



Town Of Clear Lake Regular Council Meeting

Tuesday, May 20, 2025 – 7:00 p.m.

Join Zoom Meeting – Link listed on website

<https://us06web.zoom.us/j/6479705713?pwd=bGoxRjllTXNXeWRhQlcrVzljajUwdz09>

OR Join Via Phone: (646) 931-3860

Meeting ID: 647 970 5713

Passcode: Clear

Passcode by Phone: 121380

AGENDA

1. Call to Order Council President
2. Pledge of Allegiance Council and Attendees
3. Zoom Instructions Tyler Weldon
4. Introductions
5. Approval of Agenda
6. Approval of Monthly Reports Council
 - a. Minutes from April 15, 2024
 - b. April-May Voucher Register and Warrant
7. New Business
 - a. NIPSCO Interlocal Agreement.....Commissioner Wil Howard
 - b. TOCL 2024 Financial Report.....Nathan Striker
8. Unfinished Business Council
 - a. Salary Ordinance 2025-04.....George Schenkel
9. Council Reports
 - a. Financial Report Nathan Striker
 - b. Marshal's Report Chris Emerick
 - c. Fire Department Report..... Brent Schlosser
 - d. Zoning Administrator's Report.....Tyler Weldon
 - e. Superintendent Report..... Guy Rodgers
 - f. Council Member's Reports Council
9. General Discussion Council & Attendee
10. Adjournment Council President

Next Council meeting:

Tuesday, June 17, 2025 @7:00 p.m.

Please Note: Agenda items listed are those reasonably anticipated and may be discussed at the meeting. Not all items listed may necessarily be discussed and there may be other items not listed that may be brought up for discussion.

TOWN OF CLEAR LAKE, INDIANA
REGULAR TOWN COUNCIL MEETING

April 15, 2025

The regular meeting of the Town Council of Clear Lake, Indiana was held at the Town Hall on Tuesday April 15, 2025, at 7:00 PM. Present were Council Members Molly Weber, Bert Elliott, Brent Schlosser, Dan Rippe and George Schenkel. Clerk/Treasurer Nathan Striker, Zoning Administrator Tyler Weldon, Street Superintendent Guy Rodgers, Town Marshall Chris Emerick were also present. There were 4 residents that signed in and 2 on Zoom.

Council President Molly Weber called the meeting to order at 7:00PM starting with the Pledge of Allegiance.

Zoom instructions were given by Tyler Weldon.

Council members introduced themselves.

COUNCIL ACTIONS

Approval of meeting agenda: Dan Rippe made a motion to accept the agenda. Brent Schlosser seconded the motion. Motion passed.

Approval of Minutes and Voucher

Approval of March minutes: George Schenkel made a motion to approve. Bert Elliott seconded. Motion passed.

Approval of March-April Voucher: They are as follows:

General Fund-	\$67,710.03
Sewer Fund-	\$23,524.19
Total Disbursements-	\$87,234.22

George Schenkel had questions about ERI invoices. Guy Rodgers answered questions about ERI and the progress made on Generator quotes. Molly Weber asked about getting a new locator. Guy stated that they have narrowed it down to 3 different models. Dan Rippe made a motion to approve the voucher register and warrant. Brent Schlosser seconded. Motion passed.

New Business

- a. Pest Control- Nathan presented 5 different quotes for pest control. The Council had questions about the scope of work involved with the different companies. Nathan is going to put together a comparison for the next meeting.
- b. Gogel Fastner- Guy Rodgers presented his plan to start using Gogel fasteners. They are a company that provides nuts and bolts on a monthly basis. Council had questions about pricing and Guy answered that this is a cheaper and better way to move forward. Dan Rippe made a motion to approve. Brent Schlosser seconded. Motion carried.

Unfinished Business

- a. Planning and Zoning Fee Schedule (Ordinance 2025-03)- Tyler Weldon presented the new schedule and gave a brief history on how we got to this point. Dan Rippe stated that this has been 3 years in the making. The Town is attempting to align our fee schedule with the costs involved for the Town, since it hasn't been updated since 2016.
 1. Dan Rippe then made a motion to read this Ordinance by Title and Number. Second, by Bert Elliott.
 2. Roll Call Vote to Introduce- 5 Yays, 0 Nays
 3. Motion to consider Unanimous Consent made by George Schenkel. Second by Dan Rippe.
 4. Roll Call Vote for Unanimous Consent- 5 Yays, 0 Nays
 5. Bert Elliott made a motion to approve this Ordinance. George Schenkel seconded.
 6. Roll Call Vote to Approve- Brent Schlosser Yay, Molly Weber Yay, Bert Elliott Yay, Dan Rippe Yay and George Schenkel Yay. Ordinance passes 4-1

Monthly Reports

Financial Report-Nathan Striker presented a quarterly financial update. Nathan went through the financial accounts and gave information on balances and activity. Nathan also gave an update on the SB1 Legislation that has passed by the State and will affect our Property Tax revenues. Reports are on file.

Marshal's Report- Chris Emerick presented the monthly police activity. Reports are on file

Fire Report- Brent presented the fire report. Reports are on file.

Zoning Report- Tyler Weldon gave updates on zoning activities. Reports are on file.

Superintendent Report- Guy Rodgers gave an update on his activities. Reports are on file.

Dan Rippe gave an update on the work that the Road Committee has been working on. Post Construction review is scheduled for May 7th. The Road committee is also moving ahead with the plan for our next construction project for 2026. Monthly meetings are scheduled. The Plan is to have a new CCMG road project packet ready for the July application deadline.

George Schenkel provided an update on a uniform policy in the Employee Handbook.

Bert Elliott updated the Council on the Emergency preparedness work for the Town. This is ongoing process with updates to come.

Brent Schlosser asked about exceptions to the new fee schedule.

Suzie Compo asked about lights on the back of golf carts.

Evy Schlosser had a question about reach alerts.

Kathy Schenkel asked about the sod on the Lakeview project.

Dan Rippe made a motion to adjourn the meeting. Bert Elliott seconded. Motion carried.

The meeting was adjourned at 8:15 pm

A handwritten signature in blue ink, appearing to read "Molly Weber", written over a horizontal line.

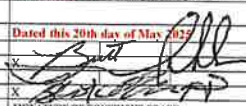
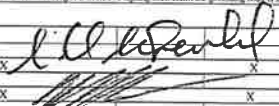
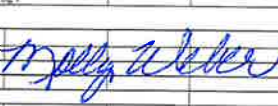
Molly Weber, Council President

A handwritten signature in blue ink, appearing to read "Nathan", written over a horizontal line.

Attest: Nathan Striker, Clerk/Treasurer

ACCOUNTS PAYABLE TOWN of CLEAR LAKE Voucher Register for Operating Funds & Sewer Fund							
For Period from 4/16/2025 through 5/20/2025							
5.20.2025 10:24 am							
2025						(NP) Not Paid until Council Approval	
DATE FILED	VOUCHER NUMBER	NAME OF CLAIMANT	FUND	AMOUNT OF VOUCHER	Appropriation	CHECK WARRANT NUMBER	MEMORANDUM
							Appropriation
18-Apr	21170	Mediacom	General	\$291.53	Telephone	EFT	Internet 1101001324.000
21-Apr	21221	NIPSCO	General	\$22.29	Electric	EFT	Sec Light 1101001351.000
24-Apr	21207	PAYROLL	General	\$1,600.62	Payroll benefits	EFT	Treasurer 1101001111.200
		PAYROLL	General	\$523.52	Payroll benefits	EFT	Billing 1101001111.220
		PAYROLL	General	\$1,655.77	Payroll benefits	EFT	Zoning 1101001111.240
		PAYROLL	General	\$3,199.50	Payroll benefits	EFT	Marshalls 1101001111.400
		PAYROLL	General	\$432.73	Payroll benefits	EFT	FICA 1101001120.000
		PAYROLL	General	\$101.21	Payroll benefits	EFT	Medicare 1101001120.000
21-May	PAYROLL	MVI1		\$354.81	Payroll benefits	EFT	Zoning 2201001111.240
	PAYROLL	MVI1		\$1,225.55	Payroll benefits	EFT	Manager 2201001111.300
	PAYROLL	MVI1		\$482.76	Payroll benefits	EFT	Town Worker 2201001111.310
	PAYROLL	MVI1		\$129.03	Payroll benefits	EFT	FICA 2201001120.000
	PAYROLL	MVI1		\$30.18	Payroll benefits	EFT	Medicare 2201001120.000
21-May	PAYROLL	Sanitation		\$200.08	Payroll benefits	EFT	Treasurer 6601001111.200
	PAYROLL	Sanitation		\$327.21	Payroll benefits	EFT	Billing 6601001111.240
	PAYROLL	Sanitation		\$32.70	Payroll benefits	EFT	FICA 6601001120.000
	PAYROLL	Sanitation		\$7.65	Payroll benefits	EFT	Medicare 6601001120.000
24-Apr	21212	Perf	General	\$423.35	Payroll benefits	EFT	General Perf 1101001133.000
	Perf	MVI1		\$233.10	Payroll benefits	EFT	MVI1 Perf 2201001133.000
	Perf	Sanitation		\$59.05	Payroll benefits	EFT	Sani Perf 6601001133.000
24-Apr	21215	PERF	Payroll	\$1,296.11	Payroll benefits	EFT	Perf 8901000806.000
24-Apr	21216	Dept of Treasury	Payroll	\$2,627.49	Payroll benefits	EFT	Fed Taxes 8901000806.000
24-Apr	21217	In Dept of Treasury	Payroll	\$1,016.35	Payroll benefits	EFT	State Taxes (Indiana) 8901000806.000
24-Apr	21218	Michigan Dept of Treasury	Payroll	\$98.07	Payroll benefits	EFT	Michigan Taxes (Bob) 8901000806.000
24-Apr	21223	NIPSCO	Gen	\$30.09	Electric	EFT	Sirens 1101001351.000
24-Apr	21224	NIPSCO	Gen	\$244.31	Heat	EFT	Town Hall Heat 1101001353.000
		Gen		\$350.12	Electric	EFT	Town Hall Electric 1101001351.000
28-Apr	21225	Motorola	LIT	\$1,479.81	Spillman	17291	Motorola Police Contract 2240001393.000
30-Apr	21230	Evolve	General	\$19.95	Other	EFT	Credit Card Processing 1101001395.000
2-May	21233	Washier	General	\$14,027.15	Trash	17292	Trash April 6601001396.000
8-May	21236	PAYROLL	General	\$1,600.62	Payroll benefits	EFT	Treasurer 1101001111.200
	PAYROLL	General		\$523.52	Payroll benefits	EFT	Billing 1101001111.220
	PAYROLL	General		\$1,655.77	Payroll benefits	EFT	Zoning 1101001111.240
	PAYROLL	General		\$2,586.05	Payroll benefits	EFT	Marshalls 1101001111.400
	PAYROLL	General		\$394.70	Payroll benefits	EFT	FICA 1101001120.000
	PAYROLL	General		\$92.31	Payroll benefits	EFT	Medicare 1101001120.000
8-May	21237	PAYROLL	MVI1	\$354.81	Payroll benefits	EFT	Zoning 2201001111.240
	PAYROLL	MVI1		\$1,258.18	Payroll benefits	EFT	Manager 2201001111.300
	PAYROLL	MVI1		\$100.00	Payroll benefits	EFT	FICA 2201001120.000
	PAYROLL	MVI1		\$23.39	Payroll benefits	EFT	Medicare 2201001120.000
8-May	21238	PAYROLL	Sanitation	\$200.08	Payroll benefits	EFT	Treasurer 6601001111.200
	PAYROLL	Sanitation		\$327.20	Payroll benefits	EFT	Billing 6601001111.240
	PAYROLL	Sanitation		\$32.70	Payroll benefits	EFT	FICA 6601001120.000
	PAYROLL	Sanitation		\$7.65	Payroll benefits	EFT	Medicare 6601001120.000
8-May	21241	Perf	General	\$423.34	Payroll benefits	EFT	General Perf 1101001133.000
	Perf	MVI1		\$180.66	Payroll benefits	EFT	MVI1 Perf 2201001133.000
	Perf	Sanitation		\$59.06	Payroll benefits	EFT	Sani Perf 6601001133.000
8-May	21243	PERF	Gen	\$1,163.16	Payroll benefits	EFT	PERF 8901000806.000
8-May	21244	Dept of Treasury	General	\$2,396.06	Payroll benefits	EFT	Fed Taxes 8901000806.000
8-May	21245	NIPSCO	General	\$1,188.46	Electric	EFT	Street Lights 1101001351.000
15-May	21275	API	General	\$53,182.27	L. Road Bridge	17294	API Payment #3 2402001263.000
	API	General		\$2,394.00	L. Road Bridge	17294	API Payment #4 2402001263.000
21-May	21248	Farmers Visa	General	\$34.70	office Supplies		Batteries, Kitchen supplies (NP) 1101001210.000
		General		\$19.99	Other		Adobe Monthly Charge (NP) 1101001395.000
		General		\$167.87	Legal		KPC (NP) 1101001232.000

ACCOUNTS PAYABLE TOWN of CLEAR LAKE							
Voucher Register for Operating Funds & Sewer Fund							
For Period from 4/16/2025 through 5/20/2025							
5/20/2025 10:24 am							
2025						(NP) Not Paid until Council Approval	
DATE FILED	VOUCHER NUMBER	NAME OF CLAIMANT	FUND	AMOUNT OF VOUCHER	Appropriation	CHECK WARRANT NUMBER	MEMORANDUM
							Appropriation
			General	\$38.72	Postage		Postage (NP)
			MVII	\$118.80	Street Mat		Cold Patch (NP)
			MVII	\$33.99	Fuel Tires		Car Wash (NP)
21-May	21249	Wex	General	\$213.78	Fuel Tires		Marshall Fuel (NP)
21-May	21251	At and T	General	\$125.31	Telephone		Marshall's ZA Phones (NP)
21-May	21254	REMC	General	\$78.40	Electric		Sec. Light (NP)
21-May	21255	Applied Innovation	General	\$102.92	Other Pro		Printer (NP)
21-May	21256	Midvale	General	\$980.00	Other Pro		IT Support (NP)
21-May	21257	Hibb Group	General	\$5,470.00	Insurance		Workers Comp Insurance Premium (NP)
21-May	21258	Menards	MVII	\$139.98	Equip repair		LED Lights For Shop (NP)
				\$132.66	Other		Water, Spray Paint, other Paint, Mineral Cleaner
21-May	21260	Bradley Overhead Door	MVII	\$1,582.50	Building Main		Door Fix (NP)
21-May	21261	Dunworth Auto	MVII	\$60.66	Small Tools		Nitrile Gloves, Diesel Fluid (NP)
21-May	21264	Gopel Fastner	MVII	\$261.00	Small Tools		Fastners (NP)
21-May	21266	Sewits Tree	MVII	\$5,200.00	Tree, Snow		Tree Trimming (NP)
21-May	21268	Tawak Ironic Kaymeyer	General	\$364.00	Attorney		General (NP)
				\$1,118.00			Plan (NP)
				\$2,727.00			Keiser (NP)
21-May	21271	Triland	MVII	\$299.99	Small Tools		Blower (NP)
21-May	21272	Menards	Gen	\$109.72	Ground		Soil, pine bark (NP)
			MVII	\$320.74	Street Mat		Cold Patch, Drive Tar (NP)
		TOTAL OPERATING FUNDS		\$122,539.18			
		SEWER					
21-Apr	21220	NIPSCO	Sewer	\$32.83	Electric	EFT	Grinders
21-Apr	21222	NIPSCO	Sewer	452.13	Electric	EFT	Lift Station
24-Apr	21211	Pavroll	Sewer	\$200.07	Pavroll benefits	EFT	Treasurer
	Pavroll	Sewer	\$458.08	Pavroll benefits	EFT	Billing	
	Pavroll	Sewer	\$354.80	Pavroll benefits	EFT	Zoning	
	Pavroll	Sewer	\$1,243.55	Pavroll benefits	EFT	Manager	
	Pavroll	Sewer	\$482.75	Pavroll benefits	EFT	Town Worker	
	Pavroll	Sewer	\$169.82	Pavroll benefits	EFT	FICA	
	Pavroll	Sewer	\$39.71	Pavroll benefits	EFT	Medicare	
24-Apr	21213	Perf	Sewer	\$306.80	Pavroll benefits	EFT	PERF
30-Apr	21226	Nathan Striker	Sewer	\$250.00	Pavroll benefits	3661	Nathan Management
30-Apr	21230	Evolv	Sewer	\$19.95	Other Charges	EFT	Credit Card Processing
30-Apr	21231	Farmers State Bank Fees	Sewer	\$20.00	Other Charges	EFT	Batch Fees
1-May	21232	Farmers State Bank Fees	Sewer	\$98.49	Other Charges	EFT	Check Scanning Fee
2-May	21234	Town of Fremont	Sewer	\$9,307.40	Sewage Treat	3662	Sewage Treatment
8-May	21240	Pavroll	Sewer	\$200.07	Pavroll benefits	EFT	Treasurer
	Pavroll	Sewer	\$458.08	Pavroll benefits	EFT	Billing	
	Pavroll	Sewer	\$354.80	Pavroll benefits	EFT	Zoning	
	Pavroll	Sewer	\$1,258.18	Pavroll benefits	EFT	Manager	
	Pavroll	Sewer	\$140.80	Pavroll benefits	EFT	FICA	
	Pavroll	Sewer	\$32.93	Pavroll benefits	EFT	Medicare	
8-May	21242	Perf	Sewer	\$254.37	Pavroll benefits	EFT	Perf
21-May	21247	Farmers Visa	Sewer	\$170.99	Operating		Guv New Boots (NP)
21-May	21250	WEX	Sewer	\$169.01	Operating		Sewer Truck Fuel (NP)
21-May	21252	At and T	Sewer	\$86.92	Telephone		Sewer Phones (NP)
21-May	21253	Tom Simpson	Sewer	\$350.00	Cont Labor		Brecker 496.720 (NP)
21-May	21259	M and C	Sewer	\$1,179.86	Cont Labor		346b (NP)
21-May	21246	ERI	Sewer	\$245.00	Other Pro Service		Sewer Utility Consulting (NP)
			Sewer	\$3,825.00	Other Pro Service		Sewer Locator Consulting (NP)
21-May	21265	Gopel Fastners	Sewer	\$261.01	Shop Supplies		Fastners (NP)

ACCOUNTS PAYABLE TOWN of CLEAR LAKE							
Voucher Register for Operating Funds & Sewer Fund							
For Period from 4/16/2025 through 5/20/2025							
5.20.2025 10:24 am							
2025							
DATE FILED	VOUCHER NUMBER	NAME OF CLAIMANT	FUND	AMOUNT OF VOUCHER	Appropriation	CHECK WARRANT NUMBER	MEMORANDUM
21-May	21267	Eberhard Weimer and Glick	Sewer	\$950.00	Attorney		Correspondence with Dave Hawk (NP)
21-May	21269	Hawk, Hanie	Sewer	\$135.00	Attorney		Hogland New (NP)
				\$12,096.00	Attorney		Hogland Old (NP)
21-May	21270	Harnes and Thoenburg	Sewer	\$2,400.00	Attorney		Injunction Appeal (NP)
21-May	21276	M and C	Sewer	\$2,294.90	Cent Labor	3664	687 SCLD
		TOTAL SEWER FUND		\$40,799.30			
		TOTAL ALL FUNDS		\$163,338.48			
I hereby certify that each of the above listed vouchers and the statements or bills attached thereto are true and correct and I have audited same in accordance with ICMA-11-10-1.1.							
Date	ALLOWANCE OF VOUCHERS			\$163,338.48			
20th Day of May							
ICMA-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.							
Dated this 20th day of May, 2025							
  							
SIGNATURE OF GOVERNING BOARD							

INTERLOCAL AGREEMENT BETWEEN THE STEUBEN
COUNTY BOARD OF COMMISSIONERS AND
Town of Clear Lake

The parties acknowledge that the Steuben County Board of Commissioners has presented to the above-named Municipality an Engineering Services Agreement for the extension of natural gas facilities (hereinafter "ESA"). Said ESA attached as "Exhibit A". The Steuben County Board of Commissioners and the Municipality agree to share the cost as outlined in the ESA.

The Municipality agrees to reimburse the Steuben County Commissioners __0.010__% of the cost as outlined in Section 8 of the ESA and referenced by "Exhibit B".

When the Steuben County Board of Commissioners is billed by the Northern Indiana Public Service Company, LLC ("NIPSCO") as outlined in Section 7, the Municipality shall have 45 days to reimburse Steuben County Board of Commissioners by delivery of payment (their percentage) to the Steuben County Auditor.

Municipality shall not have the right to terminate this Agreement as long as the Steuben County Board of Commissioners continues with the ESA. However, if the Steuben County Board of Commissioners terminate the Agreement pursuant to Section 9, the Municipality shall share in the same percentage that they have paid in the refund received by the Steuben County Commissioners pursuant to Section 9 of the ESA.

Municipality may, upon two (2) business days' written notice to the Steuben County Commissioners, terminate this Agreement at any time.

The Municipality shall be invited to attend any meeting set forth in the ESA or subsequently scheduled by either NIPSCO or the Steuben County Board of Commissioners.

The Steuben County Commissioners and the Municipality agree that this Agreement may not be modified except in writing signed by both the Board of Steuben County Commissioners and the Municipality. The Steuben County Board of Commissioners and the Municipality hereby state that they have full authority to enter into this Agreement and will budget and appropriate adequate funds to comply with this Agreement.

The Steuben County Commissioners and Municipality agree that this Interlocal Agreement shall be governed by and construed in accordance with the laws of the State of Indiana.

DATED: _____

MUNICIPALITY

**BOARD OF STEUBEN COUNTY
COMMISSIONERS**

Wil Howard, President

Engineering Services Agreement for the Extension of Natural Gas Facilities

Engineering Services Agreement. This Engineering Services Agreement ("Agreement"), dated as of "February 24, 2025" between the Steuben County Board of Commissioners ("Applicant"), with its offices located at 317 South Wayne Street, Angola, IN 46703, and Northern Indiana Public Service Company LLC ("NIPSCO"), an Indiana Limited Liability Company, with its offices located at 801 E. 86th Street, Merrillville, Indiana 46410, summarizes discussions and authorizes NIPSCO to perform certain engineering services set forth below to determine an estimated cost for NIPSCO to construct necessary natural gas facilities to Steuben County with the intent to provide natural gas service to potential end use customers located in Steuben County.

NIPSCO will perform the **Engineering Activities** in good faith in a commercially reasonable time frame and manner. While NIPSCO and the Applicant are the only parties to this Agreement and the Applicant bears all cost responsibility hereunder, the parties acknowledge that collaboration is likely to occur between and among the parties and other local representatives who the Applicant may designate.

SECTION 1: ENGINEERING ACTIVITIES. NIPSCO agrees to provide preliminary and initial Engineering Activities necessary to prepare a **High-Level Class 3** estimate of the potential costs to extend NIPSCO's natural gas distribution system into Steuben County, Indiana. Such Engineering Activities shall generally consist of; a *Cost estimation for the design, Permitting, Right-of-Way Acquisition, Preparation of easement documentation, Long lead material acquisition if appropriate, and Construction contract preparation for any and all natural gas ("Gas") facilities that would be necessary for NIPSCO to deliver the requested Gas service to one or more locations or sites located in Applicant's political subdivision.*

SECTION 2: POTENTIAL GAS FACILITIES. Various potential locations for the terminus of Gas facilities are depicted in Attachment A ("Site(s)"). At a minimum, the Gas facilities necessary to provide Gas services to one or more of the Site(s) consist of installation of 48,000' of 12" high pressure steel gas main designed for 720 psig and operating at 325 psig. The proposed 12" steel will be fed from an existing 8" high pressure steel main from NIPSCO's existing Gas distribution system located on US 327. The Gas facilities shall include one mainline valve and the install of a launcher and receiver. The Gas facilities shall also include the installation of 1,500' of new 12" Medium-density polyethylene (MDPE) pipe. To serve the proposed Site(s), a regulator station will be required. Additional assets required at the station will be, but are not limited to, a filter/separator, pipeline heater, regulator setting, meter setting, and non-primary relief valve. Sizing of all onsite equipment will be determined through collaboration with the Applicant and local representatives they designate and based upon final customers' demand and delivery pressure.

SECTION 3: CHANGE IN SCOPE. The Gas facilities are subject to change pending receipt of the estimated customers' usage and required delivery pressures and final engineering of the Gas Facilities necessary to provide natural gas services to potential customers. The proposed general

customers' site(s) layout along with the customers' load profiles details, subject to modification through collaborative input from the Applicant and designated local representatives, are identified in Attachment A to this Agreement.

SECTION 4: NO BINDING OBLIGATION. This Agreement does not constitute an agreement binding or requiring NIPSCO to upgrade, install or extend Gas facilities or deliver Gas to any Site(s). Any obligation on NIPSCO to upgrade, extend or install new Gas facilities is subject to a to be negotiated and duly authorized and executed definitive agreement (most likely a Facilities Extension Agreement).

SECTION 5: WORK PRODUCT. From the Effective Date and during negotiations with the Applicant regarding any such Facilities Extension Agreement(s) for the provision of Gas services to the Site,¹ the parties agree that NIPSCO (itself or through its affiliates and/or its contractors) will proceed with Engineering Activities for the construction and extension of the Gas facilities to the Site(s) to meet the customers' demand requirements. NIPSCO will use commercially reasonable efforts to complete the work pursuant to this Agreement and estimates that the work will be completed on or about December 31, 2025. Any work product associated with NIPSCO's activities under this Agreement will remain the sole property of NIPSCO. However, following completion of the work, NIPSCO will host a meeting with Applicant and relevant stakeholders who have executed the appropriate non-disclosure agreements to review the confidential work product that is pursuant to this Agreement, and NIPSCO will make a public version of the work product available to Applicant.

SECTION 6: CONFIDENTIALITY. Except to the extent related to the development of the Site, Applicant shall hold information received under this Agreement in confidence and shall not disclose such information to any third-party without NIPSCO's prior written permission, not to be unreasonably withheld. To the extent the Applicant shares any such information developed or obtained as a result of this Agreement with any third parties, Applicant shall notify NIPSCO of all such parties in writing and shall be required to ensure that such third parties maintain the confidentiality of such information. Applicant shall be liable to NIPSCO for any breach of any confidentiality obligations by the Applicant or by any third parties with whom the Applicant shares any confidential information.

SECTION 7: PAYMENT. The Applicant shall pay NIPSCO for Engineering Activities on a quarterly basis, with payments being made up front each quarter. Once NIPSCO receives each quarter's Engineering Activities payment, NIPSCO will commence performance of the Engineering Activities. If any quarterly payment is not made in a timely manner, then NIPSCO shall have the right to cease any and all Engineering Activities until it receives payment.

SECTION 8: UNANTICIPATED EXPENSES. NIPSCO does not anticipate that the total cost of the Engineering Activities will exceed One Million Dollars (\$1,000,000) ("Not to Exceed Amount"). If during the term of this Agreement, NIPSCO believes that Engineering Activities

¹ The parties acknowledge that this Engineering Services Agreement relates to expansion of NIPSCO's gas infrastructure to serve potential load growth in Steuben County, Indiana, and for purposes of this Engineering Services Agreement, the "Site" is the intersection of W 100 N and N 200 W in Angola, Indiana

will exceed the "Not to Exceed" Amount stated above prior to the completion of Engineering Activities, NIPSCO will notify the Applicant and will collaboratively work in good faith to amend this Agreement to accommodate the forecasted increased cost requirements or change in scope for Engineering Activities. NIPSCO shall have the right to cease Engineering Activities upon spending or committing to spend the above-referenced "Not to Exceed" Amount. NIPSCO and the Applicant acknowledge that such cessation of Engineering Activities could delay the provision of Gas service to the Site. Any increase in the "Not to Exceed" Amount shall be promptly memorialized in an amendment to this Agreement. **In the event Applicant elects not to pay such additional amounts, NIPSCO shall not have any obligation to perform any additional Engineering Activities under this Agreement.**

SECTION 9: TERMINATION. Applicant may, upon two (2) business days' written notice to NIPSCO, terminate this Agreement at any time. If Applicant terminates this Agreement prior to the completion of the Engineering Activities, then Applicant shall be entitled to prompt refund of funds not spent by NIPSCO. To the extent that such Engineering Activities include the acquisition of land or long lead materials, Applicant will receive credit for any net value realized from any resale, reuse, or refund received, which are related to such acquisitions.

Prior to the conclusion of Engineering Activities as defined in this Engineering Service Agreement, NIPSCO will meet with the Applicant to review the results of the Engineering Services Agreement collaboratively and explore the potential future expansion of natural gas facilities within Steuben County and its towns, cities and rural areas. Those who are not parties to this Agreement may be invited to this meeting by mutual agreement between the parties, not to be unreasonably withheld.

SECTION 10: MISCELLANEOUS. This Agreement may only be amended by a written instrument executed by authorized representatives of both parties. Neither party may assign this Agreement or transfer any rights, claims, or obligations under this Agreement without the prior written consent of the other party. This Agreement shall be governed by and construed in accordance with the laws of the State of Indiana, without regard to the choice of law provisions of Indiana which would require reference to the laws of some other state or jurisdiction. All claims and suits arising hereunder shall be brought and heard only in federal or state courts located in Indianapolis, Indiana. The parties waive a trial by jury with respect to any dispute or controversy arising under or relating to this Agreement. No waiver by a party of any default(s) by the other party in the performance of any provision, condition or requirement of this Agreement shall operate or be construed as a waiver of any future default(s), whether of a like or of a different character, nor in any manner release the defaulting party from performance of any other provision, condition, or requirement herein.

Applicant represents and warrants that it has requisite authority to enter into this Agreement and that its representative signing this Agreement is authorized to bind and obligate the Applicant to the terms of this Agreement. Facsimile and pdf signatures shall be as legally binding and considered in all manner and respects as original signatures.

IN WITNESS WHEREOF, the parties, for and in exchange of good and valuable consideration, have caused this Agreement to be executed by their duly authorized representatives as of the Effective Date.

Northern Indiana Public Service Company LLC

By: Molly Weber (Signature)
Printed Name: Molly Weber (Authorized Representative)
Title: Council President - Town of Clear Lake
Date: 5.20.2025

Steuben County Government

By: [Signature] (Signature)
Printed Name: Will H. Howard (Authorized Representative)
Title: Commission Board President
Date: 2/24/25

ATTACHMENT A:

Engineering Services Agreement Scope Image to Complete a Class 3 Cost Estimate. No specific load or customer to be served or studied.

"Exhibit B"

Steuben County Population	34,435	Percentage	Cost of ESA \$1M
Steuben County	19,178	0.557	556,933.35
City of Angola	9,340	0.271	271,235.66
Town of Fremont	2,034	0.059	59,067.81
Town of Hamilton	1,529	0.044	44,402.50
Town of Ashley	1,026	0.030	29,795.27
Town of Hudson	585	0.017	16,988.53
Town of Orland	389	0.011	11,296.65
Town of Clear Lake	354	0.010	10,280.24

2024 Clear Lake Annual Financial Report

Key Points

General Fund:

- 1101 General Fund: + \$162,832 or 30% (Increase year over year)
- 2201 Motor Vehicle Highway: + \$57,998 or 20% (Increase year over year)
- 2202 Local Road and Street: + \$11,534 or 39% (Increase year over year)
- 2236 Rainy Day: \$127,436 (No Change)
- 2301 Police Marine Patrol: + \$7,020 or 70% (Increase year over year)
- 4402 Cumulative Capital Dev.: - \$119,710 or 50% (Decrease year over year)

Sanitation Fund:

- 6601 Sanitation Fund: - \$28,899 (This is deceiving because money moves in and out of this account at the end of every Month)

Total General Fund:

Beginning of 2024: \$1,580,767.45

End of 2024: \$1,689,749.40

+ \$108,981.95 or 6% (Increase)

Sewer Fund:

- 6201 Operating Fund: - \$5,392 or 2% (Decrease year over year)
- 6203 Depreciation Fund: + \$163,409 or 37% (Increase Year over year)

Total Sewer Fund:

Beginning of 2024: \$469,876.97

End of 2024: \$627,894.18

+ \$158,017.21 or 25% (Increase)

Town Of Clear Lake 2024

Grand Total:

Beginning or 2024: \$2,098,229.65

End of 2024: \$2,336,329.58

+ \$238,099.93 or 10% (Increase Overall)

Annual Financial Report



Indiana State Board of Accounts

2024

CLEAR LAKE CIVIL TOWN

Steuben County

Submitted on 2/25/2025 10:04:00 AM

Per IC 5-11-1-4 every municipality and local government is required to provide electronically and in a manner prescribed by the state examiner, financial reports for the fiscal year not later than sixty days after the close of the fiscal year.

Completion and submission of the *Gateway Annual Financial Report (AFR)* will fulfill this requirement. This document comprises all of the report outputs generated by Gateway, based on the information entered by the government unit and submitted by the government official as stipulated in state law.

Governmental Activities

Local Fund Number	Local Fund Name	Beg Cash & Inv Bal Jan. 1, 2024	Receipts	Disbursement	End Cash & Inv Bal Dec. 31, 2024
1101	GENERAL FUND	\$365,134.54	\$573,480.01	\$410,648.28	\$527,966.27
2201	MOTOR VEHICLE HIGHWAY	\$222,833.08	\$147,866.48	\$89,867.92	\$280,831.64
2202	LOCAL ROAD & STREET	\$17,346.44	\$11,534.39	\$0.00	\$28,880.83
2203	MVH - RESTRICTED	\$35,549.97	\$0.00	\$0.00	\$35,549.97
2228	LAW ENFORCE CONT. ED	\$3,612.44	\$450.00	\$0.00	\$4,062.44
2236	RAINY DAY	\$127,436.95	\$0.00	\$0.00	\$127,436.95
2240	LIT - PUBLIC SAFETY	\$66,718.48	\$72,244.50	\$67,514.23	\$71,448.75
2256	OPIOID UNRESTRICTED	\$208.85	\$462.55	\$0.00	\$671.40
2257	OPIOID RESTRICTED	\$166.42	\$0.00	\$0.00	\$166.42
2300	RADAR SIGNS / SUPPLIES	\$170.02	\$0.00	\$0.00	\$170.02
2301	POLICE DEPT MARINE PATROL	\$3,827.00	\$7,020.00	\$0.00	\$10,847.00
2303	HANNA NATURE PRESERVE	\$350.00	\$0.00	\$0.00	\$350.00
2304	DONATION - SPECIAL ACTIVITIES	\$70.72	\$0.00	\$0.00	\$70.72
2401	ARP- AMERICAN RESCUE PLAN	\$65,384.74	\$0.00	\$72,563.92	-\$7,179.18
2402	L.ROAD/BRIDGE MATCH GRANT	\$190,319.23	\$802,890.00	\$756,051.81	\$237,157.42
2500	CONTRACTOR BONDS	\$7,000.00	\$0.00	\$1,000.00	\$6,000.00
4401	CUM CAP IMPROV - CIG TAX	\$6,290.25	\$572.64	\$0.00	\$6,862.89
4402	CUM CAP DEVELOPMENT	\$223,648.22	\$181,854.82	\$301,565.03	\$103,938.01
4436	ECONOMIC DEVELOPMENT	\$145,068.01	\$31,025.50	\$22,577.75	\$153,515.76
4440	MAJOR MOVES	\$99,632.09	\$0.00	\$0.00	\$99,632.09
8901	PAYROLL	\$0.00	\$377,455.20	\$376,085.20	\$1,370.00

SubTotal \$1,580,767.45 \$2,206,856.09 \$2,097,874.14 \$1,689,749.40

WASTEWATER

6201	SEWER - OPERATING FUND	\$195,488.72	\$740,509.09	\$745,900.93	\$190,096.88
6203	SEWER - UTL DEPRECIATION	\$274,388.25	\$227,538.47	\$64,129.42	\$437,797.30

SubTotal \$469,876.97 \$968,047.56 \$810,030.35 \$627,894.18

sanitation

6601	SANITATION	\$47,585.23	\$180,966.04	\$209,865.27	\$18,686.00
	SubTotal	\$47,585.23	\$180,966.04	\$209,865.27	\$18,686.00

GRAND TOTAL \$2,098,229.65 \$3,355,869.69 \$3,117,769.76 \$2,336,329.58

**Clear Lake Civil Town, Steuben County, Indiana
Detailed Receipts 2024**

Governmental Activities

GENERAL FUND		
	General Property Taxes	\$181,052.82
	ABC Excise Tax Distribution	\$1,486.76
	Casino/Riverboat Distribution	\$2,027.33
	Cigarette Tax Distribution	\$156.17
	Vehicle/Aircraft Excise Tax Distribution	\$4,787.42
	Commercial Vehicle Excise Tax Distribution (CVET)	\$261.85
	Local Income Tax (LIT) Certified Shares	\$217,722.00
	Total Taxes and Intergovernmental	\$407,494.35
	Planning, Zoning, and Building Permits and Fees	\$13,625.00
	Street and Curb Cuts Permits	\$800.00
	Other Licenses and Permits/1101223.000 - GEN - GOLF CART PERMITS	\$5,720.00
	Total Licenses and Permits	\$20,145.00
	Earnings on Investments and Deposits	\$60,436.41
	Sale of Capital Assets	\$20,000.00
	Refunds and Reimbursements	\$24,235.75
	Transfers In - Transferred from Another Fund	\$41,018.50
	Other Receipts/1101445.000 - GEN - SIGN DEPOSITS	\$150.00
	Total Other Receipts	\$145,840.66
	Total GENERAL FUND	\$573,480.01
MOTOR VEHICLE HIGHWAY	General Property Taxes	\$102,781.08
	Vehicle/Aircraft Excise Tax Distribution	\$2,717.75
	Motor Vehicle Highway Distribution	\$14,363.31
	Commercial Vehicle Excise Tax Distribution (CVET)	\$41.92
	Wheel Tax/Surtax Distribution	\$27,962.42
	Total Taxes and Intergovernmental	\$147,866.48
	Total MOTOR VEHICLE HIGHWAY	\$147,866.48
LOCAL ROAD & STREET	Local Road and Street Distribution	\$11,534.39
	Total Taxes and Intergovernmental	\$11,534.39
	Total LOCAL ROAD & STREET	\$11,534.39

Total Licenses and Permits		\$450.00
Total LAW ENFORCE CONT. ED		\$450.00
		\$450.00
LIT - PUBLIC SAFETY	Local Income Tax (LIT) for Public Safety	
Total Taxes and Intergovernmental		\$72,244.50
Total LIT - PUBLIC SAFETY		\$72,244.50
		\$72,244.50
OPIOID UNRESTRICTED	Other Receipts/2256990.000 - Opioid Unrestricted- OTHER	
Total Other Receipts		\$462.55
Total OPIOID UNRESTRICTED		\$462.55
		\$462.55
POLICE DEPT MARINE PATROL	Donations, Gifts, and Bequests	
Total Other Receipts		\$7,020.00
Total POLICE DEPT MARINE PATROL		\$7,020.00
		\$7,020.00
L.ROAD/BRIDGE MATCH GRANT	Federal and State Grants and Distributions - Highways and Streets	
Total Taxes and Intergovernmental		\$802,890.00
Total L.ROAD/BRIDGE MATCH GRANT		\$802,890.00
		\$802,890.00
CUM CAP IMPROV - CIG TAX	Cigarette Tax Distribution	
Total Taxes and Intergovernmental		\$572.64
Total CUM CAP IMPROV - CIG TAX		\$572.64
		\$572.64
CUM CAP DEVELOPMENT	General Property Taxes	
		\$177,099.70
		\$4,682.89
		Commercial Vehicle Excise Tax Distribution (CVET)
Total Taxes and Intergovernmental		\$72.23
Total CUM CAP DEVELOPMENT		\$181,854.82
		\$181,854.82
ECONOMIC DEVELOPMENT	Local Income Tax (LIT) for Economic Development	
Total Taxes and Intergovernmental		\$31,025.50
Total ECONOMIC DEVELOPMENT		\$31,025.50
		\$31,025.50

		Region Fund and Clearing Account Receipts	\$377,455.20
	Total Other Receipts		\$377,455.20
	Total PAYROLL		\$377,455.20
Total Governmental Activities			\$2,206,856.09
WASTEWATER	SEWER - OPERATING FUND	Unmetered Sales and Services	\$505,943.67
	Total Charges for Services		\$505,943.67
		Utility Penalties	\$863.97
	Total Utility Penalties		\$863.97
		Earnings on Investments and Deposits	\$15,493.14
		Other Receipts/6201446.000 - SEWER OPER - CONNECTION PERMIT	\$218,208.31
	Total Other Receipts		\$233,701.45
	Total SEWER - OPERATING FUND		\$740,509.09
	SEWER - UTL DEPRECIATION	Unmetered Sales and Services	\$227,538.47
	Total Charges for Services		\$227,538.47
	Total SEWER - UTL DEPRECIATION		\$227,538.47
Total WASTEWATER			\$968,047.56
sanitation	SANITATION	Garbage/Trash/Recycling/Landfill Fees and Charges	\$180,670.12
		Other Charges for Services, Sales, and Fees/6601499.000 - SANIT - TRASH TICKETS	\$100.00
	Total Charges for Services		\$180,770.12
		Other Fines and Forfeitures/6601444.000 - SANIT - PENALTIES	\$195.92
	Total Fines, Forfeitures, and Fees		\$195.92
	Total SANITATION		\$180,966.04
Total sanitation			\$180,966.04

**Clear Lake Civil Town, Steuben County, Indiana
Disbursements by Fund - 2024**

Governmental Activities

GENERAL FUND

Salaries and Wages	\$181,800.30
Other Personal Services	\$20,827.62
Employee Benefits	\$24,787.89
Total Personal Services	\$227,415.81
Office Supplies	\$1,374.30
Operating Supplies	\$3,226.65
Total Supplies	\$4,600.95
Professional Services	\$86,006.50
Communication and Transportation	\$11,764.65
Printing and Advertising	\$544.93
Insurance	\$38,239.00
Utility Services	\$23,948.25
Repairs and Maintenance	\$7,558.44
Rentals	\$600.00
Other Services and Charges	\$9,969.75
Total Services and Charges	\$178,631.52
Total GENERAL FUND	\$410,648.28

MOTOR VEHICLE HIGHWAY

Salaries and Wages	\$57,653.44
Employee Benefits	\$10,828.59
Total Personal Services	\$68,482.03
Operating Supplies	\$4,662.24
Other Supplies	\$4,182.23
Total Supplies	\$8,844.47
Professional Services	\$7,125.20
Repairs and Maintenance	\$4,536.48

	Other Services and Charges	\$729.54
	Total Services and Charges	\$12,391.22
	Infrastructure	\$150.20
	Total Capital Outlays	\$150.20
Total MOTOR VEHICLE HIGHWAY		\$89,867.92
LIT - PUBLIC SAFETY	Operating Supplies	\$2,850.18
	Total Supplies	\$2,850.18
	Professional Services	\$39,600.00
	Repairs and Maintenance	\$61.32
	Other Services and Charges	\$17,755.16
	Total Services and Charges	\$57,416.48
	Machinery, Equipment, and Vehicles	\$7,247.57
	Total Capital Outlays	\$7,247.57
Total LIT - PUBLIC SAFETY		\$67,514.23
ARP- AMERICAN RESCUE PLAN	Other Services and Charges	\$72,563.92
	Total Services and Charges	\$72,563.92
Total ARP- AMERICAN RESCUE PLAN		\$72,563.92
L.ROAD/BRIDGE MATCH GRANT	Other Services and Charges	\$756,051.81
	Total Services and Charges	\$756,051.81
Total L.ROAD/BRIDGE MATCH GRANT		\$756,051.81

CONTRACTOR BONDS		Other Disbursements	\$1,000.00
		Total Other Disbursements	\$1,000.00
Total CONTRACTOR BONDS			\$1,000.00
CUM CAP DEVELOPMENT	Professional Services		\$49,547.76
	Other Services and Charges		\$252,017.27
	Total Services and Charges		\$301,565.03
	Total CUM CAP DEVELOPMENT		\$301,565.03
ECONOMIC DEVELOPMENT	Other Services and Charges		\$22,577.75
	Total Services and Charges		\$22,577.75
	Total ECONOMIC DEVELOPMENT		\$22,577.75
PAYROLL	Other Disbursements		\$376,085.20
	Total Other Disbursements		\$376,085.20
Total PAYROLL			\$376,085.20
Total Governmental Activities			
WASTEWATER	SEWER - OPERATING FUND	Salaries and Wages	\$2,097,874.14
			\$72,320.93
		Total Personal Services	\$72,320.93
		Other Capital Outlays	\$19,274.07
		Total Capital Outlays	\$19,274.07
		Transfer Out - Transferred To Another Fund	\$41,018.50
		Other Disbursements	\$195,449.18
		Total Other Disbursements	\$236,467.68

SEWER - OPERATING FUND	Contractual Services	\$221,559.33
	Employee Pensions and Benefits	\$13,545.54
	Materials and Supplies	\$4,895.31
	Purchased Wastewater Treatment	\$161,443.04
	Other Operating	\$16,395.03
	Total Operations	\$417,838.25

Total SEWER - OPERATING FUND	\$745,900.93
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SEWER - UTL DEPRECIATION	Contractual Services	\$4,367.75
	Other Operating	\$59,761.67
	Total Operations	\$64,129.42

Total SEWER - UTL DEPRECIATION	\$64,129.42
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Total WASTEWATER			
sanitation	SANITATION	Salaries and Wages	\$810,030.35
			\$14,164.86
		Total Personal Services	\$14,164.86
		Other Disbursements	\$195,700.41
		Total Other Disbursements	\$195,700.41
		Total SANITATION	\$209,865.27
Total sanitation		\$209,865.27	

TOWN OF CLEAR LAKE, INDIANA

ORDINANCE NO. 2025-04

AS AMENDED on May 20, 2025

ORDINANCE TO AMEND ORDINANCE 2024-07 SETTING SALARIES AND WAGES OF THE OFFICERS AND EMPLOYEES FOR THE TOWN OF CLEAR LAKE, INDIANA

For the Year 2025

WHEREAS the Town of Clear Lake desires to modify the current Zoning Administrator's salary, Street and Sewer Worker status and wages, and Uniforms for Police, and Street and Sewer Workers clothing allowances, and otherwise restate Ordinance 2024-07.

WHEREAS the Town of Clear Lake has reviewed the financial condition of the town for purposes of achieving the proposed total compensation to include wages and benefits that are fiscally responsible, and which are fair, just, and equitable to its employees; and

NOW THEREFOR BE IT ORDAINED by the Town of Clear Lake Town Council, that the total compensation for its Elected Officials, Appointed Board Members, and employees from December 23, 2024, through December 28, 2025.

2025 BASE PAY RATE SCHEDULE

Elected Officials and Board Members

Title	Classification	Base Pay Rate	Budget Line
Town Council President (1)	Stipend	\$1,375.00 paid quarterly	General Fund = 100%
Town Council Members (4)	Stipend	\$1,135.75 paid quarterly	General Fund = 100%
Plan Commission President (1)	Stipend	\$175.00 per meeting paid quarterly	General Fund = 100%
Plan Commission Executive Committee Members (2)	Stipend	\$125.00 per meeting paid quarterly	General Fund = 100%
Plan Commission Members (4)	Stipend	\$75.00 per meeting paid quarterly	General Fund = 100%
Board of Zoning & Appeals Chairperson (1)	Stipend	\$125.00 per meeting paid quarterly	General Fund = 100%
Board of Zoning & Appeals Members (4)	Stipend	\$75.00 per meeting paid quarterly	General Fund = 100%

Clerk-Treasurer's Office

Title	Classification	Base Pay Rate	Budget Line
Clerk-Treasurer (1)	Exempt Full-Time	\$2,000.77 biweekly	General Fund = 80% Sanitation Fund = 10% Sewer Fund = 10%
Billing Clerk (1)	Nonexempt Full-Time	\$20.45 per hour	General Fund = 40% Sanitation Fund = 25% Sewer Fund = 35%

TOWN OF CLEAR LAKE, INDIANA
ORDINANCE NO. 2025-04
AS AMENDED on May 20, 2025

Street & Utility Department

Title	Classification	Base Pay Rate	Budget Line
Street & Utility Superintendent (1)	Nonexempt Full-Time	\$29.26 per hour	MVH Fund = 50% Sewer Fund = 50%
Street & Utility Worker (1)	Nonexempt Full-Time Or Part-time	Not to exceed \$20.00 per hour	MVH Fund = 50% Sewer Fund = 50%

Zoning Department

Title	Classification	Base Pay Rate	Budget Line
Zoning Administrator (1)	Nonexempt Part-Time	\$28.85 Per hour Minimum 4 hours in Office and 3 hours Remote Working	General Fund = 70% MVH Fund = 15% Sewer Fund = 15%

- Per Week

Police Department

Title	Classification	Base Pay Rate	Budget Line
Town Marshall (1)	Nonexempt Part-Time	\$35.89 per hour	General Fund = 100%
Deputy Marshal (4)	Nonexempt Part-Time	\$32.41 per hour \$27.85 per hour \$26.00 per hour \$25.75 per hour	General Fund = 100%

GUIDELINES FOR THE PAYMENT OF BASE PAY RATES

Employee Classifications

- Full-time employees may be scheduled to work 32 hours per workweek, or eight hours per shift, based upon 2,080 hours per calendar year.
- Part-time employees may be scheduled to work less than the 32-hour workweek, or eight-hour shifts.
- Temporary or seasonal employees are those who are hired as interim replacements, to temporarily supplement the work force, or to assist in the completion of a specific project. Employment assignments in this category are of limited duration.

Pay Schedule

The Clerk-Treasurer and full-time and part-time employees shall be paid biweekly in 2025 with the first biweekly pay period designated as Monday, December 23, 2024, through Sunday, January 5, 2025. The standard workweek is from Monday through Sunday. All employees will be paid biweekly on Thursdays, which equates to 26 pays during 2025.

Exempt employees are paid to "get the job done" and their pay does not vary from week to week. Nonexempt employees are paid by the hour for all hours worked during each standard work week.

Town Council members are paid on the second pay date of the month at the end of each quarter for their base pay rates as listed in the table above. Plan Commission members and Board of Zoning & Appeals

TOWN OF CLEAR LAKE, INDIANA

ORDINANCE NO. 2025-04

AS AMENDED on May 20, 2025

members will be paid quarterly in the last week of the last month for that quarter for all the meetings in which they attended during the quarter.

Work Schedules/Hours/Breaks

The Town of Clear Lake will establish the standard workday, workweek, and starting and ending times for each department, taking into account current and anticipated workloads, public service needs and other factors. Each department is responsible for communicating these work parameters to their employees, as well as the essential duties and responsibilities of each job. No established schedule will be construed as a guarantee of work hours or as a restriction of the Town of Clear Lake's right to restructure the workday or workweek.

At the discretion of the Supervisors, and the Clerk-Treasurer, nonexempt employees may be authorized to take break periods during each shift. Such breaks may not interfere with the proper performance of the employee's work responsibilities.

Base wages are set by this salary ordinance for 2025, and any changes will require approval from the Town Council via an amended salary ordinance.

PAY CONSIDERATIONS

Police Department Premium Pay Rate

Eligible Deputy Marshals will receive a premium pay rate of \$50.00 per hour for all hours worked during crucial peak days and hours for the Town of Clear Lake. Premium pay will be paid on hours worked during the following days and times in 2025:

- From May 23, 2025, starting at 6:00 PM through May 25, 2025, through 12:00 AM only
- On May 26, 2025, from 12:00 PM through 6:00 PM only
- From June 27, 2025, through July 6, 2025, from 12:00 PM through 12:00 AM only
- From August 29, 2025, through September 1, 2025, from 12:00 PM through 12:00 AM only

All hours worked outside of these premium hours will be paid at the employee's regular rate of pay. Premium pay will be used in the calculation of overtime in the event the employee works over 40 hours in the standard workweek.

Clerk-Treasurer's Extra Pay

The Clerk-Treasurer will receive additional compensation for completing the essential duties and responsibilities of the Finance Manager - Utilities in the amount of \$125.00 biweekly and paid from the Sewer Fund = 100%.

Overtime

Overtime compensation for all nonexempt employees will be paid in accordance with federal and state wage and hour restrictions for any time worked over 40-hours in a standard workweek for nonexempt employees. Overtime pay is based on actual hours worked. An employee's time off while using PTO, holidays, bereavement leave, or any leave of absence will not be considered hours worked for purposes of performing overtime calculations.

Flex-Time

The Town of Clear Lake may utilize flextime or flexible hours to avoid having nonexempt employees work more than the 40-hour workweek. When the need arises, the Supervisor or the Clerk Treasurer may approve flex-time scheduling. Flex-time is paid as time for time and must be taken within the same 40-hour pay period.

TOWN OF CLEAR LAKE, INDIANA
ORDINANCE NO. 2025-04
AS AMENDED on May 20, 2025

On Call Pay

An employee who is "on call" is required to be available to respond to the workplace in a timely manner. The definition of "on call" is being designated to be available to answer calls for their respective department during nonscheduled hours. Employees who are on an "on call" status will receive regular pay, only if they are called in to work. If an employee is called to work during non-scheduled times, they will be paid for at least one hour of work if town transportation is provided or two hours if the employee provides their own transportation.

Longevity Pay

The Clerk-Treasurer and all full-time employees will receive longevity pay for each full year that the employee is in active pay status with the Town of Clear Lake. Active pay status includes any absence when an employee is paid to include paid time off (PTO) benefits, holidays, bereavement leave, workers' compensation, or military leave, but does include any time that an employee goes without pay for greater than 30 consecutive days. Longevity pay will be calculated as stated in the chart below:

Years of Active Service	Amount of Longevity Pay
On the employee's one-year anniversary	\$1,000.00
On the employee's second through fifth-year anniversary	\$1,250.00
On the employee's sixth through ninth-year anniversary	\$1,500.00
On the employee's tenth through fourteenth-year anniversary	\$1,750.00
On the employee's fifteenth-year anniversary and beyond	\$2,000.00

Longevity pay will be paid on the pay date following an employee's anniversary date. Longevity payments will be made from the respective budget funds identified in the 2025 Base Pay Rate Chart.

ADDITIONAL PAY CONSIDERATIONS

Holidays

The Town of Clear Lake may grant paid holiday time off to full-time employees on the holidays listed below:

- New Year's Day (January 1)
- Martin Luther King Jr. Day (third Monday in January)
- Presidents' Day (third Monday in February)
- Good Friday (Friday before Easter)
- Memorial Day (last Monday in May)
- Juneteenth (June 19th)
- Independence Day (July 4)
- Labor Day (first Monday in September)
- Columbus Day (second Monday in October)
- Veterans Day (November 11)
- Thanksgiving Day (fourth Thursday in November)
- Day After Thanksgiving (fourth Friday in November)
- Christmas Eve (December 24)
- Christmas Day (December 25)

TOWN OF CLEAR LAKE, INDIANA
ORDINANCE NO. 2025-04
AS AMENDED on May 20, 2025

Holiday pay will be calculated based on the employee's straight time pay rate (as of the date of the holiday) times the number of hours the employee would otherwise have worked on that day.

A recognized holiday that falls on a Sunday may be observed on the following Monday. If a recognized holiday falls during an eligible employee's paid time off (PTO), holiday pay will be provided instead of the PTO that would otherwise have applied. Paid time off for holidays will not be counted as hours worked for the purpose of determining overtime.

Refer to the Town of Clear Lake Employee Handbook for additional information.

Paid Time Off (PTO) Benefits

Paid time off (PTO) is available to eligible full-time employees to provide opportunities for rest, relaxation, and personal pursuits. The amount of paid time off benefits an employee accrues each anniversary year increases with the length of their employment as shown in the following schedule:

Years of Employment	Accrual Rate	Number of Hours	Number of Days	Carryover Allowed
One-year of service through four-years of service	5.5 hours per 26-pay periods	143-hours	17.875 days	160-hours or 20-days per anniversary year
Five or more years of service	7.4 hours per 26-pay periods	192.4-hours	24.05-days	160-hours or 20-days per anniversary year

Upon termination of employment employees will be paid for all accrued, but unused PTO. Paid time off is paid at the employee's base pay rate at the time of the time off. PTO will not be used in the calculation of overtime.

Refer to the Town of Clear Lake Employee Handbook for additional information.

Bereavement Leave

Up to three consecutive paid days, as determined at the discretion of the Town Council, may be provided to eligible full-time employees who work at least 32 hours per week. The Town Council has the sole discretion to determine the amount of time off granted to employees in each bereavement situation depending upon the factors of each situation. Employees may, with their Supervisor's approval, use any available paid time off for additional time off as necessary. Bereavement pay is calculated based on the base pay rate at the time of absence and will not include overtime, or any special forms of compensation, such as incentives, commissions, bonuses, or shift differentials.

Refer to the Town of Clear Lake Employee Handbook for additional information.

Jury Duty

The Town of Clear Lake encourages employees to fulfill their civic responsibilities by serving jury duty when required. Employee classifications that qualify for **paid** jury duty leave are:

- Regular full-time employees
- Regular part-time employees

TOWN OF CLEAR LAKE, INDIANA
ORDINANCE NO. 2025-04
AS AMENDED on May 20, 2025

All PTO benefits will continue to accrue during jury duty leave.

Refer to the Town of Clear Lake Employee Handbook for additional information.

Witness Duty

If employees have been subpoenaed or otherwise requested to testify as witnesses by the Town of Clear Lake, they will receive paid time for the entire period of the witness duty. Employees will be granted unpaid time off to appear in court as a witness when requested by a party other than the Town of Clear Lake. Employees may use any available PTO benefits to receive compensation for the period of this absence; however, they are not required to do so. A subpoena should be shown to the employee's Supervisor, or the Clerk-Treasurer immediately after it is received so that operating requirements may be adjusted, where necessary, to accommodate the employee's absence. The employee is expected to report for work whenever the court schedule permits.

Refer to the Town of Clear Lake Employee Handbook for additional information.

Military Leave

Employees will continue to receive full pay while on leave for 15-day training assignments and shorter absences. The portion of any military leave of absence in excess of 15 days will be unpaid. However, employees may use any available PTO benefits for the absence.

Benefit accruals, such as PTO benefits, or holiday benefits, will be suspended during the leave, after the first 30 days and will resume upon the employee's return to active employment.

Refer to the Town of Clear Lake Employee Handbook for additional information.

Emergency Closings

In extreme cases, these circumstances may require the closing of a work facility. In the event such an emergency occurs during non-working hours the Town of Clear Lake will utilize a calling tree, text message, or email to notify employees of the closing. When the decision to close is made AFTER the workday has begun, employees will receive official notification from their Supervisor, or the Clerk-Treasurer. In these situations, time off from scheduled work will be paid. When the decision to close is made BEFORE the workday has begun, time off from scheduled work will be unpaid. However, with a Supervisor's approval, employees may use available PTO to cover the absence. In cases where an emergency closing is not authorized, employees who fail to report for work will not be paid for the time off. Employees may request available PTO benefits to cover the absence. Employees in essential operations may be asked to work on a day when operations are officially closed. In these circumstances, employees who work will receive regular pay.

Refer to the Town of Clear Lake Employee Handbook for additional information.

Indiana Public Retirement System (INPRS)

Eligible full-time employees who work in a covered position and the Clerk-Treasurer will be covered by the Indiana Public Retirement System (INPRS). The benefits, costs and other administration are determined by current INPRS directives. INPRS payments will be made from the respective budget funds identified in the 2025 Base Pay Rate Chart.

Refer to the INPRS Handbook for additional information.

TOWN OF CLEAR LAKE, INDIANA
ORDINANCE NO. 2025-04
AS AMENDED on May 20, 2025

Licensures and Certifications

The Town of Clear Lake may reimburse the employee or directly pay for a specific job-related license and/or certification applicable to each job classification. The Town Council is responsible for approving such expenditures in advance and the type of licensure and/or certification required is left to their sole discretion and requirements of the job description. Invoices for licenses and certifications should be submitted to the Clerk-Treasurer for payment if on the pre-approved list or after Town Council approval.

There are currently no licensures and certifications approved to be paid in 2025. If a licensure or certification is presented to the Town Council for payment, they will approve it via an amended salary ordinance during 2025.

Membership Dues

The Town Council is authorized to budget and appropriate funds from the General Fund or from other funds to provide memberships for the Town of Clear Lake and their elected and appointed officials and members of the Town of Clear Lake's boards, Council, departments or agencies in national, state, regional, or local associations of a civic, educational or governmental nature, which have as their purpose the betterment and improvement of the Town of Clear Lake's operations.

Approved membership dues for 2025 include the following:

- **Accelerate Indiana Municipalities (AIM)** – Elected Officials, Appointed Board Members, and Employees - General Fund = 100%
- **Indiana League of Clerk-Treasurer's (ILMCT)** – Clerk-Treasurer – General Fund = 100%
- **Fraternal Order of Police (FOP)** – Town Marshal and Deputy Marshal's – General Fund = 100%
- **Indiana Municipal Lawyer's Association (IMLA)** – Appointed Plan Commission Members and Board of Zoning & Appeals Members – General Fund = 100%
- **Steuben County Economic Development Corporation (SCEDC)** – Elected Officials, Appointed Board Members, and Employees – General Fund = 100%

The Town Council is further authorized to budget and appropriate funds to pay the expenses of duly authorized representatives to attend the meetings and functions of organizations to which the Town of Clear Lake belongs. If a new membership request is presented to the Town Council for payment, they will approve it via an amended salary ordinance during 2025.

Uniforms

Police Department

The specific list of uniform, clothing, and equipment requirements for Police Officers is maintained by and on file in the offices of the Town Marshal and Clerk-Treasurer. Police Officer uniforms and equipment, with the exception of footwear must be returned to the Town Marshal, as requested, or upon termination of employment. Additionally, damaged uniforms beyond repair must be reviewed by the Town Marshal and may be replaced at their discretion. Uniform, clothing, and equipment will be charged to the LIT Fund = 100%.

Street and Utility Department

Street and utility employees will receive an allowance of \$300.00 after 30-days, and an additional \$300.00 after six-months, and an additional \$300.00 after 18 months of employment with the Town of Clear Lake. Replacement attire must be approved in advance by the department Supervisor. A list of employees clothing is maintained by the department Supervisor. Uniforms will be charged to the Sewer Fund = 50% and Motor Vehicle Highway (MVH) = 50%.

TOWN OF CLEAR LAKE, INDIANA
ORDINANCE NO. 2025-04
AS AMENDED on May 20, 2025

Departments will purchase the specified clothing and equipment from vendors who have an approved account with the Town of Clear Lake and such items will be paid per this policy in accordance with claims processing from the appropriate budget lines for each department by the Clerk-Treasurer's Office. Any item purchased that exceeds the budget appropriation will need prior approval by the Town Marshal, a Supervisor, a representative Town Council member, and if required, a Town Council approved resolution.

Refer to the Town of Clear Lake Employee Handbook for additional information.

Business Travel Expenses

The Town of Clear Lake may reimburse employees for reasonable business travel expenses incurred while on assignments away from the normal work location. All business travel must be approved in advance by the Clerk-Treasurer. The Clerk-Treasurer is responsible for making all travel arrangements for employees who travel on the Town of Clear Lake's behalf.

When approved, the actual costs of travel, meals, lodging, and other expenses directly related to accomplishing business travel objectives may be reimbursed by the Town of Clear Lake. Employees are expected to limit expenses to reasonable amounts.

Expenses that may generally be reimbursed include the following:

- Airfare or train fare for travel in coach or economy class or the lowest available fare.
- Car rental fees, only for compact or mid-sized cars, if appropriate.
- Fares for shuttle or airport bus service, where available; costs of public transportation for other ground travel.
- Taxi fares, only when there is no less expensive alternative.
- Mileage costs for use of personal cars, only when less expensive transportation is not available. The Town of Clear Lake follows the IRS guidelines for mileage reimbursement.
- Cost of standard accommodation in hotels, or similar lodgings per the Clerk-Treasurer's approval.
- Cost of meals, no more lavish than would be eaten at the employee's own expense.
- Tips not exceeding 20% of the total cost of a meal or 15% of a taxi fare.
- Charges for telephone calls, fax, and similar services required for business purposes.
- Charges for one personal telephone call each day.
- Charges for laundry and valet services, only on trips of five or more days. (Personal entertainment and personal care items are not reimbursed.)

When travel is complete, employees should submit completed travel expense reports within ten days. Reports must be accompanied by receipts for all individual expenses. Business and travel expenses will be made from the respective budget funds identified in the 2025 Base Pay Rate Chart.

Refer to the Town of Clear Lake Employee Handbook for additional information.

Town Credit Cards

Employees may be issued a Town of Clear Lake credit card for work-related expenses. If an employee incurs travel expenses which are not on a Town of Clear Lake credit card, reimbursement procedures should be discussed with a Supervisor, or the Clerk-Treasurer.

Credit Card Use Policies and Procedures

When not in use, the credit cards shall be secured in the office of the Clerk-Treasurer.

TOWN OF CLEAR LAKE, INDIANA
ORDINANCE NO. 2025-04
AS AMENDED on May 20, 2025

Upon request by a Town of Clear Lake official or employee, the Clerk-Treasurer shall issue the credit card for use and shall keep a record showing the name and position of the individual requesting use of the credit card, date of issuance, date of return, and purpose of use. When the purpose for which the credit card was issued has been accomplished, the credit card shall be returned to the custody of the Clerk-Treasurer. Town of Clear Lake officials and employees may use credit cards for the purpose of town-related travel and educational expenses limited to the following:

- Hotel room charges for telephone calls pertaining to town business.
- Meals, including a maximum 20% gratuity.
- Fees or costs associated with attending schools, conventions seminars, and the like.
- Gasoline, if using a town-owned vehicle
- Excluded charges include alcoholic beverages, room service, non-business telephone calls, except for one daily telephone call to the home of the Town of Clear Lake official or employee, in-room movies, and cash advances.

In addition, compliance with IC 5-11-14 (g) 2, lodging expenses, in the case of a one-day conference, will only be allowed for persons who reside 50-miles or farther from the conference location.

Town of Clear Lake officials and employees may use credit cards for the purpose of town-related public purchases, limited to the following:

- Supplies
- Materials
- Small tools and minor equipment

Itemized invoices in connection with the use of credit cards shall be submitted to the Clerk-Treasurer for processing within 72 hours of credit card use, and when the purpose for which the credit card was issued has been accomplished. The invoices shall be properly itemized and documented as provided in I.C. 5-11-10 before approved and paid. The credit card account will be paid in full every billing cycle. Improperly itemized and documented items as well as all interest, carrying charges, or penalties will be billed back to the appropriate department fund.


Refer to the Town of Clear Lake Employee Handbook for additional information.


TOWN OF CLEAR LAKE, INDIANA
ORDINANCE NO. 2025-04
AS AMENDED on May 20, 2025

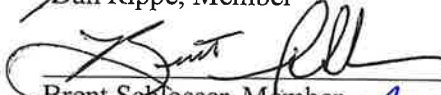
PASSED, ENACTED, AND ADOPTED by the Town Council of the Town of Clear Lake, Steuben County, Indiana on May 20, 2025.

SIGNATURES OF THE TOWN COUNCIL MEMBERS OF THE TOWN OF CLEAR LAKE:


Molly Weber, President


Bert Elliott, Member


Dan Rippe, Member


Brent Schlosser, Member


George Schenkel, Member

ATTEST: 
Nathan Striker, Clerk-Treasurer

Last Page

Appropriation Report

APPROP	TITLE	FORWARDED	CURRENT	TRANSFRD	ADDL/ADJ	ENCUM	EXP-MTD	EXP-YTD	LIQ NOT EXP FWD	UNENCUM BAL	UNEXPEND BAL	% LEFT
2401001365.000	ARP- GIS SYSTEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 2401		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	n/a
**Fund Number 2402												
2402001363.000	L.ROAD/BRIDGE GRANT - STREET	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2402001520.000	L.ROAD/BRIDGE GRANT - TRAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 2402		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	n/a
**Fund Number 2500												
2500001315.000	CONTRACTOR BONDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 2500		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	n/a
**Fund Number 4401												
4401001490.000	CCI - CAPITAL OUTLAYS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
4401950210.000	CCI - BOOKS/OTHER - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 4401		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	n/a
**Fund Number 4402												
4402001311.000	CCD - ATTORNEY FEES	0.00	2500.00	0.00	0.00	0.00	0.00	0.00	0.00	2500.00	2500.00	100.00%
4402001312.000	CCD - ENGINEERS & SURVEYS	0.00	30000.00	0.00	0.00	0.00	142.00	142.00	0.00	29858.00	29858.00	99.53%
4402001315.000	CCD - PROF SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
4402001316.000	CCD - GROUND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
4402001363.000	CCD - STREET REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
4402001451.000	CCD - CAPITAL MACH/EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
4402001520.000	CCD - TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
4402001541.000	CCD - INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 4402		0.00	32500.00	0.00	0.00	0.00	142.00	142.00	0.00	32358.00	32358.00	99.56%
**Fund Number 4436												
4436001315.000	CEDIT - ECON DEVEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
4436001363.000	CEDIT - STREET REPAIRS	0.00	23600.00	0.00	0.00	0.00	0.00	0.00	0.00	23600.00	23600.00	100.00%
SubTotal Fund Number 4436		0.00	23600.00	0.00	0.00	0.00	0.00	0.00	0.00	23600.00	23600.00	100.00%
**Fund Number 4440												
4440001363.000	M MOVES - STREET REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
4440001520.000	M MOVES - TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
4440001541.000	M MOVES - INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 4440		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	n/a
**Fund Number 6201												
6201001111.200	SEWER OP - CL/TREAS	0.00	0.00	0.00	5652.00	0.00	400.14	1921.72	0.00	3730.28	3730.28	66.00%

Installed by the TOWN OF CLEAR LAKE-2019

Appropriation Report

[illegible]

Appropriation Report

Date: 05/13/2025 10:39:56 AM

APPRACCOUNTS.FRX

APPROP	TITLE	FORWARDED	CURRENT	TRANSFRD	ADDL/ADJ	ENCUM	EXP-MTD	EXP-YTD	LIQ NOT EXP FWD	UNENCUM BAL	UNEXPEND BAL	% LEFT
6601001111.200	SANI - CLERK-TREASURER	0.00	0.00	0.00	5652.00	0.00	400.16	1921.79	0.00	3730.21	3730.21	66.00%
6601001111.240	SANI - BILLING CLERK	0.00	0.00	0.00	9064.00	0.00	654.41	3243.26	0.00	5820.74	5820.74	64.22%
6601001111.300	SANI - TOWN MANAGER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6601001111.310	SANI - TOWN WORKER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6601001120.000	SANI - SOC/MEDICARE	0.00	0.00	0.00	1118.00	0.00	80.70	395.21	0.00	722.79	722.79	64.65%
6601001133.000	SANI - PERF TOWN EXPENSE	0.00	0.00	0.00	1678.00	0.00	118.11	413.39	0.00	1264.61	1264.61	75.36%
6601001134.000	SANI - UNEMPLOYMENT INS	0.00	0.00	0.00	200.00	0.00	0.00	0.00	0.00	200.00	200.00	100.00%
6601001311.000	SANI - ATTORNEY FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6601001322.000	SANI - POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6601001331.000	SANI - PRINTING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6601001395.000	SANI - OTHER CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6601001396.000	SANI - TRASH COLLECT	0.00	0.00	0.00	0.00	0.00	14027.15	56108.60	0.00	-56108.60	-56108.60	0.00%
6601001399.000	SANI - TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6601001590.000	SANI - TICKETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 6601		0.00	0.00	0.00	17712.00	0.00	15280.53	62082.25	0.00	-44370.25	-44370.25	-250.51%
**Fund Number 8901												
8901000806.000	PAYROLL EXPENSES	0.00	0.00	0.00	0.00	0.00	27629.81	137987.49	0.00	-137987.49	-137987.49	0.00%
SubTotal Fund Number 8901		0.00	0.00	0.00	0.00	0.00	27629.81	137987.49	0.00	-137987.49	-137987.49	n/a
*** GRAND TOTAL ***		0.00	722068.00	0.00	784932.00	0.00	114092.32	772927.08	0.00	734072.92	734072.92	48.71%

Installed by the TOWN OF CLEAR LAKE-2019
Fund Report

FUND TITLE	BALANCE BEG OF YEAR	REVENUE YTD	DISBURSED YTD	BALANCE BEG OF MONTH	REVENUE MTD	DISBURSED MTD	CURRENT BALANCE
SubTotal Bank Number 2	627894.18	308944.28	302996.30	595872.54	75725.67	37756.05	633842.16
*** GRAND TOTAL ***	2336329.58	747019.52	772927.08	2269637.08	154877.26	114092.32	2310422.02

Revenue Report

Date : 05/13/2025 10:40:43 AM

REVENUEACCOUNTS.FRX

All Revenue

User ID: NATHAN

Post Date From 04/01/2025 Thru 04/30/2025

Grouped By Bank Number, Fund Number

Ordered By Bank Number, Fund Number, Revenue

REVENUE	TITLE	GL #	REVENUE MONTH TO DATE	REVENUE YEAR TO DATE
**Bank Number 0				
**Fund Number 1101				
1101110.000	GEN - PROPERTY TAX		0.00	0.00
1101122.000	GEN - LICENSE EXCISE TAX		0.00	0.00
1101123.000	GEN - CERTIFIED SHARES (CAGIT)		17312.58	69250.32
1101221.000	GEN - IMPROVEMENT LOCATION		700.00	2450.00
1101222.000	GEN - DEMOLITION PERMITS		0.00	0.00
1101223.000	GEN - GOLF CART PERMITS		1640.00	1720.00
1101225.000	GEN - VARIANCE FEES		300.00	300.00
1101226.000	GEN - PARKING PERMITS		0.00	0.00
1101227.000	GEN - ROAD-CUT PERMIT		100.00	250.00
1101335.000	GEN - RIVERBOAT REVENUE SHARING		0.00	0.00
1101351.010	GEN - CIGARETTE TAX DISTRIBUT		0.00	0.00
1101357.000	GEN - COMM VEHICLE EXCISE TAX		0.00	0.00
1101358.000	GEN - LIQUOR LICENSE EXCISE TAX		0.00	0.00
1101359.000	GEN - LIQUOR GALLONAGE TAX		180.43	385.55
1101412.000	GEN - ADMIN SUB & VACATE ROW		300.00	300.00
1101414.000	GEN - PUBLIC RECORD COPIES		0.00	0.00
1101421.000	GEN - ACCIDENT REPORTS		0.00	0.00
1101435.000	GEN - MOWING WEEDS		0.00	0.00
1101445.000	GEN - SIGN DEPOSITS		0.00	0.00
1101610.000	GEN - INTEREST EARNED		3173.71	12816.67
1101911.000	GEN - TRANSFER IN		0.00	0.00
1101921.000	GEN - SALE OF CAPITAL ASSETS		0.00	0.00
1101990.000	GEN - OTHER		0.00	0.00
SubTotal Fund Number 1101			23706.72	87472.54
**Fund Number 2201				
2201110.000	MVH - GENERAL PROPERTY TAXES		0.00	0.00
2201311.011	MVH - MVH STATE DISTRIBUTION		1272.90	5116.66
2201352.000	MVH - LICENSE EXCISE TAX		0.00	0.00
2201356.000	MVH - WHEEL TAX/SURTAX		2971.29	7992.14
2201357.000	MVH - COMM VEHICLE EXCISE TAX		0.00	0.00
2201921.000	MVH - SALE OF CAPITAL ASSETS		0.00	0.00
SubTotal Fund Number 2201			4244.19	13108.80
**Fund Number 2202				
2202341.014	LRS - LRS STATE DISTRIBUTION		888.39	3711.65
SubTotal Fund Number 2202			888.39	3711.65
**Fund Number 2203				
2203125.000	MVH - RESTRICTED		0.00	0.00
SubTotal Fund Number 2203			0.00	0.00

Revenue Report

Date : 05/13/2025 10:40:43 AM

REVENUEACCOUNTS.FRX

User ID: NATHAN

REVENUE	TITLE	GL #	REVENUE MONTH TO DATE	REVENUE YEAR TO DATE
**Fund Number 2228				
2228422.000	LAW E - GUN PERMITS		0.00	330.00
2228530.000	LAW E - COURT DOCKET FEES		0.00	0.00
SubTotal Fund Number 2228			0.00	330.00
**Fund Number 2236				
2236920.000	RAINY - TRANSFER IN		0.00	91719.50
SubTotal Fund Number 2236			0.00	91719.50
**Fund Number 2240				
2240312.000	LIT - PUBLIC SAFETY		5558.75	22235.00
SubTotal Fund Number 2240			5558.75	22235.00
**Fund Number 2256				
2256990.000	Opioid Unrestricted- OTHER		0.00	0.00
SubTotal Fund Number 2256			0.00	0.00
**Fund Number 2257				
2257990.000	Opioid Restricted- OTHER		0.00	0.00
SubTotal Fund Number 2257			0.00	0.00
**Fund Number 2300				
2300499.000	Radar Signs and Supplies Donation		0.00	0.00
SubTotal Fund Number 2300			0.00	0.00
**Fund Number 2301				
2301499.000	Police Department Marine Patrol Donation		0.00	640.50
SubTotal Fund Number 2301			0.00	640.50
**Fund Number 2304				
2304990.000	SPECIAL, MISC, ACTI- OTHER		0.00	0.00
SubTotal Fund Number 2304			0.00	0.00
**Fund Number 2401				
2401499.000	ARP- American Rescue Plan		0.00	10604.52
SubTotal Fund Number 2401			0.00	10604.52
**Fund Number 2402				
2402371.000	L.ROAD/BRIDGE MATCH GRANT		0.00	0.00
2402920.000	L.ROAD/BRIDGE GRANT - TRANS IN		0.00	0.00
SubTotal Fund Number 2402			0.00	0.00
**Fund Number 2500				
2500223.000	CONTRACTOR - BONDS		0.00	0.00
SubTotal Fund Number 2500			0.00	0.00
**Fund Number 4401				
4401351.011	CCI - CIGARETTE TAX DISTRIBUT		0.00	0.00
SubTotal Fund Number 4401			0.00	0.00

Revenue Report

Date : 05/13/2025 10:40:43 AM

REVENUEACCOUNTS.FRX

User ID: NATHAN

REVENUE	TITLE	GL #	REVENUE MONTH TO DATE	REVENUE YEAR TO DATE
**Fund Number 4402				
4402110.000	CCD - GENERAL PROPERTY TAXES		0.00	0.00
4402352.000	CCD - LICENSE EXCISE TAX		0.00	0.00
4402357.000	CCD - COMM VEHICLE EXCISE TAX		0.00	0.00
4402610.000	CCD - INTEREST EARNED		0.00	0.00
4402920.000	CCD - TRANSFER IN		0.00	0.00
4402950.000	CCD - SALE OF INVESTMENTS		0.00	0.00
SubTotal Fund Number 4402			0.00	0.00
**Fund Number 4436				
4436341.014	LIT - E. DEVEL INCOME TAX		2650.58	10602.32
SubTotal Fund Number 4436			2650.58	10602.32
**Fund Number 4440				
4440610.000	M. MOVES - INTEREST EARNED		0.00	0.00
4440920.000	M. MOVES - TRANSFER IN		0.00	0.00
4440950.000	M. MOVES - SALE OF INVESTMENTS		0.00	0.00
SubTotal Fund Number 4440			0.00	0.00
**Fund Number 6601				
6601344.000	SANIT - TRASH COLLECTION FEES		14470.56	60984.15
6601444.000	SANIT - PENALTIES		2.59	48.77
6601499.000	SANIT - TRASH TICKETS		0.00	0.00
6601920.000	SANIT - TRANSFER IN		0.00	0.00
6601990.000	SANIT - ATTORNEY FEES		0.00	0.00
SubTotal Fund Number 6601			14473.15	61032.92
**Fund Number 8901				
8901806.000	PAYROLL REVENUE		27629.81	136617.49
SubTotal Fund Number 8901			27629.81	136617.49
SubTotal Bank Number 0			79151.59	438075.24
**Bank Number 2				
**Fund Number 6201				
6201311.012	SEWER OPER - UNMETERED RECEIPTS		39631.08	165610.40
6201444.000	SEWER OPER - PENALTIES		26.19	-6.47
6201445.000	SEWER OPER - TAP FEE		0.00	0.00
6201446.000	SEWER OPER - CONNECTION PERMIT		0.00	200.00
6201453.000	SEWER OPER - INSPECTION FEES		0.00	0.00
6201495.000	SEWER OPER - REIM FOR SERVICES		0.00	0.00
6201499.000	SEWER OPER - OTHER		0.00	34.00
6201510.000	SEWER OPER - GENERATOR PERMIT		50.00	150.00
6201610.000	SEWER OPER - INTEREST EARNED		1213.69	4771.79
6201911.000	SEWER OPER - TRANSFER IN		17173.15	63784.70
6201950.000	SEWER OPER - SALE OF INVESTMENTS		0.00	0.00
SubTotal Fund Number 6201			58094.11	234544.42


Revenue Report

Date : 05/13/2025 10:40:43 AM


REVENUEACCOUNTS.FRX


User ID: NATHAN


REVENUE	TITLE	GL #	REVENUE MONTH TO DATE	REVENUE YEAR TO DATE
**Fund Number 6203				
6203311.012	SEWER DEPR - UNMETERED RECEIPTS		17631.56	74399.86
6203610.000	SEWER DEPR - INTEREST EARNED		0.00	0.00
6203920.000	SEWER DEPR - TRANSFER IN		0.00	0.00
6203950.000	SEWER DEPR - SALE OF INVESTMENTS		0.00	0.00
SubTotal Fund Number 6203			17631.56	74399.86
**Fund Number 6204				
6204610.000	SEWER DEBT SERVICE - INTEREST		0.00	0.00
SubTotal Fund Number 6204			0.00	0.00
SubTotal Bank Number 2			75725.67	308944.28
*** GRAND TOTAL ***			154877.26	747019.52

Town Of Clear Lake Police Department			Month			Areas of Concern or Note: Two golf cart inspections, two vehicle inspections and one traffic related arrest					Traffic Violations
2025			A P R								2
Statistics					Boat Violations						
	Monthly Hours Worked	191.5									0
	Monthly Miles Driven	870									Golf Cart Violations
	Monthly Aquatic Hours	0				0					
Clear Lake Police Department			Steuben County Sheriff's Office in Town of Clear Lake			Town of Clear Lake Total	Steuben County Sheriff's Office in Clear Lake Township			Grand Total	
Code	Sub Total	3	Code	Sub Total	6	9	Code	Sub Total	10	19	
100	Agency Assists	1	100	Agency Assists		1	100	Agency Assists		1	
101	Alarm		101	Alarm	3	3	101	Alarm		3	
104	Disorderly	1	104	Disorderly		1	104	Disorderly	1	2	
106	Property Damage Crash		106	Property Damage Crash		0	106	Property Damage Crash	1	1	
107	Recovered Property		107	Recovered Property		0	107	Recovered Property	1	1	
112	Welfare Check		112	Welfare Check	1	1	112	Welfare Check	1	2	
114	Suspicious		114	Suspicious		0	114	Suspicious	1	1	
119	Domestic		119	Domestic		0	119	Domestic	1	1	
120	Trespassing		120	Trespassing		0	120	Trespassing	2	2	
129	Mental Problem		129	Mental Problem	1	1	129	Mental Problem		1	
131	Traffic Offense	1	131	Traffic Offense		1	131	Traffic Offense		1	
132	Fraud		132	Fraud		0	132	Fraud	1	1	
138	Death Investigation		138	Death Investigation	1	1	138	Death Investigation	1	2	
Detailed Reports Available			Detailed Reports Available				Detailed Report Available				

[illegible]

Town Of Clear Lake Police Department			Month		Areas of Concern or Note: Two golf cart inspections, two vehicle inspections and one traffic related arrest							Traffic Violations			
2025			A P R									2			
Statistics												Boat Violations			
	Monthly Hours Worked	191.5									0				
	Monthly Miles Driven	870									Golf Cart Violations				
	Monthly Aquatic Hours	0									0				
Clear Lake Police Department				Steuben County Sheriff's Office in Town of Clear Lake				Town of Clear Lake Total		Steuben County Sheriff's Office in Clear Lake Township				Grand Total	
Code	Sub Total	3		Code	Sub Total	6			9	Code	Sub Total	10			19
100	Agency Assists	1		100	Agency Assists				1	100	Agency Assists				1
101	Alarm			101	Alarm	3			3	101	Alarm				3
102	Criminal Mischief			102	Mischief				0	102	Mischief				0
103	Burglary			103	Burglary				0	103	Burglary				0
104	Disorderly	1		104	Disorderly				1	104	Disorderly	1			2
105	Juvenile Problem			105	Problem				0	105	Juvenile Problem				0
106	Property Damage Crash			106	Damage Crash				0	106	Property Damage Crash	1			1
107	Recovered Property			107	Recovered Property				0	107	Recovered Property	1			1
108	Rescue			108	Rescue				0	108	Rescue				0
109	Structure Fire Residential			109	Structure Fire Residential				0	109	Structure Fire Residential				0
110	Suicide Attempt			110	Suicide Attempt				0	110	Suicide Attempt				0
111	Theft			111	Theft				0	111	Theft				0
112	Welfare Check			112	Welfare Check	1			1	112	Welfare Check	1			2
113	Harassment			113	Harassment				0	113	Harassment				0
114	Suspicious			114	Suspicious				0	114	Suspicious	1			1
115	Abandoned Vehicle			115	Abandoned Vehicle				0	115	Abandoned Vehicle				0
116	Animal Problem			116	Animal Problem				0	116	Animal Problem				0
117	Employment Background Investigation			117	Employment Background Investigation				0	117	Employment Background Investigation				0
118	Property Damage			118	Damage				0	118	Property Damage				0
119	Domestic			119	Domestic				0	119	Domestic	1			1
120	Trespassing			120	Trespassing				0	120	Trespassing	2			2
121	Personal Injury Crash			121	Personal Injury Crash				0	121	Personal Injury Crash				0
122	Dog/Cat Problem			122	Dog/Cat Problem				0	122	Dog/Cat Problem				0
123	Lost Property			123	Lost Property				0	123	Lost Property				0
124	Vehicle Fire			124	Vehicle Fire				0	124	Vehicle Fire				0
125	Warrant Service			125	Warrant Service				0	125	Warrant Service				0
126	Unsecure Premis			126	Premis				0	126	Unsecure Premis				0
127	Invasion of Privacy			127	Invasion of Privacy				0	127	Invasion of Privacy				0
128	Child Molesting			128	Child Molesting				0	128	Child Molesting				0
129	Mental Problem			129	Mental Problem	1			1	129	Mental Problem				1
130	Medical			130	Medical				0	130	Medical				0
131	Traffic Offense	1		131	Traffic Offense				1	131	Traffic Offense				1
132	Fraud			132	Fraud				0	132	Fraud	1			1
133	Unauthorized Control			133	Unauthorized Control				0	133	Unauthorized Control				0
134	Littering			134	Littering				0	134	Littering				0
135	Weapons Offense			135	Offense				0	135	Weapons Offense				0
136	Citizen Assist			136	Citizen Assist				0	136	Citizen Assist				0
137	Child Abuse			137	Child Abuse				0	137	Child Abuse				0
138	Death Investigation			138	Investigation	1			1	138	Death Investigation	1			2
139	Citizen Dispute			139	Citizen Dispute				0	139	Citizen Dispute				0
140	Threatening			140	Threatening				0	140	Threatening				0
141	Battery			141	Battery				0	141	Battery				0
142	OWI			142	OWI				0	142	OWI				0
143	Drugs			143	Drugs				0	143	Drugs				0
144	Intimidation			144	Intimidation				0	144	Intimidation				0
145				145					0	145					0
146				146					0	146					0
147				147					0	147					0
148				148					0	148					0
149				149					0	149					0
150				150					0	150					0
151				151					0	151					0
Detailed Reports Available				Detailed Reports Available				Detailed Report Available							

Town Of Clear Lake Fire Department Report		Month	Areas of Concern or Note: *TOCL Mutual Aids in APR decreased, with 3 in 2025 vs 6 in 2024. *TOCL decreased various calls in APR, with 5 in 2025 vs 8 in 2024. *CLT decreased various calls in APR, with 2 in 2025 vs 8 in 2024. *Regional totals were lower, with 7 in 2025 vs. 16 in 2024.		
2025		A P R			
Statistics					
	TOCL Incidents	5			
	Mutual Aid	3			
	Region Totals	7			
Fire Department Activity within the Town of Clear Lake			Fire Department Activity within Clear Lake Township		
Code	Sub Total	5	Code	Sub Total	2
100	Assist-Agency (Mutual Aid)	3	100	Assist-Agency (Mutual Aid)	
102	Assist - Lift	1	102	Assist - Lift	
103	Assist - Medical	1	103	Assist - Medical	2
Detailed Reports Available			Detailed Reports Available		

Town Of Clear Lake Fire Department		Month												Grand Total
		J a n	F e b	M a r	A p r	M a y	J u n	J u l	A u g	S e p	O c t	N o v	D e c	
2025														
	Statistics													
	TOCL Incidents	6	6	5	5	0	0	0	0	0	0	0	0	22
	Mutual Aid <i>*Included in TOCL*</i>	3	2	4	3									12
	Region Totals	7	7	10	7	0	0	0	0	0	0	0	0	31
Fire Department Activity within the Town of Clear Lake														0
Code	Sub Total	6	6	5	5	0	0	0	0	0	0	0	0	22
	Detailed Report Available Upon Request													
Fire Department Activity within Clear Lake Township														
Code	Sub Total	1	1	5	2	0	0	0	0	0	0	0	0	9
	Detailed Report Available Upon Request													

Zoning Administrator Report May 20, 2025

(April Stats)

ILP's Issued:

Month: 9 Year: 12 After-the-Fact*: 1 ILP not required: 0

Open ILPs			
	2024	2025	Total
In Progress	10	11	21
Not Started	0	2	2
			23



Case #		Date	Applicant	Address		Owner	Project Type	Project Details
2025	13	4/1/25	Tyson Johnston	346 B	ECLD	Carl John Getz III Living Trust	Garage Addition / Remodel	Adding Dormers To roof
2025	14	4/3/25	Star Homes	60	Penner	Pierre & Anne Jacquay	New Home	3248 ft² Single Family Residence
2025	15	4/3/25	Star Homes	60	Penner	Pierre & Anne Jacquay	R.O.W.	New Driveway
2025	16	4/3/25	Star Homes	60	Penner	Pierre & Anne Jacquay	Generator	Generator for New Home
2025	17	4/7/25	Good Times Horticulture Company	20	Powhattan	Joanne Sweeney	Flat Work / Hardscape	Pavers and Patio
2025	18	4/10/25	Craig Huntermark	340	ECLD	Craig Huntermark	Flat Work / Hardscape	Replace patio and sidewalk w/ a patio addition.
2025	19	4/10/25	Mike Cochran	338	ECLD	Mike Cochran	Flat Work / Hardscape	New Sidewalk
2025	20	4/15/25	Bert Elliot	1058	SCLD	Bert Elliot	Generator	New Generator
2025	21	4/28/25	John Lumpe	862	SCLD	John & Lisa Lumpe	R.O.W.	Private Gas Line Boring

BZA	Meeting: 4/8/28 Cancelled	Next Meeting: 06/10/25

Board	Case #	Hearing Date	Applicant	Property Address	Application Type	Status
BZA	2025-01	06/08/25	Kevin And Angela Kane	115 Lakeside	Setback Variance	Applied
BZA	2025-02	06/08/25	Squires Development	271 Lakeview	Height Variance	Applied

Zoning Administrator Report May 20, 2025

(April Stats)



Plan Commission		Meeting:	Next Meeting: 08/05/25			
Board	Case #	Hearing Date	Applicant	Property Address	Application Type	Status

Plan Commission:

- Minor Subdivision for 188 WCLD CLYC Passed and is Recorded.

Proposed UDO Changes:

- **2023-02**, Ad Hoc Committee
 - 2024-04**, Definitions, Tabled
- **2024-01**, Ad Hoc Committee
 - **2024-03**, Ad Hoc Committee



SUPERINTENDENT'S REPORT

Tuesday, May 20, 2025 – 7:00 p.m.

1. Time Allocation
 - a. Guy – 171 hours
 - b. Bob – 40 hours
2. Sewer Department Statistics
 - a. Locates – 25
 - b. Alarm calls – 1
 - c. Grinder pumps
 - i. Replaced – 0
 - ii. Repaired – 0
 - iii. Set-up – 0
 - iv. New or repaired pumps ready to be placed into the system – 9 (15 still boxed) 0 waiting on repair.
 - d. Average flow – 30652 GPD (Gallons per day)
3. Sewer Department Summary
 - a. Sewer truck mileage (monthly) – 284
4. Street Department Summary
 - a. Street truck mileage (monthly) – 413
5. Leaf Pick-Up – 2½ Loads

Guy Rodgers
Street/Utility Superintendent