



ROAD COMMITTEE (“COMMITTEE”) MEETING- MINUTES

Thursday, July 30, 2025 – 5:00 p.m.

[Join Zoom Meeting – Link listed on website](#)

<https://us06web.zoom.us/j/6479705713?pwd=bGoxRjlITXNXeWRhQlcrVzljaHUwdz09>

Meeting ID: 647 970 5713

AGENDA

1. Call to Order Committee Chairperson
 - Meeting called order at 5:04 p.m.
 - Committee Members Present: Dan Rippe, Todd Thurber, Chris Schweikert, Bob Hill, Jim Bushey, and Tim Reith
 - Committee Members Absent: Larry Dean
2. Approval of Agenda Committee Members
 - Approved as written
3. Approval of Minutes Committee Members
 - May 21, 2025, minutes approved as written
4. Unfinished Business
 - a. Update: 2026 Road Project..... Todd Thurber
 - i. Schedule (Design Milestones, Public Reviews, Council Approval, Application deadline, Project Award, etc.)
 - Additional Road Coring’s recommended to reduce cost risk: Quote by 8/19/25
 - Intermediate Design Review 9/9/25
 - Council Approval to Apply for CCMG 9/16/25
 - Application Deadline is October 2025
 - Project Award is November 2025
 - Other Items: INDOT LPA Director changed from Dan Hefflin to Marcia Blansett; CCMG cost share increased from 75-25% to 80-20%
 - ii. Survey Results
 - Todd displayed each road segments survey results and RC members discussed design details for each of the drainage and traffic problem areas
 - iii. Risk Areas (Additional Coring’s, Construction Daily Stop Points, etc.)
 - The project is in a low elevation area. To reduce the Towns cost exposure risk additional road coring’s will be performed and design updated accordingly
 - ~8000 vehicles travel Outer Drive each month. Given the high volume of traffic, detours need to be optimized to minimize hardship
 - Construction daily and weekend stopping points will be challenging to define on SCLD due to the dense housing
5. New Business
 - a. None Committee Members

Please Note: Agenda items listed are those reasonably anticipated and may be discussed at the meeting. Not all items listed may necessarily be discussed and there may be other items not listed that may be brought up for discussion.



6. Confirm Next Committee Meeting
 - a. Wednesday Aug 13, 2025, Committee Members
 - Meeting time approved.

7. General Discussion..... Committee Members
 - a. Walk on topics?..... Committee Members
 - None

8. Adjournment..... Committee Chairperson
 - Meeting adjourned at 6:35 pm

Next Committee meeting:

Thursday, August 13, 2025 – 5:00 p.m.



2025 Objectives

- Finalize & Execute 2026 Road Improvement Project
 - ✓ Asses if we can add SCLD Segment 5 to scope
 - Submit CCMG Grant Application by August 2025
 - Complete survey May 2025
 - Complete Preliminary Design July 2025
- Develop & down select drainage concepts for 175 WCLD area
 - Add resident to Road Committee
 - Develop drainage concepts
 - Develop down select criteria
 - Recommend drainage solution and implementation plan
- Increase intimacy and communication with residents.
 - Capture Town's Road and drainage historical knowledge
- Oversee the implementation of the TOCL Road Policy
 - Train Town elected officials and employees on their Road Policy role and responsibilities.
 - Answer stakeholder process related questions
 - Remind stakeholders as appropriate monthly policy objectives.
 - Manage Road Policy updates.
 - Development of any gaps in supporting Road Policy processes
 - Collect and implement the lessons learned into the TOCL Road Policy

Open Action Items

1. Bob Hill email 8/28/23: "The work we have done to improve residents' and contractors' requirements for handling their own drainage has the ability to significantly improve our water runoff challenges in the future. Having a standard expectation that is enforced by our zoning administrator as a requirement prior to an approved building application can also greatly reduce historical natural drainage issues resulting from the geographic topography. WCL and Quiet Harbor as well as the Moody property are good case studies for this. We should also discuss a one standard for all areas may not be the best solution either."
2. Invite Condominium HOA President to participate in road closure plan to minimize impact to residents during end of season watercraft activities. (In process)
 - 1/25/24: Chris Schweikert participated in the final design review chart flip through.

Parking Lot

1. Recommend adding Private Owned drainage systems to the Town's GIS system.
 - a. Web Page address: <https://clear-lake.maps.arcgis.com/apps/webappviewer/index.html?id=bb103199c6c1447682e533c4bcd9c185>

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- b. Username: CL_GIS5
 - c. Password: ClearLake1933!
- 2. Consider adding a problem report form on the TOCL web page (reference section 4.02 of the TOCL Road Policy).