

TOWN OF CLEAR LAKE, INDIANA
REGULAR TOWN COUNCIL MEETING
March 13th, 2017

The regular meeting of the Town Council of Clear Lake, Indiana was held at the Town Hall on Monday, March 13th, 2017 at 7:00 p.m. Present were Council President Chris Folland and members Roger Dammeier, Bruce Spangler, Jill Powers and Anita Thiel. Also present were Town Manager, Bob Hull and Town Marshal, Kevin Kane. There was one citizen and one guest who signed the guest register.

Council President, Chris Folland called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

COUNCIL ACTIONS:

1. Approval of minutes from the regular meeting held on February 13th, 2017. Council President asked if there were any additions or corrections to the minutes as presented. There being none a motion was made by Roger Dammeier to accept the minutes as presented. Seconded by Jill Powers. All were in favor.
2. Approval of Voucher Register and Warrant Approval: President Folland asked for a motion to accept the Voucher Register as presented. Jill Powers made a motion to approve the Voucher Register as presented. Seconded by Bruce Spangler. All were in favor.

Disbursements on the Voucher Register are as follows:

Operating Funds:	\$49,136.36
Sewer Funds:	<u>58,383.72</u>
Total Disbursements	\$107,520.08

UNFINISHED BUSINESS:

1. 2017 Road Projects: Roger Dammeier reported that preliminary design for Fountain Beach Drive widening to 18 feet is complete. The next step will be talking to property owners that this will affect. The cost is estimated to be \$220,000. West Clear Lake Drive the surveying is complete and is in the engineering stage. Engineering Resources does not have an estimate at this time. Estimates are to be ready by April 1st. There will need to be Right of Ways from property owners involved to complete the West Clear Lake Drive project.

NEW BUSINESS:

1. RESOLUTION 01-2017: Resolution requesting additional appropriations for the Local Option Income Tax Fund. President Folland read the resolution in its entirety and asked all in favor to signify by saying aye. All were in favor.
2. RESOLUTION 02-2017: Resolution requesting transfer of funds within the 2017 Budget within classifications. President Folland read the resolution in its entirety and asked all in favor to signify by saying aye. All were in favor.
3. RESOLUTION 03-2017: Resolution to request the Public Employee Retirement Fund to add a new classification of Street & Utility Worker to the Town of Clear Lake's

retirement program. President Folland read the resolution by title only and asked those in favor to signify by saying aye. All were in favor.

4. **AWARD 2017 ROAD PROJECT AGREEMENT:** Roger Dammeier reported on the East Clear Lake Drive Street Projects for section 10C & 11B. DLZ Engineering reviewed all bids submitted and provided the summary to the Town. After review by Council, President Folland recommended awarding the bid to the lowest bidder, API Construction for a cost of \$112,581.35 for all phases of the projects. Bruce Spangler made the motion to award the 2017 Street Project for 10C & 11B to API, seconded by Anita Thiel. All were in favor. A motion was made by Roger Dammeier to sign the owner-contractor agreement outside of a regularly scheduled town meeting. Seconded by Bruce Spangler. All were in favor.
5. **TOWN FISCAL PLAN:** President Folland has reached out to Peter Municipal Consultants to prepare a three year fiscal plan for the Town to determine the cash reserves needed going forward. Anita Thiel will be working with a representative from Peter Municipal Consultants on this project. President Folland asked for a motion to accept the contract with Peter Municipal Consultants. Roger Dammeier made the motion to accept the agreement. Jill Powers seconded the motion. All were in favor.
6. **EMPLOYEE HANDBOOK:** Anita Thiel has reached out to HR Limited as she continues to work on an employee handbook. Anita will continue to work on the handbook researching other small towns and may use HR Limited on the final document.

REPORTS:

1. Financial Report: February 28, 2017 given by Clerk/Treasurer, on file
2. Marshals Report: Given by Marshal Kane, on file.
 - Marshal Kane asked to become a member of the Association of the Chiefs of Police to enable him to write up procedures and policies for the police department. Motion was made by Roger Dammeier to allow Marshal Kane permission to become a member for \$150 to the Association of the Chiefs of Police. Seconded by Bruce Spangler. All were in favor.
 - The police vehicle had a flat tire and due to the fact that the police vehicle is going to be traded in on a new vehicle Marshal Kane asked to have a used tire installed for now. The vehicle also is due for an oil change and asked council if he should go ahead with that also. Council approved both requests.
 - Marshal Kane asked to pursue hiring a replacement for Deputy Gonya.
3. Fremont Fire Department: Given by Jill Powers, on file. No events at Clear Lake
4. Zoning Administrator: provided by Kenneth Hughes, on file
5. Superintendent: Given by Robert Hull, on file
 - Average daily flow: 20,210 GPD
 - 12 new Liberty pumps have been delivered
 - Utility box has been installed on the 2008 Ford F-350
 - Work has been done on the lift station pumps. Both pumps are working.
 - Grinder station at 106 Sunset Bay has been damaged. New owner wants the grinder station relocated. Working with the new owner on logistics and costs involved.
 - Property owner in Quiet Harbor questioned the ownership of a drain between Lot #8 & #9 in Quiet Harbor. It has been determined that it is a private drain.
 - Property owner in Quiet Harbor asked if the cottonwood tree on the northwest corner of Quiet Harbor could be removed. The tree is in the Town's right-of-way. Roger

Dammeier recommended that the tree not be removed if it is not damaging Town property.

A motion was made by Bruce Spangler to adjourn the meeting seconded by Roger Dammeier. All were in favor. Meeting adjourned at 8:15 p.m.

Christopher D. Folland, President

Attest: Kay A. Kummer
Clerk/Treasurer