46,370.00 subject to the review of the bids by Casey Erwin from DLZ Engineers. Part 3 of the bid for a 35" x 24" culvert for a critter crossing at the south end of Buck Point Drive could be added to the bid if the Clear Lake Township Land Conservancy would be willing to pay for that part at a cost of \$8,580. The motion was seconded by Roger Dammeier, all were in favor. A motion was made by Roger Dammeier to have the Town Council President sign and the Clerk/Treasurer attest the Notice of Award to API Construction for the bid amount of \$138,458.95. The motion was seconded by Jill Powers.

A motion was made by Robert Lewis to suspend the Town Council Meeting to allow Casey Erwin to qualify the 2015 Street Bids. Roger Dammeier seconded the motion, all in favor.

A motion was made by Jill Powers to resume the regular Town Council meeting. The motion was seconded by Alan Korte, all were in favor.

Casey Erwin, after careful evaluation of all three bids, did determine that API Construction was the lowest qualified bid at \$138,458.95. The Notice of award was provided by DLZ Engineers to be signed by the Town Council members. One copy will be sent to API Construction, one for DLZ Engineers and one for the Town's files.

There being no further business a motion was made by Roger Dammeier to adjourn the regular Town Council meeting. The motion was seconded by Jill Powers, all in favor.

Meeting adjourned at 8:15 p.m.

---

Robert E. Lewis, President

---

Attest: Kay A. Kummer  
Clerk/Treasurer

Town of Clear Lake  
Financial Report for June 2015

|                                     | Beginning Balance<br>June 1, 2015 | Revenue<br>June   | Appropriations<br>June | Ending Balance<br>June 30, 2015 |
|-------------------------------------|-----------------------------------|-------------------|------------------------|---------------------------------|
| <b>Operating Funds Cash</b>         |                                   |                   |                        |                                 |
| General Fund                        | 38,112.08                         | 89,680.16         | 35,359.02              | 92,433.22                       |
| Motor Vehicles Highway              | (14,045.86)                       | 46,921.91         | 3,724.96               | 29,151.09                       |
| Major Moves                         | 1,092.19                          | 161.31            | 0.00                   | 1,253.50                        |
| Local Roads & Streets               | 5,195.83                          | 506.46            | 0.00                   | 5,702.29                        |
| Law Enforce Cont Education          | 1,038.29                          | 0.00              | 0.00                   | 1,038.29                        |
| Cum Capital Development             | 98,477.73                         | 61,321.53         | 1,429.00               | 158,370.26                      |
| Cum Capital Improvements            | 478.26                            | 394.42            | 0.00                   | 872.68                          |
| Economic Development                | 20,243.67                         | 1,527.91          | 0.00                   | 21,771.58                       |
| Contractor Bonds                    | 1,000.00                          | 0.00              | 0.00                   | 1,000.00                        |
| LOIT - Public Safety                | 55,804.76                         | 2,815.92          | 15,493.17              | 43,127.51                       |
| Hanna Nature Preserve               | 350.00                            | 0.00              | 0.00                   | 350.00                          |
| Rainy Day Fund                      | 80,602.66                         | 0.00              | 0.00                   | 80,602.66                       |
| Levy Excess                         | 66.90                             | 0.00              | 0.00                   | 66.90                           |
| <b>TOTAL Cash</b>                   | <b>288,416.51</b>                 | <b>203,329.62</b> | <b>56,006.15</b>       | <b>435,739.98</b>               |
| <b>INVESTMENTS</b>                  |                                   |                   |                        |                                 |
| <b>CCD - First Federal</b>          |                                   |                   |                        | 0.00                            |
| \$100M @ .5% matures 12.09.2015     | 100,000.00                        |                   |                        | 100,000.00                      |
| \$100M @ .5% matures 12.09.2015     | 100,000.00                        |                   |                        | 100,000.00                      |
| <b>Major Moves - First Federal</b>  |                                   |                   |                        |                                 |
| \$128M @ .5% matures 12.09.2015     | 128,000.00                        |                   |                        | 128,000.00                      |
| TOTAL Certificates of deposit       | 328,000.00                        | 0.00              | 0.00                   | 328,000.00                      |
| <b>TOTAL Cash &amp; Investments</b> | <b>616,416.51</b>                 | <b>203,329.62</b> | <b>56,006.15</b>       | <b>763,739.98</b>               |
| <b>SANITATION</b>                   |                                   |                   |                        |                                 |
| CASH                                | 26,226.07                         | 7,859.41          | 7,604.25               | 26,481.23                       |
| <b>INVESTMENTS</b>                  |                                   |                   |                        |                                 |
| <b>Sanitation - First Federal</b>   |                                   |                   |                        |                                 |
| \$80M @ .5% matures 12.09.2015      | 80,000.00                         |                   |                        | 80,000.00                       |
| <b>TOTAL Cash &amp; Investments</b> | <b>106,226.07</b>                 | <b>7,859.41</b>   | <b>7,604.25</b>        | <b>106,481.23</b>               |
| <b>Waste Water Utility Cash</b>     |                                   |                   |                        |                                 |
| Operating                           | 94,098.40                         | 34,032.84         | 76,674.84              | 51,456.40                       |
| Bond & Interest                     | 137,099.51                        | 32,613.33         | 169,712.84             | 0.00                            |
| Utility Depreciation                | 280,102.74                        | 102,316.59        | 0.00                   | 382,419.33                      |
| Debt Service Reserve                | 191.10                            | 195.34            | 0.00                   | 386.44                          |
| <b>TOTAL Cash</b>                   | <b>511,491.75</b>                 | <b>169,158.10</b> | <b>246,387.68</b>      | <b>434,262.17</b>               |
| <b>INVESTMENTS</b>                  |                                   |                   |                        |                                 |
| First Federal Savings Bank          |                                   |                   |                        |                                 |
| \$155M @ .5% matures 12.09.2015     | 155,000.00                        |                   |                        | 155,000.00                      |
| <b>TOTAL Cash &amp; Investments</b> | <b>666,491.75</b>                 | <b>169,158.10</b> | <b>246,387.68</b>      | <b>589,262.17</b>               |