

# Town of Clear Lake Plan Commission Meeting Minutes – November 4, 2025

Plan Commission President Jim Hauguel called the meeting to order at 7:00pm.

There were 4 residents in attendance and 2 via Zoom.

Members introduced themselves:

Guy Rodgers, Street & Sewer Superintendent  
John Schenkel, 472 East Clear Lake Drive  
Cecil Fleeman, 240 Penner Drive  
Dan Rippe, 126 Lakeside Court  
Jim Hauguel, 154 West Clear Lake Drive  
Bill Hanna, 208 West Clear Lake Drive  
Bert Elliott, 1058 South Clear Lake Drive  
Mike Hawk, Attorney to the Plan Commission  
Jennifer Smith-Sattison, Billing Clerk

J. Hauguel entertained a motion to approve agenda.

**Motion by:** J. Schenkel

To approve agenda.

**2<sup>nd</sup> by:** B. Hanna

All in favor, say aye. Motion carried; agenda approved.

J. Hauguel entertained a motion to approve minutes from August 5, 2025, Plan Commission meeting.

**Motion by:** D. Rippe

To approve minutes from August 5, 2025, Plan Commission meeting.

**2<sup>nd</sup> by:** B. Elliott

All in favor, say aye. Motion carried; minutes from August 5, 2025, Plan Commission meeting approved.

J. Hauguel entertained a motion to approve minutes from August 14 and 28, 2025, Special Session Plan Commission meetings.

**Motion by:** D. Rippe

To approve minutes from August 14 and 28, 2025, Special Session Plan Commission meetings.

**2<sup>nd</sup> by:** B. Elliott

All in favor, say aye. Motion carried; minutes from August 14 and 28, 2025, Special Session Plan Commission meetings approved.

J. Hauguel updated everyone on the Clinrud application.

Old Business

Plan Commission discussed outsourcing the Zoning Administrator position with Hometown Initiatives.

Plan Commission discussed ILP (Improvement Location Permit) extensions.

J. Hauguel entertained a motion to establish an ILP extension fee at six (6) months for 25% with a limit of 24 months.

**Motion by:** D. Rippe

To approve

**2<sup>nd</sup> by:** B. Hanna

All in favor, say aye. Motion carried; to establish an ILP extension fee

J. Hauguel updated everyone on the ad hoc committee and that they are standing down for the moment.

New Business

UDO Change 2025-01

B. Hanna went through UDO Change 2025-01 presentation and said that there would be no proposal at this meeting for UDO change 2025-01.

Plan Commission discussed UDO Change 2025-01.

J. Hauguel discussed 2026 Plan Commission strategies.

Plan Commission discussed 2026 strategies.

J. Hauguel entertained a motion to approve 2026 Plan Commission meeting schedule.

**Motion by:** J. Schenkel

To approve 2026 Plan Commission meeting schedule.

**2<sup>nd</sup> by:** B. Elliott

All in favor, say aye. Motion carried; 2026 Plan Commission meeting schedule approved.

J. Hauguel entertained a motion to adjourn the meeting.

**2<sup>nd</sup> by:** G. Rodgers

All in favor, say aye. Motion carried; meeting adjourned.

President J. Hauguel adjourned meeting at 8:29pm.

  
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Jim Hauguel, Plan Commission President

  
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Attest: Jennifer Smith-Sattison, Billing Clerk