



Permit Number: _____

Application to Cut, Excavate, and/or Bore Under a Public Street or Right-of-Way

111 Gecowets Drive Fremont IN 46737
(260) 495-9158 / (260) 495-5902 fax
www.townofclearlake.org

I hereby apply to the Town of Clear Lake for a permit to Cut, Excavate, and/or Bore under a public street or right of way.

Project Location: _____	
Parcel ID #: _____	Legal Description (attach if necessary): _____
Property Owner: _____	Owners Address: _____
Owner Phone: _____	Owner Email: _____
Contractor: _____	Address: _____
Phone _____	Email: _____

Work to be done: Boring Open Cut Driveway Approach (ILP Required)

Private Utility being conveyed under roadway: Water Electrical Gas None Other _____

Start Date: _____ Completion Date: _____ Cost of Project: _____

General Requirements

The owner of the property requesting private utility permit, or the Owner’s Registered Contractor acting as agent, may prepare and submit the Application to Cut, Excavate, and/or Bore Under a Public Street or Right-of-Way (provided by the Town Superintendent)

Attachments to be included: The applicant shall attach the following supplemental information to the application:

- Copy of property Deed verifying ownership or similar
- A detailed drawing shall be provided with this application which dimensionally locates the work being performed on each side of the road relative to the lot boundaries

The permit fee is \$150.00 (92.01(F)) and the deposit bond or letter of credit is in the amount equal to the project (92.01(G)). The contractor is responsible for notifying Indiana Underground Plant Protection Services (IUPPS), Indiana 811, prior to beginning any work. The Town is an IUPPS member, but not all utilities are members. Please note that 811 will not be able to locate private utilities.

The contractor must also notify non-member utilities. The contractor is responsible for providing all necessary flagmen, construction signs, barricades, traffic cones, and all other devices required to provide warning of and protection for the work. Contractor is required to notify the town, a minimum of 2 weeks prior to the planned construction date, and also to notify residents of any of the planned road closers, (if applicable).

Any inspection by the Town of Clear Lake shall in no way relieve the permittee of any duty or responsibility to the public nor shall such services and/or control by the Town of Clear Lake relieve the permittee from any liability for loss, damages, or injuries to persons or adjacent property owners. Form work shall be inspected and accepted by Town Superintendent before the establishment of any permanent surface.

Cut and Excavate Requirements

All cuts must be saw-cut. All cuts must be straight and smooth. All excavated materials must be removed from the site and disposed of by the permittee. Utility shall be installed a minimum of 30” under the entire roadway surface.

Minimum Requirements for Roadway Restoration:

- Trench is to be completely filled with #53 Compacted Limestone, installed in 6” lifts with machine compaction in between each lift
- Asphalt Restoration shall be in two lifts, 4” lift of Intermediate (19mm) HMA and 1-1/2” of surface (9.5mm) HMA from an INDOT Certified plant, meeting all current INDOT specifications

- Crack sealant shall also be installed where new and old pavement meets to prevent water getting into the pavement
 - Contractor shall provide a one-year warranty for any trench patching to ensure that if the trench does settle, then it will be replaced by the contractor at no cost to the Town. The deposit bond or letter of credit per (92.01(G)) will remain in effect for the entire warranty period.
 - The Town Road Superintendent shall be notified 60 min in advance of when work is starting, at time of limestone fill, after intermediate HMA, and when work has been completed. To avoid delays calls should be made between the working hours of M-F 7 AM to 3 PM
 - Asphalt pavement patch shall match the existing elevation of the road and the existing cross slope of the road, all within 1/8"
- Note: During the months of November through April when hot asphalt may not be available, the permittee will make temporary or final pavement restoration as directed by the Clear Lake Street Superintendent at 260-316-3214 for an inspection.

Boring Requirements

Minimum Requirements:

- Boring shall be used to convey the private utility under roadway
- Boring shall be at a depth greater than 30" under the entire width of road surface (notify superintendent of final depth after installation is complete)
- Diameter of bore shall be less than or equal to 3"
- A utility flag shall mark the private utilities installed location on each side of road when work is complete.
- The Town Road Superintendent shall be notified 60 min in advance of when work is starting and when work has been completed. To avoid delays calls should be made between the working hours of M-F 7 AM to 3 PM
- Contractor shall provide a one-year warranty for any boring to ensure that if the roadway does settle, then it will be replaced by the contractor at no cost to the Town. The deposit bond or letter of credit per (92.01(G)) will remain in effect for the entire warranty period.

Applicant Acknowledgement by Signature

I acknowledge receipt of a copy of Road Cut, Excavation and Boring Specifications
 I certify the project will fully comply with or exceed the specified minimum requirements
 I agree to complete the work in accordance with said Ordinance and this permit.

Application Approved by:

<i>Street/Utility Superintendent/Date</i>	<i>Applicant signature/Date</i>
Bond Check # or Letter of Credit: _____	Check or Letter of Credit Date: _____
Permit Check # or Electronic Payment. Ref #: _____	Check Date: _____

For Office Use Only	Date Completed and approved: _____
<i>Street/Utility Superintendent & Town Council President* Application Approval</i>	Date Returned: _____
<i>Signature verifying Bond returned/Clerk</i>	Check #: _____
<i>Signature verifying bond returned/Applicant</i>	_____

* Only required for Permits requesting variances to the minimum requirements