

TOWN OF CLEAR LAKE, INDIANA
REGULAR TOWN COUNCIL MEETING
April 10th, 2017

The regular meeting of the Town Council of Clear Lake, Indiana was held at the Town Hall on Monday, April 10th, 2017 at 7:00 p.m. Present were Council President Chris Folland and members Roger Dammeier, Bruce Spangler, Jill Powers and Anita Thiel. Also present were Town Manager, Bob Hull, Town Marshal, Kevin Kane and Deputies Rex Snider and Adam Kitson. There were five citizens and one guest who signed the guest register.

Council President, Chris Folland called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Prior to the beginning the official business of the Town President Folland asked Marshal Kane to introduce Deputy John Gonya. Deputy Gonya has retired after serving the Town from March 2007 until March 2017. Marshal Kane presented John with a plaque in appreciation of his ten years of dedicated service to the Town of Clear Lake along with a gift certificate from the Angola Chamber of Commerce. John thanked the Town and was congratulated by all of those present.

COUNCIL ACTIONS:

1. Approval of minutes from the regular meeting held on March 13th and the Special Meeting held on March 23rd, 2017. Council President asked if there were any additions or corrections to the minutes as presented. There being none a motion was made by Roger Dammeier to accept the minutes as presented. Seconded by Anita Thiel. All were in favor.
2. Approval of Voucher Register and Warrant Approval: President Folland asked for a motion to accept the Voucher Register and Warrants as presented. Jill Powers made a motion to approve the Voucher Register and Warrants as presented with the exception of holding the check to Peters Municipal Consultants until the documents are delivered to the Town Council. Seconded by Bruce Spangler. All were in favor.

Disbursements on the Voucher Register are as follows:

Operating Funds:	\$43,414.83
Sewer Funds:	<u>62,881.87</u>
Total Disbursements	\$106,296.70

UNFINISHED BUSINESS:

1. 2017 Road Projects: Roger Dammeier reported that the Fountain Beach project was not approved by the property owners affected. DLZ Engineers will redesign the project to a width of 16' instead of 18' and only include the intersection at Fountain Beach and South Clear Lake Drive. Engineering Resources has the engineering and preliminary estimates complete for West Clear Lake Drive project. The height needed to build up the road in the project area, to keep the asphalt out of standing water in the project area, is yet to be determined. The cost should stay within the original estimate of \$100,000.
2. Cross Roads Grant: Preliminary report is that the grant for 2017 will be a 50/50 grant again and not the 80/20 as first proposed.

3. Employee Manual: Anita Thiel continues to work on the document. Would like to have a draft complete in the next two weeks, prior to the May Council Meeting.

NEW BUSINESS:

1. RESOLUTION 04-2017: Resolution adopting Clear Lake public records policy. Anita Thiel recommended that the Public Records Policy have Exhibit "A" and also a revised date added to the document and the document needed to request copies of public documents. Those items will be added to the documents. President Folland read the resolution in its entirety and asked all in favor to signify by saying aye. All were in favor.
2. RESOLUTION 05-2017: Resolution recommending Extraterritorial Jurisdiction for the Town of Clear Lake. President Folland reported on the history of the two-mile jurisdiction dating back to 1969 and the need that the Town has to secure this jurisdiction with the County. The Town Council recommends to the Plan Commission that an extraterritorial jurisdiction be established to protect the watershed of the Town. President Folland read the resolution in its entirety and asked for a motion to accept the resolution. Bruce Spangler made the motion, seconded by Jill Powers. All were in favor.
3. ICE MILLER ENGAGEMENT LETTER: The Town of Clear Lake would like to engage the law firm of ICE Miller to represent the town in negotiating the wholesale sewer agreement with the Town of Fremont thru the Indiana Utility Regulatory Commission. Roger Dammeier made the motion to accept the agreement. Jill Powers seconded the motion. All were in favor.
4. TREE REMOVAL IN QUIET HARBOR: The issue of the cotton wood tree at the north entrance to Quiet Harbor was discussed again. After further investigation, due to the roots of the tree obstructing the flow of water to the drain, the council agreed that the tree could be removed at the property owner's expense. The motion was made by Bruce Spangler, seconded by Jill Powers. All were in favor.
5. EMPLOYEE HANDBOOK: Anita Thiel has reached out to HR Limited as she continues to work on an employee handbook. Anita will continue to work on the handbook researching other small towns and may use HR Limited on the final document.

REPORTS:

1. Financial Report: March 31, 2017 given by Clerk/Treasurer, on file
2. Marshals Report: Given by Marshal Kane, on file.
 - New police vehicle is in transit today. Marshal Kane will be taking the 2010 Tahoe to Columbia City to get the existing equipment removed and prepared to be installed in the new vehicle upon delivery. The old graphics have been removed today.
 - The pier is in and as soon as Mike Fredericks has the canopy on the lift it will be installed. The boat will be launched after that and ready for patrol.
 - Applications for the replacement Deputy will end on Friday, April 14th. Marshal Kane has four applications as of today. The new Deputy will be hired to replace retiring Deputy Gonya.
3. Fremont Fire Department: Given by Jill Powers, on file. One event at Clear Lake
4. Zoning Administrator: no report, K. Hughes was on vacation
5. Superintendent: Given by Robert Hull, on file
 - Average daily flow: 19,571 GPD
 - Grinder station at 106 Sunset Bay has been repaired, relocated and back in service.

- Tracer wire was found and repaired at the corner of South Clear Lake Drive and Gecowets Drive.
- Time to check and repair the air relief valves around the lake and along Route 120.
- Log jam at the culvert at the end of South Clear Lake Drive and Outer Drive.
- M & C Trenching will be seeding the lawns around the new drains installed on East Clear Lake Drive.
- A quote of \$506 has been obtained for having fluid injected into the rear tires of the tractor. With the increase in the size of the Ford T-550 there is a need for counter balance in the tractor when loading the dump bed of the truck.

6. Council Member Reports:

- Anita Thiel reported that she has an article to introduce new worker, Guy Rodgers for the newsletter and one regarding the items flushed through the grinder stations.
- YARD WASTE: The issue of yard waste continues to be discussed. The leaf-vac that the Town has is strictly for LEAVES ONLY, not sticks, limbs off of trees, hedge trimmings or spent flower pot material. There are several lawn services, who operating within the Town that would be a good source for those property owners needing to dispose of these items from their properties.
- SWIM BUOYS: A request is being made for all property owners to report to the Clear Lake Association (Bruce Spangler) or the Town Hall if they are in possession of or know of a location of a swim buoy. Swim Buoys behind a garage or on shore some place are not doing the job that they are intended to do.

There being no further business or discussions, a motion was made by Roger Dammeier to adjourn the meeting seconded by Bruce Spangler, all were in favor. Meeting adjourned at 8:30 p.m.

Christopher D. Folland, President

Attest: Kay A. Kummer
Clerk/Treasurer