Town of Clear Lake Plan Commission
Meeting Minutes – August 4, 2026

Plan Commission President Bert Elliott called the meeting to order at 7:00pm.

There were 5 residents in attendance and 0 via Zoom.

Members introduced themselves:

Guy Rodgers, Street & Sewer Superintendent
John Schenkel, 472 East Clear Lake Drive
Amy Schweitzer, Zoning Administrator
Dan Rippe, 126 Lakeside Court
Bert Elliott, 1058 South Clear Lake Drive
Bill Hanna, 208 West Clear Lake Drive
Jim Hauguel, 154 West Clear Lake Drive
Jennifer Smith-Sattison, Billing Clerk
Mike Hawk, Attorney to the Plan Commission

B. Elliott entertained a motion to approve August 4, 2026, agenda.
Motion by: D. Rippe
To approve August 4, 2026, agenda
2nd by: J. Schenkel
All in favor, say aye. Motion carried; August 4, 2026, agenda approved.

B. Elliott entertained a motion to approve May 4, 2026, Plan Commission meeting minutes.
Motion by:
To approve May 4, 2026, Plan Commission meeting minutes.
2nd by: G. Rodgers
All in favor, say aye. Motion carried; May 4, 2026, Plan Commission meeting minutes approved.

A. Schweitzer went through Administrative Subdivision Report.

B. Elliott entertained a motion to approve proposed address of 276 Outer Drive.
Motion by: J. Hauguel
To approve proposed address of 276 Outer Drive.
2nd by: D. Rippe
All in favor, say aye. Motion carried; Proposed address of 276 Outer Drive is approved.

J. Hauguel and A. Schweitzer went through UDO changes 2026-02, 2026-03 and 2024-04.

Attorney M. Hawk and Plan Commission discussed and asked questions on UDO changes.

B. Elliott entertained a motion to move UDO change 2026-02 to next step in the process.
Motion by: J. Hauguel
To move UDO change 2026-02 to next step in the process.
2nd by: B. Hanna

B. Elliott amended motion on table meaning the next step in the process is to go to public comment and legal review.
Motion by: J. Hauguel
To approve moving UDO change 2026-02 to public comment and legal review.
2nd by: B. Hanna
All in favor, say aye. Motion carried; Moving UDO change 2026-02 to public comment and legal review approved.

UDO Change 2026-03

B. Elliott entertained a motion to approve UDO change 2026-03 with modification under 9.05 H to include structures on the foundation, I to remain the same and 10.01 F to suggested language that was recommended with nothing further under section I to move to the next phase of public comment.
Motion by: J. Hauguel

D. Rippe amended motion on table to add legal review.

To approve UDO change 2026-03 with modification under 9.05 H to include structures on the foundation, I to remain the same and 10.01 F to suggested language that was recommended with nothing further under section I to move to the next phase of public comment and legal review.
2nd by: B. Hanna
All in favor, say aye. Motion carried; Approved UDO change 2026-03 with modification under 9.05 H to include structures on the foundation, I to remain the same and 10.01 F to suggested language that was recommended with nothing further under section I to move to the next phase of public comment and legal review.

UDO Change 2026-04

B. Elliott entertained a motion to approve UDO changes 2026-04 as presented to public comment and legal review.
Motion by: J. Hauguel
To approve UDO changes 2026-04 as presented to public comment and legal review.
2nd by: B. Hanna
All in favor, say aye. Motion carried; UDO changes 2026-04 approved as presented to public comment and legal review.

A. Schweitzer went through changes to the Rules of Procedures.

B. Elliott entertained a motion to approve changes to 3.2 Section C.

Motion by: J. Schenkel
To approve changes to 3.2 Section C.
2nd by: D. Rippe
All in favor, say aye. Motion carried; Changes to 3.2 Section C approved.

A. Schweitzer went through the address committee language in Article 7.

Plan Commission discussed and asked questions.

B. Elliott entertained a motion to approve the address committee language as written in Article 7.
Motion by: J. Hauguel
To approve the address committee language as written in Article 7.
2nd by: D. Rippe
All in favor, say aye. Motion carried; Approved the address committee language as written in Article 7.

B. Elliott entertained a motion to adjourn the meeting.
Motion by: J. Schenkel
To adjourn meeting.
2nd by: B. Hanna
All in favor, say aye. Motion carried; meeting adjourned.

President B. Elliott adjourned meeting at 7:56pm.

Bert Elliott, Plan Commission President

Attest: Jennifer Smith-Sattison, Billing Clerk