

TOWN OF CLEAR LAKE – TOWN COUNCIL

Meeting Agenda Tuesday, April 21, 2026



111 Gecowets Drive
Fremont, IN 46737
(260) 495-9158
www.townofclearlake.org

NOTICE: The Town of Clear Lake Town Council will meet to have its regularly scheduled meeting on **Tuesday, April 21, 2026, at 7:00pm (EST)**. **This meeting will be held at the Town Hall and will be open to the public.** In addition, this meeting will be livestreamed via Zoom and recorded. Please join the meeting on the Town's website at <https://townofclearlake.org/>.

To see previously recorded meetings visit the Town's YouTube channel at <https://www.youtube.com/@townofclearlakeindiana>.

1. Call To Order
2. Pledge of Allegiance
3. Zoom Instructions
4. Roll Call
5. Approval of Agenda

6. Approval of Monthly Reports
 - a. March 17, 2026, Town Council Meeting Minutes
 - b. March/April Voucher Register & Warrant

7. New Business
 - a. Ordinance 2026-01 – Regulating the operation of UTV on Town Streets
 - b. ROW Permit
 - c. Introduction of Ordinance 2026-02 – Amending Chapter 92.01 – Protection of Public Streets, Alleys, Highways & Sewers – Paragraph F
 - d. Ordinance 2026-03 – Amending Salaries & Wages

8. Unfinished Business

9. Council Reports
 - a. Financial Report
 - b. Marshal's Report
 - c. Fire Department Report
 - d. Zoning Administrator's Report
 - e. Superintendent's Report
 - f. Council Member's Reports

10. General Discussion/Public Comment

11. Adjournment

Ward 1

George Schenkel

Ward 2

Dan Rippe (V. Pres.)

Ward 3

Bert Elliott

At-Large

Molly Weber (Pres.)
Brent Schlosser

Clerk-Treasurer

Nathan Striker

Town Marshal

Chris Emerick

Street/Sewer Superintendent

Guy Rodgers

Zoning Administrator

Hometown Initiatives

Billing Clerk

Jennifer Sattison

Town Attorney

Dave Hawk

Next Meeting:

Tues., May 19th at 7pm

TOWN OF CLEAR LAKE, INDIANA
REGULAR TOWN COUNCIL MEETING

March 17, 2026

The regular meeting of the Town Council of Clear Lake, Indiana was held at the Town Hall on Tuesday, March 17th, 2026, at 7:00 PM. Present were Council Members Molly Weber, Brent Schlosser, George Schenkel, Bert Elliott, and Dan Rippe. Clerk/Treasurer Nathan Striker, Street Superintendent Guy Rodgers, Deputy Marshall Chris Emerick. There were 3 residents that signed in and 0 on Zoom.

Council President called the meeting to order at 7:00 PM starting with the Pledge of Allegiance.

Zoom instructions were given by Nathan Striker.

Council members introduced themselves.

Approval of Minutes and Voucher

Approval of March 17th Agenda: George Schenkel made a motion to approve. Dan Rippe seconded. Motion passed.

Approval of February 17th Regular Town Council minutes. Bert Elliott made a motion to approve. Brent Schlosser seconded. Motion carried with George Schenkel abstaining.

Approval of February-March Voucher: They are as follows:

General Fund –	\$80,981.23
Sewer Fund –	\$54,860.49
Total Disbursements –	\$135,841.72

Dan Rippe made a motion to accept with corrections. George Schenkel seconded. Motion passed.

New Business

- a. New Grinders - Guy Rodgers presented information on new grinders and asked for funds in the amount of \$50,035.67. Dan Rippe made a motion to approve the request. Brent Schlosser seconded. Motion carried.

Unfinished Business

- a. Furnace Study- Guy is still gathering data.

Monthly Reports

Financial Report – Nathan Striker presented the monthly financials. End of the year is done. Nathan will present AFR next month. Reports are on file.

Marshal's Report – Chris Emerick presented the monthly police activity. Reports are on file.

Fire Report – Brent Schlosser presented the fire report. Report is on file.

Zoning Report – Brent Schlosser asked questions about the zoning budget. Dan, Nathan, and Bert answered the questions as best as possible. George Schenkel also had a question about the appropriation report. Report is on file.

Superintendent Report - Guy gave an update on his activities. Guy also presented a invoice for Liberty pumps. Dan Rippe made a motion to accept the invoice. Bert Elliott seconded the motion. Motion carried.

Dan Rippe gave an update on CCMG and Road committee activities: Funds have arrived. He also updated Council with the plan for the back-up generator and air release valve work.

George Schenkel mentioned that the Town Hall will be open on Election Day.

Molly Weber informed the Council about the directories and that they will most likely have a fee moving forward.

Brent Schlosser will be attending the Regional 3A meeting when it is scheduled.

General Discussion

John Wilhelm made a statement concerning the furnace study, tree trimming, and the town website.

Brent Schlosser made a motion to adjourn the meeting at 7:40 p.m. Seconded by Bert Elliott. Motion carried.

The meeting was adjourned at 7:40 pm



Dan Rippe Council Vice-President



Attest: Nathan Striker, Clerk/Treasurer

ACCOUNTS PAYABLE TOWN of CLEAR LAKE
Voucher Register for Operating Funds & Sewer Fund

For Period from 03/18/2026 through 4/21/2026

4.18.2026 10.30am

2026								(NP) Not Paid until Council Approval
DATE FILED	VOUCHER NUMBER	NAME OF CLAIMANT	FUND	AMOUNT OF VOUCHER	Appropriation	CHECK/ WARRANT NUMBER	MEMORANDUM	Appropriation
25-Mar	22142	NIPSCO	General	\$542.56	Electric	EFT	Town Hall Electric	1101001351.000
25-Mar	22142	NIPSCO	General	\$845.37	Gas	EFT	Town Hall Heat	1101001353.000
25-Mar	22143	NIPSCO	General	\$28.19	Electric	EFT	Security Light	1101001351.000
25-Mar	22144	NIPSCO	General	\$34.07	Electric	EFT	Sirens	1101001351.000
26-Mar	22147	Matt Rippe	General	\$75.00	BZA	17558	Meetings	1101001375.000
26-Mar	22148	Jim Hauguel	General	\$75.00	BZA	17559	Meetings	1101001375.000
26-Mar	22148	Jim Hauguel	General	\$275.00	Plan	17559	Meetings	1101001375.000
26-Mar	22149	William Hanna	General	\$75.00	BZA	17560	Meetings	1101001375.000
26-Mar	22149	William Hanna	General	\$75.00	Plan	17580	Meetings	1101001374.000
26-Mar	22150	Dan Rippe	General	\$275.00	Plan	17561	Meetings	1101001374.000
26-Mar	22151	Bert Elliott	General	\$475.00	Plan	17562	Meetings	1101001374.000
26-Mar	22152	Cecil Fleeman	General	\$150.00	Plan	17563	Meetings	1101001374.000
26-Mar	22153	Guy Rodgers	General	\$75.00	Plan	17564	Meetings	1101001374.000
26-Mar	22154	John Schoenkel	General	\$150.00	Plan	17565	Meetings	1101001374.000
26-Mar	22155	Roser Dammeier	General	\$125.00	BZA	17557	Meetings	1101001375.000
26-Mar	22130	Pavroll	General	\$5,018.00	Pavroll/benefits	EFT	Council	1101001111.100
26-Mar	22130	Pavroll	General	\$1,639.02	Pavroll/benefits	EFT	Treasurer	1101001111.200
26-Mar	22130	Pavroll	General	\$570.62	Pavroll/benefits	EFT	Billing	1101001111.220
26-Mar	22130	Pavroll	General	\$2,511.78	Pavroll/benefits	EFT	Marshalls	1101001111.400
26-Mar	22130	Pavroll	General	\$659.66	Pavroll/benefits	EFT	F.I.C.A	1101001120.000
26-Mar	22130	Pavroll	General	\$154.29	Pavroll/benefits	EFT	Medicare	1101001120.000
26-Mar	22131	Pavroll	MVII	\$1,198.40	Pavroll/benefits	EFT	Manager	2201001111.300
26-Mar	22131	Pavroll	MVIH	\$316.75	Pavroll/benefits	EFT	Worker	2201001111.310
26-Mar	22131	Pavroll	MVIH	\$93.91	Pavroll/benefits	EFT	F.I.C.A	2201001120.000
26-Mar	22131	Pavroll	MVII	\$21.97	Pavroll/benefits	EFT	Medicare	2201001120.000
26-Mar	22132	Pavroll	Sanitation	\$204.88	Pavroll/benefits	EFT	Treasurer	6601001111.200
26-Mar	22132	Pavroll	Sanitation	\$356.64	Pavroll/benefits	EFT	Billing	6601001111.240
26-Mar	22132	Pavroll	Sanitation	\$34.81	Pavroll/benefits	EFT	F.I.C.A	6601001120.000
26-Mar	22132	Pavroll	Sanitation	\$8.14	Pavroll/benefits	EFT	Medicare	6601001120.000
26-Mar	22135	P.E.R.F	General	\$247.48	Pavroll/benefits	EFT	General P.E.R.F	1101001133.000
26-Mar	22135	P.E.R.F	MVII	\$134.22	Pavroll/benefits	EFT	MVII P.E.R.F	2201001133.000
26-Mar	22135	P.E.R.F	Sanitation	\$62.88	Pavroll/benefits	EFT	Sanitation P.E.R.F	6601001133.000
26-Mar	22138	P.E.R.F	Pavroll	\$833.82	Pavroll/benefits	EFT	P.E.R.F	8901000806.000
26-Mar	22139	Dept. of Treasury	General	\$2,987.14	Pavroll/benefits	EFT	Federal Taxes	8901000806.000
26-Mar	22140	Indiana Dept. of Revenue	General	\$1,330.37	Pavroll/benefits	EFT	State Taxes	8901000806.000
31-Mar	22157	Indiana Dept. of Revenue	General	\$178.61	Unemployment	EFT	Quarterly Unemployment	1101001134.000
31-Mar	22165	Invoice	General	\$39.95	Other	EFT	Credit Card Processing	1101001395.000
1-Apr	22172	Stauben Recorder	General	\$25.00	Legal	17566	Legal	1101001332.000
1-Apr	22173	Stauben Auditor	General	\$20.00	Legal	17567	Legal	1101001332.000
3-Apr	22171	JVoice	General	\$154.92	Telephone Online	EFT	Telephone	1101001324.000
6-Apr	22162	Washler	Sanitation	\$14,071.33	Trash	17568	Trash March	6601001396.000
9-Apr	22175	Pavroll	General	\$1,639.02	Pavroll/benefits	EFT	Treasurer	1101001111.200
9-Apr	22175	Pavroll	General	\$570.62	Pavroll/benefits	EFT	Billing	1101001111.220
9-Apr	22175	Pavroll	General	\$453.60	Pavroll/benefits	EFT	Zoning	1101001111.240
9-Apr	22175	Pavroll	General	\$2,044.68	Pavroll/benefits	EFT	Marshalls	1101001111.400
9-Apr	22175	Pavroll	General	291.9	Pavroll/benefits	EFT	F.I.C.A	1101001120.000
9-Apr	22175	Pavroll	General	\$68.28	Pavroll/benefits	EFT	Medicare	1101001120.000
9-Apr	22176	Pavroll	MVII	\$1,273.30	Pavroll/benefits	EFT	Manager	2201001111.300
9-Apr	22176	Pavroll	MVII	\$97.20	Pavroll/benefits	EFT	Zoning	2201001111.240
9-Apr	22176	Pavroll	MVII	\$84.98	Pavroll/benefits	EFT	F.I.C.A	2201001120.000
9-Apr	22176	Pavroll	MVII	\$19.88	Pavroll/benefits	EFT	Medicare	2201001120.000
9-Apr	22177	Pavroll	Sanitation	\$204.88	Pavroll/benefits	EFT	Treasurer	6601001111.200
9-Apr	22177	Pavroll	Sanitation	\$356.65	Pavroll/benefits	EFT	Billing	6601001111.240
9-Apr	22177	Pavroll	Sanitation	\$34.81	Pavroll/benefits	EFT	F.I.C.A	6601001120.000

ACCOUNTS PAYABLE TOWN of CLEAR LAKE
Voucher Register for Operating Funds & Sewer Fund

For Period from 03/18/2026 through 4/21/2026

4/18/2026 10:30am

2026								(NP) - Not Paid until Council Approval	
DATE FILED	VOUCHER NUMBER	NAME OF CLAIMANT	FUND	AMOUNT OF VOUCHER	Appropriation	CHECK/WARRANT NUMBER	MEMORANDUM	Appropriation	
9-Apr	22177	Payroll	Sanitation	\$8.14	Payroll/benefits	EFT	Medicare	660100120.000	
10-Apr	22180	P.E.R.F	General	\$247.48	Payroll/benefits	EFT	General P.E.R.F	1101001133.000	
10-Apr	22180	P.E.R.F	MVH	\$142.61	Payroll/benefits	EFT	MVH P.E.R.F	2201001133.000	
10-Apr	22180	P.E.R.F	Sanitation	\$62.89	Payroll/benefits	EFT	Sanitation P.E.R.F	6601001133.000	
10-Apr	22183	P.E.R.F	General	\$855.10	Payroll/benefits	EFT	P.E.R.F	8901000806.000	
10-Apr	22182	Department of Treasury	Payroll	\$1,969.52	Payroll/benefits	EFT	Federal Taxes	8901000806.000	
10-Apr	22184	NIPSCO	General	\$1,485.15	Electric	EFT	Street Lights	1101001351.000	
22-Apr	22185	Bills Pro Towing	LIT	\$472.30	Equipment Repairs		Durango Repairs (NP)	2240001362.000	
22-Apr	22188	DLZ	CCD	\$7,054.70	Engineering		CCMG Survey (NP)	4402001312.000	
22-Apr	22188	DLZ	MVH	\$148.00	Engineering		CCMG Street Machine (NP)	2201001312.000	
22-Apr	22190	Midsusev	General	\$980.00	Other Pro Services		Computer Support (NP)	1101001383.000	
22-Apr	22191	Fire Protection	General	\$112.30	Equipment Repairs		Fire Extinguishers (NP)	1101001362.000	
22-Apr	22192	Bovce	General	\$118.88	Operating		Tax Forms (NP)	1101001211.000	
22-Apr	22193	Applied	General	\$168.05	Other Pro Services		Printer (NP)	1101001383.000	
22-Apr	22194	Wes	General	\$176.84	Fuel, Tires		Marshall Fuel (NP)	1101001222.010	
22-Apr	22197	HomeTown Initiatives	General	\$3,658.34	Other Pro Services		Zoning General (NP)	1101001383.000	
22-Apr	22197	HomeTown Initiatives	MVH	\$783.93	Other Charges		Zoning MVH (NP)	2201001395.000	
22-Apr	22199	Farmers Visa	MVH	\$33.99	Fuel, Tires		Car Wash (NP)	2201001222.012	
22-Apr	22199	Farmers Visa	General	\$217.20	Office Supplies		Envelopes, Office Paper (NP)	1101001210.000	
22-Apr	22199	Farmers Visa	General	\$49.49	Operating		Coffee, Water (NP)	1101001210.000	
22-Apr	22199	Farmers Visa	General	\$264.86	Operating		Adobe (NP)	1101001211.000	
22-Apr	22203	AT & T	General	\$137.41	Telephone		Police Phones (NP)	1101001324.000	
22-Apr	22205	Stauben R.E.M.C	General	\$78.40	Electric		Security Light (NP)	1101001351.000	
22-Apr	22212	Nathan Striker	General	\$340.75	Travel		Nathan Mileage (Dec-Apr) (NP)	1101001323.000	
22-Apr	22213	Hawk Havnie Kammever	General	\$1,298.50	Attorney		General (NP)	1101001376.000	
22-Apr	22213	Hawk Havnie Kammever	General	\$1,961.00	Attorney		Plan (NP)	1101001376.000	
22-Apr	22213	Hawk Havnie Kammever	General	\$275.00	Attorney		Nevin (FLP) Forfeiture (NP)	1101001376.000	
22-Apr	22215	Triland	MVH	\$318.97	Small Tools		Street Tool (NP)	2201001233.000	
22-Apr	22217	Stillwell Ford	MVH	\$72.71	Other Charges		Oil Change (NP)	2201001395.000	
		TOTAL OPERATING FUNDS		\$68,026.06					
		SEWER							
23-Mar	22126	NIPSCO	Sewer	453.96	Electric	EFT	Lift Station	6201001351.000	
23-Mar	22141	NIPSCO	Sewer	531.14	Electric	EFT	Grinders	6201001351.000	
25-Mar	22145	NIPSCO	Sewer	43.01	Electric	EFT	Grinder Town Hall	6201001351.000	
26-Mar	22134	Payroll	Sewer	\$204.87	Payroll-benefits	EFT	Treasurer	6201001111.200	
26-Mar	22134	Payroll	Sewer	\$499.30	Payroll-benefits	EFT	Billings	6201001111.220	
26-Mar	22134	Payroll	Sewer	\$1,198.40	Payroll-benefits	EFT	Manager	6201001111.300	
26-Mar	22134	Payroll	Sewer	\$117.96	Payroll-benefits	EFT	F.I.C.A	6201001120.000	
26-Mar	22134	Payroll	Sewer	\$27.58	Payroll-benefits	EFT	Medicare	6201001120.000	
26-Mar	22136	P.E.R.F	Sewer	\$213.09	Payroll-benefits	EFT	P.E.R.F	6201001133.000	
30-Mar	22156	Nathan Striker	Sewer	\$250.00	Other	3810	Nathan Management	6201001395.000	
31-Mar	22166	Evolve	Sewer	\$39.95	Other	EFT	Credit Card Processing	6201001395.000	
31-Mar	22167	Farmers Bank Fees	Sewer	\$25.00	Other	EFT	Internet Banking Fee	6201001395.000	
1-Apr	22170	Farmers Bank Fees	Sewer	\$98.49	Other	EFT	Sewer Batch Fees	6201001395.000	
6-Apr	22161	Town of Fremont	Sewer	\$7,714.92	Sewage Treatment	3812	March Sewage	6201001355.000	
9-Apr	22179	Payroll	Sewer	\$204.87	Payroll-benefits	EFT	Treasurer	6201001111.200	
9-Apr	22179	Payroll	Sewer	\$499.30	Payroll-benefits	EFT	Billings	6201001111.220	
9-Apr	22179	Payroll	Sewer	\$1,273.30	Payroll-benefits	EFT	Manager	6201001111.300	
9-Apr	22179	Payroll	Sewer	\$97.20	Payroll-benefits	EFT	Zoning	6201001111.240	
9-Apr	22179	Payroll	Sewer	\$128.62	Payroll-benefits	EFT	F.I.C.A	6201001120.000	
9-Apr	22179	Payroll	Sewer	\$30.08	Payroll-benefits	EFT	Medicare	6201001120.000	

**ACCOUNTS PAYABLE TOWN of CLEAR LAKE
Voucher Register for Operating Funds & Sewer Fund**

For Period from 03/18/2026 through 4/21/2026

4/18/2026 10:30am

2026								(NP) - Not Paid until Council Approval
DATE PAID	VOUCHER NUMBER	NAME OF CLAIMANT	FUND	AMOUNT OF VOUCHER	Appropriation	CHECK WARRANT NUMBER	MEMORANDUM	Appropriation
10-Apr	22181	P.H.R.F	Sewer	\$221.48	Payroll/benefits	FFI	P.H.R.F	6201001133.000
22-Apr	22187	ERI	Sewer	\$2,492.00	Other Pro Services		Generator (NP)	6201001383.000
22-Apr	22187	ERI	Sewer	\$8,669.00	Cont Labor		Air Relief Valves (NP)	6201001315.000
22-Apr	22195	Wex	Sewer	\$96.87	Fuel		Sewer Fuel (NP)	6201001231.000
22-Apr	22198	Hometown Initiatives	Sewer	\$783.91	Other Characs		Zoning (NP)	6201001395.000
22-Apr	22200	Farmers Bank Fees	Sewer	\$206.20	Operating		Gov. fees (NP)	6201001231.000
22-Apr	22201	Menards	Sewer	\$24.79	Other		Batteries (NP)	6201001395.000
22-Apr	22204	AT & T	Sewer	\$84.95	Telephone		Sewer Phones (NP)	6201001324.000
22-Apr	22206	M and C	Sewer	\$7,569.63	Cont Labor		190 WCLD, Grinder Tanks (NP)	6201001315.000
22-Apr	22207	Parrish	Sewer	\$550.00	Cont Labor		452 PP	6201001315.000
22-Apr	22208	Tri-Star Pipe	Sewer	\$46,894.60	Pumps		New Grinders (NP)	6203001232.000
22-Apr	22209	C.F.M	Sewer	\$2,076.45	Pumps		Grinder (NP)	6203001232.000
22-Apr	22214	Hawk Harvic Kammerer	Sewer	\$357.50	Attorney		Hansland New(NP)	6201001311.000
22-Apr	22214	Hawk Harvic Kammerer	Sewer	\$4,097.50	Attorney		Hansland Old (NP)	6201001311.000
22-Apr	22216	Triland	Sewer	\$518.97	Operating		Street Tool (NP)	6201001231.000
		Total Sewer		\$88,294.91				
		TOTAL ALL FUNDS		\$156,320.97				
I hereby certify that each of the above listed vouchers and the invoices or bills attached thereto are true and correct and I have audited same in accordance with 278-11-10-1.6.								
Date	ALLOWANCE OF VOUCHERS							\$156,320.97
21st day of April 2026								
(278-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register on behalf of signing each claim the governing body is allowing.)								
Dated this 18th day of April 2026								
X								
X								
SIGNATURE OF GOVERNING BOARD								

ORDINANCE NO. 2026-01

**AN ORDINANCE OF THE TOWN OF CLEAR LAKE, INDIANA, REGULATING
THE OPERATION OF UTILITY TERRAIN VEHICLES ON TOWN STREETS**

WHEREAS, Indiana Code § 9-21-1-3(a)(14), authorizes local authorities to regulate or prohibit the operation of off-road vehicles on highways under the authority's jurisdiction in accordance with Indiana Code § 9-21-1-3.3(a); and

WHEREAS, Indiana Code § 14-16-1-22, authorizes counties, cities, and towns to pass ordinances regulating the operation of off-road vehicles, subject to the requirements and limitations set forth in Indiana Code Title 14, Article 16, Chapter 1; AND

WHEREAS, the Town Council desires to adopt such an ordinance to promote the safety of persons and property within the Town of Clear Lake; provide for the responsible enjoyment and operation of Utility Terrain Vehicles on designated town streets; establish rules and regulations consistent with Indiana state law governing off-road vehicles.

NOW THEREFORE, be it Ordained by the Town Council of the Town of Clear Lake, Indiana, that:

1. DEFINITIONS.

For the purposes of this Ordinance, the following terms shall have the meanings ascribed to them:

- A. **"Utility Terrain Vehicle" or "UTV"** means an Off-Road Vehicle designed primarily for utility or recreational purposes, typically featuring side-by-side seating, a steering wheel, and cargo capacity.
- B. **"Town Street"** means any street, road, or alley within the corporate limits of the Town of Clear Lake that is maintained by the Town and open for public vehicular travel, excluding state highways within town limits.
- C. **"Operator"** means any person who operates or is in actual physical control of a Utility Terrain Vehicle.
- D. **"Owner"** means a person, other than a lienholder, who has title to a Utility Terrain Vehicle or has legal possession or use of a Utility Terrain Vehicle.
- E. **"State Highway"** means any highway designated as a state highway by the Indiana Department of Transportation, including but not limited to all U.S. and State Routes within the Town limits.
- F. **"Department"** means the Indiana Department of Natural Resources.

2. STREETS FOR UTV OPERATION.

A. Subject to the requirements and restrictions set forth in this Ordinance, Utility Terrain Vehicles may be operated on all Town Streets within the corporate limits of the Town of Clear Lake, except as provided in subsection B below.

B. Utility Terrain Vehicles may not be operated on State Highways within the Town limits, except for the purpose of crossing such highways perpendicularly at intersections with Town Streets, in compliance with Indiana Code § 14-16-1-20(a)(2).

C. When crossing a State Highway at an intersection with a Town Street:

1. The operator must bring the UTV to a complete stop before entering the State Highway;
2. The operator must yield the right-of-way to all traffic on the State Highway;
3. The crossing must be made at the most direct angle possible, approximately perpendicular to the State Highway; and
4. The crossing must be made only when it can be completed safely.

3. SIGNAGE REQUIREMENTS.

A. In accordance with Indiana Code § 9-21-1-3(b), this Ordinance shall become effective upon the posting of signs giving notice of these local traffic regulations at the entrances to Town Streets or parts of Town Streets affected by this Ordinance.

B. The Town shall erect and maintain appropriate traffic control signs at:

1. The corporate boundary limits of the Town on all streets entering the Town;
2. Intersections where Town Streets meet State Highways, if appropriate.

C. Sign Content: Signs shall provide clear notice that:

1. UTVs are permitted on Town Streets (or prohibited on specific streets, as applicable);
2. Operators must comply with all traffic laws; and
3. State registration, driver's license, and insurance are required.

4. OPERATOR REQUIREMENTS.

No person shall operate a Utility Terrain Vehicle on a Town Street unless the following requirements are met:

A. Driver's License: The operator must possess a valid motor vehicle operator's license issued by the State of Indiana or another state, as required by Indiana Code § 14-16-1-20(c). A learner's permit does not satisfy this requirement.

B. Age Restrictions:

1. No person under fourteen (14) years of age may operate a UTV on Town Streets under any circumstances.

2. Operators between fourteen (14) and seventeen (17) years of age may operate a UTV on Town Streets only under the immediate supervision of a person eighteen (18) years of age or older who possesses a valid driver's license and is seated in the UTV.

5. VEHICLE REGISTRATION AND EQUIPMENT REQUIREMENTS.

A. Every UTV operated on Town Streets must be registered with the Indiana Department of Natural Resources as required by Indiana Code § 14-16-1-8, and the registration decals must be properly displayed on both sides of the forward half of the vehicle. The Certificate of Registration must be carried in or on the vehicle at all times during operation on Town Streets.

B. In accordance with Indiana Code § 14-16-1-21:

1. A UTV may not be operated between sunset and sunrise unless equipped with at least one (1) headlight and one (1) taillight in working order;

2. Headlights and taillights must be illuminated when required.

C. In accordance with Indiana Code § 14-16-1-21, a UTV must be equipped with adequate brakes capable of producing deceleration at fourteen (14) feet per second on level ground at a speed of twenty (20) miles per hour.

D. Operators must signal all turns and lane changes, either by:

1. Using turn signals installed on the UTV; or

2. Using appropriate hand signals as prescribed by Indiana traffic law if the UTV is not equipped with turn signals.

E. A UTV must be equipped with a muffler in good working order. No person shall operate a UTV with a defective or modified muffler that amplifies or increases noise levels above those produced by the original equipment manufacturer's specifications.

F. No UTV may carry more passengers than the number for which it is designed and equipped by the manufacturer. All passengers must remain seated in designated seating positions with all body parts inside the vehicle's occupant protection structure while the vehicle is in motion.

6. INSURANCE REQUIREMENTS.

A. Every person who operates a UTV on Town Streets must maintain liability insurance covering the operation of the UTV with minimum coverage required by State law.

B. Proof of insurance must be carried in or on the vehicle at all times and must be presented upon request of any law enforcement officer.

7. OPERATIONAL REQUIREMENTS AND RESTRICTIONS.

UTV operators must obey all applicable Indiana traffic laws, regulations, and ordinances, including but not limited to:

- A. All posted speed limits and traffic control devices;
- B. Right-of-way rules;
- C. Lane usage and turning regulations;
- D. Stopping requirements at stop signs; and
- E. All other rules of the road applicable to motor vehicle operators.

8. VIOLATIONS AND PENALTIES.

A. Violation Defined: Any person who violates any provision of this Ordinance shall be subject to the penalties set forth in this Section.

B. Penalties: Violations of this Ordinance shall be subject to:

1. A civil penalty of fines and penalties as follows: 1st offense \$100.00 fine; 2nd offense \$200.00 fine; each additional offense \$300.00 fine.

2. Prosecution as an infraction or misdemeanor under Indiana law, as applicable, with penalties as prescribed by Indiana Code Title 14, Article 16, Chapter 1.

Any fees or fines collected under this ordinance shall be deposited in the Town of Clear Lake General Fund.

9. COMPLIANCE WITH STATE LAW.

This Ordinance is enacted pursuant to and in compliance with:

A. Indiana Code § 9-21-1-3(a)(14) and § 9-21-1-3.3(a), which authorize local authorities to regulate the operation of off-road vehicles on highways under their jurisdiction, provided such ordinances do not conflict with or duplicate state law or conflict with driver's licensing requirements; and

B. Indiana Code § 14-16-1-22 and Title 14, Article 16, Chapter 1, which govern the regulation of off-road vehicles.

All provisions of this Ordinance must be interpreted and applied in a manner consistent with applicable state laws. In the event of any conflict between this Ordinance and state law, state law shall prevail.

10. SEVERABILITY.

If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The Town Council hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid or unconstitutional.

11. EFFECTIVE DATE.

A. This Ordinance shall be in full force and effect from and after its passage by the Town Council and publication as required by law.

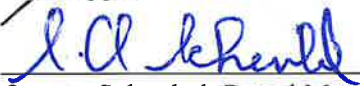
B. Notwithstanding subsection A, pursuant to Indiana Code § 9-21-1-3(b), the traffic regulations contained in this Ordinance shall become effective only upon the posting of signs as required by Section 6 of this Ordinance giving notice of these local traffic regulations at the entrances to Town Streets or parts of Town Streets affected by this Ordinance.

PASSED AND ADOPTED by the Town Council of the Town of Clear Lake, Indiana, this _____ day of _____, 2026.

Molly Weber, President



Dan Rippe, Vice President



George Schenkel, Board Member




Brent Schlosser, Board Member



Bert Elliot, Board Member

ATTEST:



Nathan Striker, Clerk-Treasurer



Permit Number: _____

Application to Cut, Excavate, and/or Bore Under a Public Street or Right-of-Way

111 Gecowets Drive Fremont IN 46737
(260) 495-9158 / (260) 495-5902 fax
www.townofclearlake.org

I hereby apply to the Town of Clear Lake for a permit to Cut, Excavate, and/or Bore under a public street or right of way.

Project Location: _____

Parcel ID #: _____ Legal Description (attach if necessary): _____

Property Owner: _____ Owners Address: _____

Owner Phone: _____ Owner Email: _____

Contractor: _____	Address: _____
Phone _____	Email: _____

Work to be done: Boring Open Cut Driveway Approach (ILP Required)

Private Utility being conveyed under roadway: Water Electrical Gas None Other _____

Start Date: _____ Completion Date: _____ Cost of Project: _____

General Requirements

The owner of the property requesting private utility permit, or the Owner’s Registered Contractor acting as agent, may prepare and submit the Application to Cut, Excavate, and/or Bore Under a Public Street or Right-of-Way (provided by the Town Superintendent)

Attachments to be included: The applicant shall attach the following supplemental information to the application:

- Copy of property Deed verifying ownership or similar
- A detailed drawing shall be provided with this application which dimensionally locates the work being performed on each side of the road relative to the lot boundaries

The permit fee is \$150.00 (92.01(F)) and the deposit bond or letter of credit is in the amount equal to the project (92.01(G)). The contractor is responsible for notifying Indiana Underground Plant Protection Services (IUPPS), Indiana 811, prior to beginning any work. The Town is an IUPPS member, but not all utilities are members. Please note that 811 will not be able to locate private utilities.

The contractor must also notify non-member utilities. The contractor is responsible for providing all necessary flagmen, construction signs, barricades, traffic cones, and all other devices required to provide warning of and protection for the work. Contractor is required to notify the town, a minimum of 2 weeks prior to the planned construction date, and also to notify residents of any of the planned road closers, (if applicable).

Any inspection by the Town of Clear Lake shall in no way relieve the permittee of any duty or responsibility to the public nor shall such services and/or control by the Town of Clear Lake relieve the permittee from any liability for loss, damages, or injuries to persons or adjacent property owners. Form work shall be inspected and accepted by Town Superintendent before the establishment of any permanent surface.

Cut and Excavate Requirements

All cuts must be saw-cut. All cuts must be straight and smooth. All excavated materials must be removed from the site and disposed of by the permittee. Utility shall be installed a minimum of 30” under the entire roadway surface.

Minimum Requirements for Roadway Restoration:

- Trench is to be completely filled with #53 Compacted Limestone, installed in 6” lifts with machine compaction in between each lift
- Asphalt Restoration shall be in two lifts, 4” lift of Intermediate (19mm) HMA and 1-1/2” of surface (9.5mm) HMA from an INDOT Certified plant, meeting all current INDOT specifications

- Crack sealant shall also be installed where new and old pavement meets to prevent water getting into the pavement
- Contractor shall provide a one-year warranty for any trench patching to ensure that if the trench does settle, then it will be replaced by the contractor at no cost to the Town. The deposit bond or letter of credit per (92.01(G)) will remain in effect for the entire warranty period.
- The Town Road Superintendent shall be notified 60 min in advance of when work is starting, at time of limestone fill, after intermediate HMA, and when work has been completed. To avoid delays calls should be made between the working hours of M-F 7 AM to 3 PM
- Asphalt pavement patch shall match the existing elevation of the road and the existing cross slope of the road, all within 1/8"

Note: During the months of November through April when hot asphalt may not be available, the permittee will make temporary or final pavement restoration as directed by the Clear Lake Street Superintendent at 260-316-3214 for an inspection.

Boring Requirements

Minimum Requirements:

- Boring shall be used to convey the private utility under roadway
- Boring shall be at a depth greater than 30" under the entire width of road surface (notify superintendent of final depth after installation is complete)
- Diameter of bore shall be less than or equal to 3"
- A utility flag shall mark the private utilities installed location on each side of road when work is complete.
- The Town Road Superintendent shall be notified 60 min in advance of when work is starting and when work has been completed. To avoid delays calls should be made between the working hours of M-F 7 AM to 3 PM
- Contractor shall provide a one-year warranty for any boring to ensure that if the roadway does settle, then it will be replaced by the contractor at no cost to the Town. The deposit bond or letter of credit per (92.01(G)) will remain in effect for the entire warranty period.

Applicant Acknowledgement by Signature

I acknowledge receipt of a copy of Road Cut, Excavation and Boring Specifications
 I certify the project will fully comply with or exceed the specified minimum requirements
 I agree to complete the work in accordance with said Ordinance and this permit.

Application Approved by:

<i>Street/Utility Superintendent/Date</i>	<i>Applicant signature/Date</i>
Bond Check # or Letter of Credit: _____	Check or Letter of Credit Date: _____
Permit Check # or Electronic Payment. Ref #: _____	Check Date: _____

For Office Use Only	Date Completed and approved: _____
<i>Street/Utility Superintendent & Town Council President* Application Approval</i>	Date Returned: _____
<i>Signature verifying Bond returned/Clerk</i>	Check #: _____
<i>Signature verifying bond returned/Applicant</i>	

* Only required for Permits requesting variances to the minimum requirements

ORDINANCE NO. 2026-02

AN ORDINANCE AMENDING CHAPTER 92.01 PROTECTION OF PUBLIC STREETS, ALLEYS, HIGHWAYS AND SEWERS OF THE TOWN OF CLEAR LAKE, INDIANA

WHEREAS, The Town of Clear Lake, Indiana has enacted certain ordinances for the protection of its Public Streets, Alleys, Highways and Sewers; and

WHEREAS, amendments to Ordinance Nos. 11- B and Am. Ordinance 2006-03 are necessary due to increased costs of administering such permits.

NOW, THEREFORE, BE IT ORDAINED by the Clear Lake Town Council, Steuben County, Indiana,

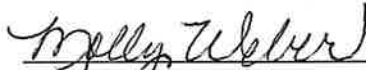
THAT, §92.01(F) shall be amended as follows:

“Any person or persons, desiring to dig or in any manner excavate any ditch, drain, trench, channel, or hole of any kind, across, or along any of the public streets, highways or alleys of the town shall be required to pay a nonrefundable permit fee of \$150.”

This amendment shall be in full force and effect immediately after its passage by the Town Council, and proper publication in a newspaper of daily circulation within Steuben County, Indiana.

PASSED AND ADOPTED by the Town Council of the Town of Clear Lake, Indiana, this 10th day of May, 2026.

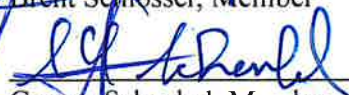
COUNCIL OF THE TOWN OF CLEAR LAKE:


Molly Weber, President


Bert Elliott, Member


Dan Rippe, Member


Brent Schlosser, Member


George Schenkel, Member

ATTEST: 
Nathan Striker - Clerk-Treasurer

**TOWN OF CLEAR LAKE, INDIANA
ORDINANCE NO. 2026-03**

ORDINANCE TO AMEND ORDINANCE 2025-07 SETTING SALARIES AND WAGES OF THE OFFICERS AND EMPLOYEES FOR THE TOWN OF CLEAR LAKE, INDIANA

For the Year 2026

WHEREAS the Town of Clear Lake desires to modify the current Police Department by adding one Deputy Police Officer and related wage, and otherwise restate Ordinance 2025-07; and

WHEREAS the Town of Clear Lake has reviewed the financial condition of the town for purposes of arriving at the proposed total compensation to include wages and benefits that are fiscally responsible, and which are fair, just, and equitable to its employees; and

NOW THEREFORE BE IT ORDAINED by the Town of Clear Lake Town Council, that the total compensation for its Elected Officials, Appointed Board Members, and employees from December 29, 2025, through December 27, 2026.

2026 BASE PAY RATE SCHEDULE

Elected Officials and Board Members

Title	Classification	Base Pay Rate	Budget Line
Town Council President (1)	Stipend	\$1,375.00 paid quarterly	General Fund = 100%
Town Council Members (4)	Stipend	\$1,135.75 paid quarterly	General Fund = 100%
Plan Commission President (1)	Stipend	\$175.00 per meeting paid quarterly	General Fund = 100%
Plan Commission Executive Committee Members (2)	Stipend	\$125.00 per meeting paid quarterly	General Fund = 100%
Plan Commission Members (4)	Stipend	\$75.00 per meeting paid quarterly	General Fund = 100%
Board of Zoning & Appeals Chairperson (1)	Stipend	\$125.00 per meeting paid quarterly	General Fund = 100%
Board of Zoning & Appeals Members (4)	Stipend	\$75.00 per meeting paid quarterly	General Fund = 100%

Clerk-Treasurer's Office

Title	Classification	Base Pay Rate	Budget Line
Clerk-Treasurer (1)	Exempt Full-Time	\$2,048.77 biweekly	General Fund = 80% Sanitation Fund = 10% Sewer Fund = 10%
Billing Clerk (1)	Nonexempt Full-Time	\$22.29 per hour	General Fund = 40% Sanitation Fund = 25% Sewer Fund = 35%

**TOWN OF CLEAR LAKE,
INDIANA ORDINANCE NO. 2026-03**

Street & Utility Department

Title	Classification	Base Pay Rate	Budget Line
Street & Utility Superintendent (1)	Nonexempt Full-Time	\$29.96 per hour	MVH Fund = 50% Sewer Fund = 50%
Street & Utility Worker (1)	Nonexempt Full-Time Or Part-time	Not to exceed \$19.24 per hour	MVH Fund = 50% Sewer Fund = 50%

Zoning Department

Title	Classification	Base Pay Rate	Budget Line
Zoning Inspector (1)	Nonexempt Part-Time Remote Working	Not to exceed \$48.00 per hour	General Fund = 70% MVH Fund = 15% Sewer Fund = 15%

Police Department

Title	Classification	Base Pay Rate	Budget Line
Town Marshall (1)	Nonexempt Part-Time	\$37.68 per hour	General Fund = 100%
Deputy Marshal (4)	Nonexempt Part-Time	\$33.71 per hour \$27.30 per hour \$26.78 per hour \$25.00 per hour	General Fund = 100%

GUIDELINES FOR THE PAYMENT OF BASE PAY RATES

Employee Classifications

- Full-time employees may be scheduled to work 32 hours per workweek, or eight hours per shift, based upon 2,080 hours per calendar year.
- Part-time employees may be scheduled to work less than the 32-hour workweek, or eight-hour shifts.
- Temporary or seasonal employees are those who are hired as interim replacements, to temporarily supplement the work force, or to assist in the completion of a specific project. Employment assignments in this category are of limited duration.

Pay Schedule

The Clerk-Treasurer and full-time and part-time employees shall be paid biweekly in 2026 with the first biweekly pay period designated as Monday, December 28, 2025, through Sunday, January 10, 2027. The standard workweek is from Monday through Sunday. All employees will be paid biweekly on Thursdays, which equates to 26 pays during 2026.

Exempt employees are paid to “get the job done” and their pay does not vary from week to week. Nonexempt employees are paid by the hour for all hours worked during each standard work week.

Town Council members are paid on the second pay date of the month at the end of each quarter for their base pay rates as listed in the table above. Plan Commission members and Board of Zoning & Appeals

**TOWN OF CLEAR LAKE, INDIANA
ORDINANCE NO. 2026-03**

members will be paid quarterly in the last week of the last month for that quarter for all the meetings which they attended during the quarter.

Work Schedules/Hours/Breaks

The Town of Clear Lake will establish the standard workday, workweek, and starting and ending times for each department, considering current and anticipated workloads, public service needs and other factors. Each department is responsible for communicating these work parameters to their employees, as well as the essential duties and responsibilities of each job. No established schedule will be construed as a guarantee of work hours or as a restriction of the Town of Clear Lake's right to restructure the workday or workweek.

At the discretion of the Supervisors, and the Clerk-Treasurer, nonexempt employees may be authorized to take break periods during each shift. Such breaks may not interfere with the proper performance of the employee's work responsibilities.

Base wages are set by this salary ordinance for 2026, and any changes will require approval from the Town Council via an amended salary ordinance.

PAY CONSIDERATIONS

Police Department Premium Pay Rate

Eligible Deputy Marshals will receive a premium pay rate of \$50.00 per hour for all hours worked during crucial peak days and hours for the Town of Clear Lake. Premium pay will be paid on hours worked during the following days and times in 2026:

- From May 22, 2026, starting at 6:00 PM through May 24, 2026, through 12:00 AM only
- On May 25, 2026, from 12:00 PM through 6:00 PM only
- From June 26, 2026, through July 6, 2026, from 12:00 PM through 12:00 AM only
- From September 4, 2026, through September 8, 2026, from 12:00 PM through 12:00 AM only

All hours worked outside of these premium hours will be paid at the employee's regular rate of pay. Premium pay will be used in the calculation of overtime in the event the employee works over 40 hours in the standard workweek.

Clerk-Treasurer's Extra Pay

The Clerk-Treasurer will receive additional compensation for completing the essential duties and responsibilities of the Finance Manager - Utilities in the amount of \$125.00 biweekly and paid from the Sewer Fund = 100%.

Overtime

Overtime compensation for all nonexempt employees will be paid in accordance with federal and state wage and hour restrictions for any time worked over 40-hours in a standard workweek for nonexempt employees. Overtime pay is based on actual hours worked. An employee's time off while using PTO, holidays, bereavement leave, or any leave of absence will not be considered hours worked for purposes of performing overtime calculations.

Flex-Time

The Town of Clear Lake may utilize flextime or flexible hours to avoid having nonexempt employees work more than the 40-hour workweek. When the need arises, the Supervisor or the Clerk Treasurer may approve flex-time scheduling. Flex-time is paid as time for time and must be taken within the same 40-hour pay period.

**TOWN OF CLEAR LAKE, INDIANA
ORDINANCE NO. 2026-03**

On Call Pay

An employee who is “on call” is required to be available to respond to the workplace in a timely manner. The definition of “on call” is being designated to be available to answer calls for their respective department during nonscheduled hours. Employees who are on an “on call” status will receive regular pay, only if they are called in to work. If an employee is called to work during non-scheduled times, they will be paid for at least one hour of work if town transportation is provided or two hours if the employee provides their own transportation.

Longevity Pay

The Clerk-Treasurer and all full-time employees will receive longevity pay for each full year that the employee is in active pay status with the Town of Clear Lake. Active pay status includes any absence when an employee is paid to include paid time off (PTO) benefits, holidays, bereavement leave, workers’ compensation, or military leave, but does include any time that an employee goes without pay for greater than 30 consecutive days. Longevity pay will be calculated as stated in the chart below:

Years of Active Service	Amount of Longevity Pay
On the employee’s one-year anniversary	\$1,000.00
On the employee’s second through fifth-year anniversary	\$1,250.00
On the employee’s sixth through ninth-year anniversary	\$1,500.00
On the employee’s tenth through fourteenth-year anniversary	\$1,750.00
On the employee’s fifteenth-year anniversary and beyond	\$2,000.00

Longevity pay will be paid on the pay date following an employee’s anniversary date. Longevity payments will be made from the respective budget funds identified in the 2026 Base Pay Rate Chart.

ADDITIONAL PAY CONSIDERATIONS

Holidays

The Town of Clear Lake may grant paid holiday time off to full-time employees on the holidays listed below:

- New Year's Day (January 1)
- Martin Luther King Jr. Day (third Monday in January)
- Presidents’ Day (third Monday in February)
- Good Friday (Friday before Easter)
- Memorial Day (last Monday in May)
- Juneteenth (June 19th)
- Independence Day (July 4)
- Labor Day (first Monday in September)
- Columbus Day (second Monday in October)
- Veterans Day (November 11)
- Thanksgiving Day (fourth Thursday in November)
- Day After Thanksgiving (Fourth Friday in November)
- Christmas Eve (December 24)
- Christmas Day (December 25)

**TOWN OF CLEAR LAKE,
INDIANA ORDINANCE NO. 2026-03**

Holiday pay will be calculated based on the employee's straight time pay rate (as of the date of the holiday) times the number of hours the employee would otherwise have worked on that day.

A recognized holiday that falls on a Sunday may be observed on the following Monday. If a recognized holiday falls during an eligible employee's paid time off (PTO), holiday pay will be provided instead of the PTO that would otherwise have applied. Paid time off for holidays will not be counted as hours worked for the purpose of determining overtime.

Refer to the Town of Clear Lake Employee Handbook for additional information.

Paid Time Off (PTO) Benefits

Paid time off (PTO) is available to eligible full-time employees to provide opportunities for rest, relaxation, and personal pursuits. The amount of paid time off benefits an employee accrues each anniversary year increases with the length of their employment as shown in the following schedule:

Years of Employment	Accrual Rate	Number of Hours	Number of Days	Carryover Allowed
One-year of service through four-years of service	5.5 hours per 26-pay periods	143-hours	17.875 days	160-hours or 20-days per anniversary year
Five or more years of service	7.4 hours per 26-pay periods	192.4-hours	24.05-days	160-hours or 20-days per anniversary year

Upon termination of employment employees will be paid for all accrued, but unused PTO. Paid time off is paid at the employee's base pay rate at the time of the time off. PTO will not be used in the calculation of overtime.

Refer to the Town of Clear Lake Employee Handbook for additional information.

Bereavement Leave

Up to three consecutive paid days, as determined at the discretion of the Town Council, may be provided to eligible full-time employees who work at least 32 hours per week. The Town Council has the sole discretion to determine the amount of time off granted to employees in each bereavement situation depending upon the factors of each situation. Employees may, with their Supervisor's approval, use any available paid time off for additional time off as necessary. Bereavement pay is calculated based on the base pay rate at the time of absence and will not include overtime, or any special forms of compensation, such as incentives, commissions, bonuses, or shift differentials.

Refer to the Town of Clear Lake Employee Handbook for additional information.

Jury Duty

The Town of Clear Lake encourages employees to fulfill their civic responsibilities by serving jury duty when required. Employee classifications that qualify for **paid** jury duty leave are:

- Regular full-time employees
- Regular part-time employees

**TOWN OF CLEAR LAKE, INDIANA
ORDINANCE NO. 2026-03**

All PTO benefits will continue to accrue during jury duty leave.

Refer to the Town of Clear Lake Employee Handbook for additional information.

Witness Duty

If employees have been subpoenaed or otherwise requested to testify as witnesses by the Town of Clear Lake, they will receive paid time for the entire period of the witness duty. Employees will be granted unpaid time off to appear in court as a witness when requested by a party other than the Town of Clear Lake. Employees may use any available PTO benefits to receive compensation for the period of this absence; however, they are not required to do so. A subpoena should be shown to the employee's Supervisor, or the Clerk-Treasurer immediately after it is received so that operating requirements may be adjusted, where necessary, to accommodate the employee's absence. The employee is expected to report for work whenever the court schedule permits.

Refer to the Town of Clear Lake Employee Handbook for additional information.

Military Leave

Employees will continue to receive full pay while on leave for 15-day training assignments and shorter absences. The portion of any military leave of absence in excess of 15 days will be unpaid. However, employees may use any available PTO benefits for the absence.

Benefit accruals, such as PTO benefits, or holiday benefits, will be suspended during the leave, after the first 30 days and will resume upon the employee's return to active employment.

Refer to the Town of Clear Lake Employee Handbook for additional information.

Emergency Closings

In extreme cases, these circumstances may require the closing of a work facility. In the event such an emergency occurs during non-working hours the Town of Clear Lake will utilize a calling tree, text message, or email to notify employees of the closing. When the decision to close is made AFTER the workday has begun, employees will receive official notification from their Supervisor, or the Clerk-Treasurer. In these situations, time off from scheduled work will be paid. When the decision to close is made BEFORE the workday has begun, time off from scheduled work will be unpaid. However, with a Supervisor's approval, employees may use available PTO to cover the absence. In cases where an emergency closing is not authorized, employees who fail to report for work will not be paid for the time off. Employees may request available PTO benefits to cover the absence. Employees in essential operations may be asked to work on a day when operations are officially closed. In these circumstances, employees who work will receive regular pay.

Refer to the Town of Clear Lake Employee Handbook for additional information.

Indiana Public Retirement System (INPRS)

Eligible full-time employees who work in a covered position and the Clerk-Treasurer will be covered by the Indiana Public Retirement System (INPRS). The benefits, costs and other administration are determined by current INPRS directives. INPRS payments will be made from the respective budget funds identified in the 2026 Base Pay Rate Chart.

Refer to the INPRS Handbook for additional information.

**TOWN OF CLEAR LAKE, INDIANA
ORDINANCE NO. 2026-03**

Licensures and Certifications

The Town of Clear Lake may reimburse the employee or directly pay for a specific job-related license and/or certification applicable to each job classification. The Town Council is responsible for approving such expenditures in advance and the type of licensure and/or certification required is left to their sole discretion and requirements of the job description. Invoices for licenses and certifications should be submitted to the Clerk-Treasurer for payment if on the pre-approved list or after Town Council approval.

There are currently no licensures and certifications approved to be paid in 2026. If a licensure or certification is presented to the Town Council for payment, they will approve it via an amended salary ordinance during 2026.

Membership Dues

The Town Council is authorized to budget and appropriate funds from the General Fund or from other funds to provide memberships for the Town of Clear Lake and their elected and appointed officials and members of the Town of Clear Lake's boards, Council, departments or agencies in national, state, regional, or local associations of a civic, educational or governmental nature, which have as their purpose the betterment and improvement of the Town of Clear Lake's operations.

Approved membership dues for 2026 include the following:

- **Accelerate Indiana Municipalities (AIM)** – Elected Officials, Appointed Board Members, and Employees - General Fund = 100%
- **Indiana League of Clerk-Treasurer's (ILMCT)** – Clerk-Treasurer – General Fund = 100%
- **Fraternal Order of Police (FOP)** – Town Marshal and Deputy Marshal's – General Fund = 100%
- **Indiana Municipal Lawyer's Association (IMLA)**– Appointed Plan Commission Members and Board of Zoning & Appeals Members – General Fund = 100%
- **Steuben County Economic Development Corporation (SCEDC)** – Elected Officials, Appointed Board Members, and Employees – General Fund = 100%

The Town Council is further authorized to budget and appropriate funds to pay the expenses of duly authorized representatives to attend the meetings and functions of organizations to which the Town of Clear Lake belongs. If a new membership request is presented to the Town Council for payment, they will approve it via an amended salary ordinance during 2026.

Uniforms

Police Department

The specific list of uniform, clothing, and equipment requirements for Police Officers is maintained by and on file in the offices of the Town Marshal and Clerk-Treasurer. Police Officer uniforms and equipment, with the exception of footwear must be returned to the Town Marshal, as requested, or upon termination of employment. Additionally, damaged uniforms beyond repair must be reviewed by the Town Marshal and may be replaced at their discretion. Uniform, clothing, and equipment will be charged to the LIT Fund = 100%.

Street and Utility Department

Street and utility employees will receive an allowance of \$300.00 after 30-days, and an additional \$300.00 after six months, and an additional \$300.00 after 18 months of employment with the Town of Clear Lake. Replacement attire must be approved in advance by the department Supervisor. A list of employees clothing is maintained by the department Supervisor. Uniforms will be charged to the Sewer Fund = 50% and Motor Vehicle Highway (MVH) = 50%.

TOWN OF CLEAR LAKE, INDIANA
ORDINANCE NO. 2026-03

Departments will purchase the specified clothing and equipment from vendors who have an approved account with the Town of Clear Lake and such items will be paid per this policy in accordance with claims processing from the appropriate budget lines for each department by the Clerk-Treasurer's Office. Any item purchased that exceeds the budget appropriation will need prior approval by the Town Marshal, a Supervisor, a representative Town Council member, and if required, a Town Council approved resolution.

Refer to the Town of Clear Lake Employee Handbook for additional information.

Business Travel Expenses

The Town of Clear Lake may reimburse employees for reasonable business travel expenses incurred while on assignments away from the normal work location. All business travel must be approved in advance by the Clerk-Treasurer. The Clerk-Treasurer is responsible for making all travel arrangements for employees who travel on the Town of Clear Lake's behalf.

When approved, the actual costs of travel, meals, lodging, and other expenses directly related to accomplishing business travel objectives may be reimbursed by the Town of Clear Lake. Employees are expected to limit expenses to reasonable amounts.

Expenses that may generally be reimbursed include the following:

- Airfare or train fare for travel in coach or economy class or the lowest available fare.
- Car rental fees, only for compact or mid-sized cars, if appropriate.
- Fares for shuttle or airport bus service, where available; costs of public transportation for other ground travel.
- Taxi fares, only when there is no less expensive alternative.
- Mileage costs for use of personal cars, only when less expensive transportation is not available. The Town of Clear Lake follows the IRS guidelines for mileage reimbursement.
- Cost of standard accommodation in hotels, or similar lodgings per the Clerk-Treasurer's approval.
- Cost of meals, no more lavish than would be eaten at the employee's own expense.
- Tips not exceeding 20% of the total cost of a meal or 15% of a taxi fare.
- Charges for telephone calls, fax, and similar services required for business purposes.
- Charges for one personal telephone call each day.
- Charges for laundry and valet services, only on trips of five or more days. (Personal entertainment and personal care items are not reimbursed.)

When travel is complete, employees should submit completed travel expense reports within ten days. Reports must be accompanied by receipts for all individual expenses. Business and travel expenses will be made from the respective budget funds identified in the 2026 Base Pay Rate Chart.

Refer to the Town of Clear Lake Employee Handbook for additional information.

Town Credit Cards

Employees may be issued a Town of Clear Lake credit card for work-related expenses. If an employee incurs travel expenses which are not on a Town of Clear Lake credit card, reimbursement procedures should be discussed with a Supervisor, or the Clerk-Treasurer.

Credit Card Use Policies and Procedures

When not in use, the credit cards shall be secured in the office of the Clerk-Treasurer.

**TOWN OF CLEAR LAKE, INDIANA
ORDINANCE NO. 2026-03**

Upon request by a Town of Clear Lake official or employee, the Clerk-Treasurer shall issue the credit card for use and shall keep a record showing the name and position of the individual requesting use of the credit card, date of issuance, date of return, and purpose of use. When the purpose for which the credit card was issued has been accomplished, the credit card shall be returned to the custody of the Clerk-Treasurer. Town of Clear Lake officials and employees may use credit cards for the purpose of town-related travel and educational expenses limited to the following:

- Hotel room charges for telephone calls pertaining to town business.
- Meals, including a maximum 20% gratuity.
- Fees or costs associated with attending schools, conventions seminars, and the like.
- Gasoline, if using a town-owned vehicle
- Excluded charges include alcoholic beverages, room service, non-business telephone calls, except for one daily telephone call to the home of the Town of Clear Lake official or employee, in-room movies, and cash advances.

In addition, compliance with IC 5-11-14 (g) 2, lodging expenses, in the case of a one-day conference, will only be allowed for people who reside 50 miles or farther from the conference location.

Town of Clear Lake officials and employees may use credit cards for the purpose of town-related public purchases, limited to the following:

- Supplies
- Materials
- Small tools and minor equipment

Itemized invoices in connection with the use of credit cards shall be submitted to the Clerk-Treasurer for processing within 72 hours of credit card use, and when the purpose for which the credit card was issued has been accomplished. The invoices shall be properly itemized and documented as provided in I.C. 5-11-10 before approved and paid. The credit card account will be paid in full every billing cycle. Improperly itemized and documented items as well as all interest, carrying charges, or penalties will be billed back to the appropriate department fund.

Refer to the Town of Clear Lake Employee Handbook for additional information.

**TOWN OF CLEAR LAKE,
INDIANA ORDINANCE NO. 2026-03**

PASSED, ENACTED, AND ADOPTED by the Town Council of the Town of Clear Lake, Steuben County, Indiana on April 21, 2026.

SIGNATURES OF THE TOWN COUNCIL MEMBERS OF THE TOWN OF CLEAR LAKE:

Molly Weber, President



Bert Elliott, Member



Dan Rippe, Member



Brent Schlosser, Member



George Schenkel, Member

ATTEST:



Nathan Striker, Clerk-Treasurer

Updated - April 17, 2026 @ 10:08 AM

Last Page

Appropriation Report

APPROP	TITLE	FORWARDED	CURRENT	TRANSFRD	ADDL/ADJ	ENCUM	EXP-MTD	EXP-YTD	LIQ NOT EXP FWD	UNENCUM BAL	UNEXPEND BAL	% LEFT
1101001520.000	GEN - TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
1101001541.000	GEN - INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
1101001590.000	GEN - OTHER RESTRICTED	0.00	52500.00	0.00	0.00	0.00	0.00	0.00	0.00	52500.00	52500.00	100.00%
SubTotal Fund Number 1101		0.00	437885.00	0.00	0.00	0.00	43471.85	121002.54	0.00	316882.46	316882.46	72.37%
**Fund Number 2201												
2201001111.230	MVH - TEMPORARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2201001111.240	MVH - ZONING ADMIN	0.00	4680.00	0.00	0.00	0.00	194.39	271.79	0.00	4408.21	4408.21	94.19%
2201001111.300	MVH - TOWN MANAGER	0.00	26451.00	0.00	0.00	0.00	2396.80	8288.69	0.00	18162.31	18162.31	68.66%
2201001111.310	MVH - TOWN WORKER	0.00	21741.00	0.00	0.00	0.00	316.25	1122.65	0.00	20618.35	20618.35	94.84%
2201001120.000	MVH - SOC/MEDICARE	0.00	4102.00	0.00	0.00	0.00	211.83	730.17	0.00	3371.83	3371.83	82.20%
2201001133.000	MVH - PERF TOWN EXPENSE	0.00	6153.00	0.00	0.00	0.00	268.44	844.32	0.00	5308.68	5308.68	86.28%
2201001134.000	MVH - UNEMPLOYMENT INS	0.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	400.00	100.00%
2201001135.000	MVH - LONGEVITY	0.00	1100.00	0.00	0.00	0.00	0.00	0.00	0.00	1100.00	1100.00	100.00%
2201001222.012	MVH - FUEL AND TIRES	0.00	8000.00	0.00	0.00	0.00	594.99	662.97	0.00	7337.03	7337.03	91.71%
2201001231.015	MVH - SAND & SALT	0.00	3500.00	0.00	0.00	0.00	0.00	8431.50	0.00	-4931.50	-4931.50	-140.90%
2201001233.000	MVH - SMALL TOOLS / SUPPLIES	0.00	1820.00	0.00	0.00	0.00	107.11	451.09	0.00	1368.91	1368.91	75.21%
2201001233.011	MVH - STREET MATERIALS	0.00	1500.00	0.00	0.00	0.00	0.00	0.00	0.00	1500.00	1500.00	100.00%
2201001233.015	MVH - STREET SIGNS	0.00	1500.00	0.00	0.00	0.00	0.00	0.00	0.00	1500.00	1500.00	100.00%
2201001311.000	MVH - ATTORNEY FEES	0.00	2250.00	0.00	0.00	0.00	0.00	0.00	0.00	2250.00	2250.00	100.00%
2201001312.000	MVH - ENGINEER/SURVEY	0.00	15000.00	0.00	0.00	0.00	0.00	142.00	0.00	14858.00	14858.00	99.05%
2201001359.000	MVH - CATCH BASINS/DRAINS	0.00	3000.00	0.00	0.00	0.00	0.00	0.00	0.00	3000.00	3000.00	100.00%
2201001361.000	MVH - BUILDING MAINT	0.00	1500.00	0.00	0.00	0.00	0.00	0.00	0.00	1500.00	1500.00	100.00%
2201001362.000	MVH - EQUIPMENT REPAIRS	0.00	2875.00	0.00	0.00	0.00	0.00	6005.67	0.00	-3130.67	-3130.67	-108.89%
2201001363.000	MVH - STREET REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2201001365.000	MVH - SNOW/TREE REMOVAL	0.00	10200.00	0.00	0.00	0.00	0.00	1600.00	0.00	8600.00	8600.00	84.31%
2201001395.000	MVH - OTHER CHARGES	0.00	1500.00	0.00	0.00	0.00	0.00	260.81	0.00	1239.19	1239.19	82.61%
2201001451.000	MVH - CAPITAL MACH/EQUIP	0.00	3000.00	0.00	0.00	0.00	0.00	0.00	0.00	3000.00	3000.00	100.00%
SubTotal Fund Number 2201		0.00	120272.00	0.00	0.00	0.00	4089.81	28811.66	0.00	91460.34	91460.34	76.04%
**Fund Number 2202												
2202001363.000	LRS - STREET REPAIRS	0.00	8000.00	0.00	0.00	0.00	0.00	0.00	0.00	8000.00	8000.00	100.00%
SubTotal Fund Number 2202		0.00	8000.00	0.00	0.00	0.00	0.00	0.00	0.00	8000.00	8000.00	100.00%
**Fund Number 2203												
2203001233.000	LOIT - SEE LIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2203001363.000	MVH RESTRICTED - STREET	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 2203		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	n/a
**Fund Number 2228												

Appropriation Report

APPROP	TITLE	FORWARDED	CURRENT	TRANSFRD	ADDL/ADJ	ENCUM	EXP-MTD	EXP-YTD	LIQ NOT EXP FWD	UNENCUM BAL	UNEXPEND BAL	% LEFT
2228001451.013	LAW E - OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 2228		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	n/a
**Fund Number 2236												
2236001363.000	RAINY DAY - STREET REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2236001383.000	RAINY DAY - OTHER PROF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2236001490.000	RAINY DAY - MACH/EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2236001520.000	RAINY DAY - TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2236001530.000	RAINY DAY - TEMPORARY LOAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 2236		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	n/a
**Fund Number 2240												
2240001233.000	LIT - UNIFORMS & SUPPLIES	0.00	5200.00	0.00	0.00	0.00	152.95	152.95	0.00	5047.05	5047.05	97.06%
2240001233.015	LIT - SWIM BUOYS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2240001362.000	LIT - EQUIPMENT REPAIRS	0.00	2500.00	0.00	0.00	0.00	0.00	0.00	0.00	2500.00	2500.00	100.00%
2240001363.000	LIT - FIRE PROTECTION	0.00	44495.00	0.00	0.00	0.00	0.00	0.00	0.00	44495.00	44495.00	100.00%
2240001393.000	LIT - SPILLMAN SYSTEMS	0.00	6000.00	0.00	0.00	0.00	1583.41	1583.41	0.00	4416.59	4416.59	73.61%
2240001451.014	LIT - CAPITAL MACH/EQUIP	0.00	5500.00	0.00	0.00	0.00	0.00	0.00	0.00	5500.00	5500.00	100.00%
SubTotal Fund Number 2240		0.00	63695.00	0.00	0.00	0.00	1736.36	1736.36	0.00	61958.64	61958.64	97.27%
**Fund Number 2256												
2256001590.000	OPIOID UNRESTRICTED - OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 2256		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	n/a
**Fund Number 2257												
2257001590.000	OPIOID RESTRICTED - OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 2257		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	n/a
**Fund Number 2300												
2300001290.000	RADAR SIGNS / SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 2300		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	n/a
**Fund Number 2301												
2301001290.000	POLICE DEPT MARINE PATROL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 2301		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	n/a
**Fund Number 2303												
2303001441.000	HANNA - IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 2303		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	n/a
**Fund Number 2304												

Appropriation Report

APPROP	TITLE	FORWARDED	CURRENT	TRANSFRD	ADDL/ADJ	ENCUM	EXP-MTD	EXP-YTD	LIQ NOT EXP FWD	UNENCUM BAL	UNEXPEND BAL	% LEFT
6203001541.000	SEWER DEPR - INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 6203		0.00	225000.00	0.00	0.00	0.00	1239.00	5439.00	0.00	219561.00	219561.00	97.58%
**Fund Number 6601												
6601001111.200	SANI - CLERK-TREASURER	0.00	5202.00	0.00	0.00	0.00	409.76	1354.28	0.00	3847.72	3847.72	73.97%
6601001111.240	SANI - BILLING CLERK	0.00	9417.00	0.00	0.00	0.00	713.28	2444.00	0.00	6973.00	6973.00	74.05%
6601001111.300	SANI - TOWN MANAGER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6601001111.310	SANI - TOWN WORKER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6601001120.000	SANI - SOC/MEDICARE	0.00	1153.00	0.00	0.00	0.00	85.90	290.52	0.00	862.48	862.48	74.80%
6601001133.000	SANI - PERF TOWN EXPENSE	0.00	1731.00	0.00	0.00	0.00	125.76	376.36	0.00	1354.64	1354.64	78.26%
6601001134.000	SANI - UNEMPLOYMENT INS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6601001311.000	SANI - ATTORNEY FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6601001322.000	SANI - POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6601001331.000	SANI - PRINTING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6601001395.000	SANI - OTHER CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6601001396.000	SANI - TRASH COLLECT	0.00	0.00	0.00	0.00	0.00	14071.33	42213.99	0.00	-42213.99	-42213.99	0.00%
6601001399.000	SANI - TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6601001590.000	SANI - TICKETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 6601		0.00	17503.00	0.00	0.00	0.00	15406.03	46679.15	0.00	-29176.15	-29176.15	-166.69%
**Fund Number 8901												
8901000806.000	PAYROLL EXPENSES	0.00	0.00	0.00	0.00	0.00	26162.75	76557.46	0.00	-76557.46	-76557.46	0.00%
SubTotal Fund Number 8901		0.00	0.00	0.00	0.00	0.00	26162.75	76557.46	0.00	-76557.46	-76557.46	n/a
*** GRAND TOTAL ***		0.00	1845358.00	0.00	0.00	0.00	150492.27	498474.33	0.00	1346883.67	1346883.67	72.99%

Installed by the TOWN OF CLEAR LAKE-2019
Fund Report

FUND TITLE	BALANCE BEG OF YEAR	REVENUE YTD	DISBURSED YTD	BALANCE BEG OF MONTH	REVENUE MTD	DISBURSED MTD	CURRENT BALANCE
SubTotal Bank Number 2	665706.89	252148.72	194413.76	697981.62	79167.80	53707.57	723441.85
*** GRAND TOTAL ***	2706133.65	1460421.39	498474.33	2680152.01	1138420.97	150492.27	3668080.71

Revenue Report

Date : 04/17/2026 11:56:28 AM

REVENUEACCOUNTS.FRX

All Revenue

User ID: NATHAN

Post Date From 03/01/2026 Thru 03/31/2026

Grouped By Bank Number, Fund Number

Ordered By Bank Number, Fund Number, Revenue

REVENUE	TITLE	GL #	REVENUE MONTH TO DATE	REVENUE YEAR TO DATE
**Bank Number 0				
**Fund Number 1101				
1101110.000	GEN - PROPERTY TAX		0.00	0.00
1101122.000	GEN - LICENSE EXCISE TAX		0.00	0.00
1101123.000	GEN - CERTIFIED SHARES (CAGIT)		17573.42	52720.26
1101221.000	GEN - IMPROVEMENT LOCATION		275.00	4675.00
1101222.000	GEN - DEMOLITION PERMITS		0.00	0.00
1101223.000	GEN - GOLF CART PERMITS		120.00	120.00
1101225.000	GEN - VARIANCE FEES		0.00	0.00
1101226.000	GEN - PARKING PERMITS		0.00	0.00
1101227.000	GEN - ROAD-CUT PERMIT		0.00	200.00
1101335.000	GEN - RIVERBOAT REVENUE SHARING		0.00	0.00
1101351.010	GEN - CIGARETTE TAX DISTRIBUT		0.00	660.00
1101357.000	GEN - COMM VEHICLE EXCISE TAX		0.00	0.00
1101358.000	GEN - LIQUOR LICENSE EXCISE TAX		0.00	0.00
1101359.000	GEN - LIQUOR GALLONAGE TAX		0.00	205.71
1101412.000	GEN - ADMIN SUB & VACATE ROW		0.00	900.00
1101414.000	GEN - PUBLIC RECORD COPIES		0.00	0.00
1101421.000	GEN - ACCIDENT REPORTS		0.00	0.00
1101435.000	GEN - MOWING WEEDS		0.00	0.00
1101445.000	GEN - SIGN DEPOSITS		0.00	0.00
1101610.000	GEN - INTEREST EARNED		4308.61	10569.55
1101911.000	GEN - TRANSFER IN		0.00	0.00
1101921.000	GEN - SALE OF CAPITAL ASSETS		0.00	0.00
1101990.000	GEN - OTHER		19.00	24.00
SubTotal Fund Number 1101			22296.03	70074.52
**Fund Number 2201				
2201110.000	MVH - GENERAL PROPERTY TAXES		0.00	0.00
2201311.011	MVH - MVH STATE DISTRIBUTION		1342.97	3868.87
2201352.000	MVH - LICENSE EXCISE TAX		0.00	0.00
2201356.000	MVH - WHEEL TAX/SURTAX		5133.79	7998.18
2201357.000	MVH - COMM VEHICLE EXCISE TAX		0.00	0.00
2201921.000	MVH - SALE OF CAPITAL ASSETS		0.00	0.00
SubTotal Fund Number 2201			6476.76	11867.05
**Fund Number 2202				
2202341.014	LRS - LRS STATE DISTRIBUTION		914.49	2777.85
SubTotal Fund Number 2202			914.49	2777.85
**Fund Number 2203				
2203125.000	MVH - RESTRICTED		0.00	0.00
SubTotal Fund Number 2203			0.00	0.00

Revenue Report

Date : 04/17/2026 11:56:28 AM

REVENUEACCOUNTS.FRX

User ID: NATHAN

REVENUE	TITLE	GL #	REVENUE MONTH TO DATE	REVENUE YEAR TO DATE
**Fund Number 2228				
2228422.000	LAW E - GUN PERMITS		0.00	0.00
2228530.000	LAW E - COURT DOCKET FEES		0.00	0.00
SubTotal Fund Number 2228			0.00	0.00
**Fund Number 2236				
2236920.000	RAINY - TRANSFER IN		0.00	0.00
SubTotal Fund Number 2236			0.00	0.00
**Fund Number 2240				
2240312.000	LIT - PUBLIC SAFETY		5690.67	17088.01
SubTotal Fund Number 2240			5690.67	17088.01
**Fund Number 2256				
2256990.000	Opioid Unrestricted- OTHER		0.00	0.00
SubTotal Fund Number 2256			0.00	0.00
**Fund Number 2257				
2257990.000	Opioid Restricted- OTHER		0.00	0.00
SubTotal Fund Number 2257			0.00	0.00
**Fund Number 2300				
2300499.000	Radar Signs and Supplies Donation		0.00	0.00
SubTotal Fund Number 2300			0.00	0.00
**Fund Number 2301				
2301499.000	Police Department Marine Patrol Donation		0.00	0.00
SubTotal Fund Number 2301			0.00	0.00
**Fund Number 2304				
2304990.000	SPECIAL, MISC, ACTI- OTHER		0.00	0.00
SubTotal Fund Number 2304			0.00	0.00
**Fund Number 2401				
2401499.000	ARP- American Rescue Plan		0.00	0.00
SubTotal Fund Number 2401			0.00	0.00
**Fund Number 2402				
2402371.000	L.ROAD/BRIDGE MATCH GRANT		995004.80	995004.80
2402920.000	L.ROAD/BRIDGE GRANT - TRANS IN		0.00	0.00
SubTotal Fund Number 2402			995004.80	995004.80
**Fund Number 2500				
2500223.000	CONTRACTOR - BONDS		0.00	0.00
SubTotal Fund Number 2500			0.00	0.00
**Fund Number 4401				
4401351.011	CCI - CIGARETTE TAX DISTRIBUT		0.00	0.00
SubTotal Fund Number 4401			0.00	0.00

Revenue Report

Date : 04/17/2026 11:56:28 AM

REVENUEACCOUNTS.FRX

User ID: NATHAN

REVENUE	TITLE	GL #	REVENUE MONTH TO DATE	REVENUE YEAR TO DATE
**Fund Number 4402				
4402110.000	CCD - GENERAL PROPERTY TAXES		0.00	0.00
4402352.000	CCD - LICENSE EXCISE TAX		0.00	0.00
4402357.000	CCD - COMM VEHICLE EXCISE TAX		0.00	0.00
4402610.000	CCD - INTEREST EARNED		0.00	0.00
4402920.000	CCD - TRANSFER IN		0.00	0.00
4402950.000	CCD - SALE OF INVESTMENTS		0.00	0.00
SubTotal Fund Number 4402			0.00	0.00
**Fund Number 4436				
4436341.014	LIT - E. DEVEL INCOME TAX		2707.67	8123.01
SubTotal Fund Number 4436			2707.67	8123.01
**Fund Number 4440				
4440610.000	M. MOVES - INTEREST EARNED		0.00	0.00
4440920.000	M. MOVES - TRANSFER IN		0.00	0.00
4440950.000	M. MOVES - SALE OF INVESTMENTS		0.00	0.00
SubTotal Fund Number 4440			0.00	0.00
**Fund Number 6601				
6601344.000	SANIT - TRASH COLLECTION FEES		0.00	31041.98
6601444.000	SANIT - PENALTIES		0.00	44.84
6601499.000	SANIT - TRASH TICKETS		0.00	0.00
6601920.000	SANIT - TRANSFER IN		0.00	0.00
6601990.000	SANIT - ATTORNEY FEES		0.00	0.00
SubTotal Fund Number 6601			0.00	31086.82
**Fund Number 8901				
8901806.000	PAYROLL REVENUE		26162.75	72250.61
SubTotal Fund Number 8901			26162.75	72250.61
SubTotal Bank Number 0			1059253.17	1208272.67
**Bank Number 2				
**Fund Number 6201				
6201311.012	SEWER OPER - UNMETERED RECEIPTS		42607.19	123450.48
6201444.000	SEWER OPER - PENALTIES		65.92	252.47
6201445.000	SEWER OPER - TAP FEE		0.00	0.00
6201446.000	SEWER OPER - CONNECTION PERMIT		0.00	7850.00
6201453.000	SEWER OPER - INSPECTION FEES		0.00	0.00
6201495.000	SEWER OPER - REIM FOR SERVICES		0.00	0.00
6201499.000	SEWER OPER - OTHER		0.00	14486.33
6201510.000	SEWER OPER - GENERATOR PERMIT		0.00	0.00
6201610.000	SEWER OPER - INTEREST EARNED		0.00	0.00
6201911.000	SEWER OPER - TRANSFER IN		16206.33	47378.44
6201950.000	SEWER OPER - SALE OF INVESTMENTS		0.00	0.00
SubTotal Fund Number 6201			58879.44	193417.72


Revenue Report


Date : 04/17/2026 11:56:28 AM


REVENUEACCOUNTS.FRX

User ID: NATHAN

REVENUE	TITLE	GL #	REVENUE MONTH TO DATE	REVENUE YEAR TO DATE
**Fund Number 6203				
6203311.012	SEWER DEPR - UNMETERED RECEIPTS		19099.48	55277.19
6203610.000	SEWER DEPR - INTEREST EARNED		1188.88	3453.81
6203920.000	SEWER DEPR - TRANSFER IN		0.00	0.00
6203950.000	SEWER DEPR - SALE OF INVESTMENTS		0.00	0.00
SubTotal Fund Number 6203			20288.36	58731.00
**Fund Number 6204				
6204610.000	SEWER DEBT SERVICE - INTEREST		0.00	0.00
SubTotal Fund Number 6204			0.00	0.00
SubTotal Bank Number 2			79167.80	252148.72
*** GRAND TOTAL ***			1138420.97	1460421.39

Town Of Clear Lake Police Department		Month	Areas of Concern or Note:				Vehicle Inspection	Traffic Violations			
2026		M A R								0	0
Statistics										Boat Inspection	Boat Violations
	Monthly Hours Worked	152.5								0	0
	Monthly Miles Driven	569				Golf Cart Inspection	Golf Cart Violations				
	Monthly Aquatic Hours	0				1	0				
Clear Lake Police Department			Steuben County Sheriff's Office in Town of Clear Lake		Town of Clear Lake Total	Steuben County Sheriff's Office in Clear Lake Township		Grand Total			
Code	Sub Total	4	Code	Sub Total	1	5	Code	Sub Total	3	8	
101	Alarm		101	Alarm		0	101	Alarm	2	2	
106	Property Damage Crash		106	Property Damage Crash		0	106	Property Damage Crash	1	1	
111	Theft	1	111	Theft		1	111	Theft		1	
114	Suspicious	2	114	Suspicious	1	3	114	Suspicious		3	
126	Unsecure Premis	1	126	Unsecure Premis		1	126	Unsecure Premis		1	
Detailed Reports Available			Detailed Reports Available				Detailed Report Available				

Town Of Clear Lake Fire Department Report		Month	Areas of Concern or Note: *TOCL Mutual Aids in MAR increased, with 4 in 2025 vs 6 in 2026. *TOCL increased various calls in MAR, with 5 in 2025 vs 12 in 2026. *CLT increased various calls in MAR, with 5 in 2025 vs 8 in 2026. *Regional totals increased in MAR, with 10 in 2025 vs.20 in 2026. *The dive Team was called to assist in Branch County, MI		
2026		M A R			
Statistics					
	TOCL Incidents	12			
	Mutual Aid	6			
	Region Totals	20			
Fire Department Activity within the Town of Clear Lake			Fire Department Activity within Clear Lake Township		
Code	Sub Total	12	Code	Sub Total	8
100	Assist-Agency (Mutual Aid)	6	100	Assist-Agency (Mutual Aid)	
102	Assist - Lift	2	102	Assist - Lift	4
103	Assist - Medical	3	103	Assist - Medical	3
104	Assist - Law Enforcement		104	Assist - Law Enforcement	1
145	Vehicle - Accident	1	145	Vehicle - Accident	
Detailed Reports Available			Detailed Reports Available		

Town Of Clear Lake Fire Department		Month											Grand Total	
		J a n	F e b	M a r	A p r	M a y	J u n	J u l	A u g	S e p	O c t	N o v		D e c
2026														
	Statistics													
	TOCL Incidents	1	6	12	0	0	0	0	0	0	0	0	0	19
	Mutual Aid <i>*Included in TOCL*</i>	1	4	6										11
	Region Totals	2	9	20	0	0	0	0	0	0	0	0	0	31
Fire Department Activity within the Town of Clear Lake														
Code	Sub Total	1	6	12	0	0	0	0	0	0	0	0	0	19
Detailed Report Available Upon Request														
Fire Department Activity within Clear Lake Township														
Code	Sub Total	1	3	8	0	0	0	0	0	0	0	0	0	12
Detailed Report Available Upon Request														

Zoning Administrator Report – April 2026 Town Council Meeting

March Permit Data



36 ILPs in Process

- 5 from 2024 (3 of which are for outstanding Landscaping)
- 16 from 2025
- 11 from 2026

IMPROVEMENT LOCATION PERMITS

Permit #		Issue Date	Applicant	Address		Owner	Project Information
2026	8	03/04/2026	Barry Chrzan	1106	SCLD	Barry and Linda Chrzan	Hardscape – pavers, patio, retaining wall
2026	9	03/04/2026	JB Worx (Jake Bryant)	800	SCLD	Jack Horrell	Hardscape – repour concrete driveway
	9-ROW	03/04/2026	JB Worx (Jake Bryant)	800	SCLD	Jack Horrell	ROW Permit
2026	10	03/09/2026	Lynn Delagrange Inc	702	SCLD	David Gerken	Home Addition / Remodel – convert 2 nd floor deck into living space
2026	BOR-02	03/11/2026	NIPSCO (D.Ackerman)	853	SCLD		Boring under road for gas line

BZA

The next regularly scheduled BZA meeting scheduled for April 14, 2026 has been cancelled because no applications have been filed.

PLAN COMMISSION

The Plan Commission met March 17th as a special meeting. At this meeting, the Plan Commission approved a partial plat vacation (northern portion of Lot 10 of Quiet Harbor Estates) and conditionally approved a minor plat (Quiet Harbor 2). Both applications are being finalized for recording at the County Recorder's Office. The next regularly scheduled meeting is Monday, May 4, 2026. There are no petitions or requests for this meeting, but several administrative updates.




SUPERINTENDENT'S REPORT

Tuesday, April 21, 2026 – 7:00 p.m.

1. Time Allocation
 - a. Guy – 177 hours
 2. Sewer Department Statistics
 - a. Locates – 47
 - b. Alarm calls – 2
 - c. Grinder pumps
 - i. Replaced – 1
 - ii. Repaired – 1
 - iii. Set-up – 0
 - iv. New or repaired pumps ready to be placed into the system – 25 (21 still boxed) 1 waiting on repair.
 - d. Average flow – 27744 GPD (Gallons per day)
 3. Sewer Department Summary
 - a. Sewer truck mileage (monthly) – 251
 4. Street Department Summary
 - a. Street truck mileage (monthly) – 63
- B 2 loads of leaves

Guy Rodgers
Street/Utility Superintendent

Town Of Clear Lake Street and Sewer Department		Month	Areas of Concern, Important Updates on Projects, Continuous Improvement Suggestions, and Approval Request			Grinder Pumps Replaced	New Grinders Pumps (In Box)	
2026		M A R				1	21	
Statistics						Grinder Pumps Repaired	Repaired Grinders Pumps	
	Monthly Hours Worked	177				1	4	
	Monthly Miles Street Truck	63	Grinder Pumps Set-up	Grinders Pumps To be Repaired				
	Monthly Miles Sewer Truck	251	0	1				
Town of Clear Lake Street Department			Town of Clear Lake Sewer Department			Town of Clear Lake Data Points		
Code	Sub Total	2	Code	Sub Total	49	Code	Sub Total	27744
100	Leaves	2	100	Locates	47	100	Average Ddaily Flow (Gallons per Day)	27744
101	Days Plowed	0	101	Alarm Calls	2	101		
Detailed Reports Available			Detailed Reports Available			Detailed Report Available		

